(on Your Organization’s letterhead)

**Buffalo Main Streets Initiative**

**Pre-Construction Meeting**

Date of Meeting:

Owner’s Name:

Property Address:

Contractor:

Architect:

Environmental Testing Needed? Yes No

If yes, indicate which assays are required:

Lead Risk Assessment

Asbestos Testing

Radon Testing

Architect’s Signature: Contractor’s Signature:

Program/Construction Manager’s Signature:

Notes: