

State of New York

Division of Housing and Community Renewal

Office of Rent Administration Westchester District Rent Office 75 South Broadway, 3rd Floor White Plains, New York 10601

Docket Number:	(for
DHCR use only)	

Owner's Sixty-Day Notice of Maximum Rent Adjustment
For Housing Units Subject to the New York State Rent & Eviction Regulations (SRER)
(Rent Control Apartments Outside of New York City)

M	ailing	g Address of Owner/Agent:	Mailing Address of Tenant:
Na	ıme:		Name:
Νι	ımbe	r/Street:	
		Zip Code:	
Te	lepho	one Number: ()	Telephone Number: ()
Re	: Sub	oject Building	
		Number and Street	Apartment Number Municipality and Zip Code
			Part A
Te	nant	Please Take Notice That:	
1.	char payı tena	nged from \$ to \$ per month ment date following sixty days from the date of mailing of	ge of the previous five rent stabilized guideline board adjustments; and a for a two-year period. This adjustment will begin on the next rent of this Notice by certified mail, or from the date of personal service on the sing and Community Renewal (DHCR) issues a further notice or
2.	Reg	Notice is authorized by DHCR under the Emergency Houlations and as provided in Operational Bulletin 110 and action Act of 2019.	busing Rent Control Law, under Section 33-8 of the Rent and Eviction its supplements and as amended by the Housing Stability and Tenant
3.	The	owner certifies that:	
	a.	heating fuel, utility charges, repairs, replacements, and/	ificant and unavoidable increase in operating costs (e.g., real estate taxes, for labor) with no increase in the Maximum Rent to compensate for the n question for the past two years. All records of such increased costs, ICR upon request.
	b.	federal laws, relating to the maintenance of these service	ned, and there are no violations in effect of municipal, county, state, or ess. Such essential services will continue to be maintained and/or an any violation(s) regarding these services and providing for maintenance, et and is being complied with.
	c.	in this Notice, will be terminated or reduced, if there is	the rent on record with DHCR. The adjustment of this rent, as described a significant reduction in operating expenses or as the owner may be ction or termination will be given by the owner to tenant in writing and a
	d.	The Maximum Rent for this housing accommodation, a	s adjusted under this Notice, does not exceed:
		services, equipment or improvements as the subject a under the Emergency Housing Rent Control Law; or • the rent for any apartment, in this building or build	its, in this building or building complex, having the same number of rooms apartment, but are under the Emergency Tenant Protection Act and not ing complex, having the same number of rooms, services, equipment a under the Emergency Housing Rent Control Law or the Emergency
		A	ffirmation
I at	ffirm t	hat the information herein is true and I understand that this Notice	ce will be accepted for all purposes as an affidavit, and, if it contains a material
		ement, shall subject me to the same penalties for perjury as if I h	
		Date of Mailing or Delivery	Signature of Owner, Agent or Officer (with Title)

Instructions to Owner: To notify tenant of rent adjustment, complete and sign Part A of this form in an original and three copies for each affected tenant in the subject premises. Submit by certified mail or personal delivery original and one copy to each tenant and one copy to the DHCR local office having jurisdiction over the property in question. Delivery to all concerned parties must be made at least sixty days prior to the rent payment date on which the rent adjustment takes effect. Retain the last copy of this Notice for your records. Please note that if the tenant returns this Notice to you within seven days of the date of initial service with questions or objections indicated in Part B below, you must respond to the tenant's questions within seven days. Failure to do so may subject this Notice to cancellation by DHCR.

Instructions to Tenant: After reading Part A on the reverse side, review, sign, and complete the appropriate section of Part B below (using the original and one copy of this form). Return the copy to owner by certified mail or personal delivery, within seven days of your receipt of Notice. Indicate in Part B if you question or object to the rent adjustment. The owner must reply, in writing, within seven days from the date he/she received your response. If the owner's reply is not satisfactory, or if it does not arrive within seven days, complete and sign Part C of this Original Notice and submit it to the nearest DHCR office for action.

General Instructions: The average of the previous five rent stabilized guidelines board adjustments for two-year renewal leases was:

Westchester County: 1.75% (for all tenants including those who paid for heat or hot water)

Nassau County: 2.00%

These rates go into effect on October 1, 2023 and remain in effect through September 30, 2024.



Tenant l	Response to Owner	art B	
	I acknowledge receipt of this Notice. The Maximum Rent, as adjusted by this Notice, will be paid on the next rent payment date following sixty days from the date Notice was mailed or delivered to me (see Part A.)		
	I acknowledge receipt of this Notice but I question or object to the rent adjustment because:		
	Date of Mailing or Delivery	Signature of Tenant	
	Pa	art C	
Tenant (Complaint to New York State Division of Housing and Co	mmunity Renewal	
I have re	ead this Notice from the owner and served him/her with the ob	ojections or questions noted in Part B above.	
	I am not in agreement with the owner's reply.	I have received no reply, to date.	
	: Please attach a more detailed statement of your question(s) hese will help you state your case.)	or objection(s), with copies of any supporting documents, if you	
	Date of Mailing or Delivery	Signature of Tenant	

R-33.8 (7/23)