

George E. Pataki  
Governor



Judith A. Calogero  
Commissioner

**New York State Division of Housing and Community Renewal**

25 Beaver Street  
New York, NY 10004

**HOUSING MANAGEMENT BUREAU MEMORANDUM # 2006-B-04**

**To:** All Housing Companies  
Owners, Managing Agents and Site Managers

**From:** Jane I. Berrie, Director  
Housing Management Bureau

**Date:** March 15, 2006

**Subject:** Housing Information and Resource Conference

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Attached are the Informational Flyer and the Registration Form for our Housing Information and Resource Conference scheduled to take place from April 3-5 at the Sagamore Hotel and Conference Center located on Lake George in Bolton Landing, New York.

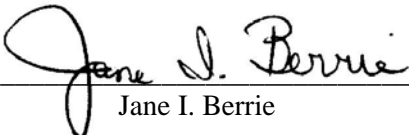
The rates quoted on the attached Registration Form are based on a full conference package that includes:

- Overnight Accommodation and Service Charges for Monday and Tuesday Nights
- Sagamore Welcome Buffet and Reception on Monday Night
- Continental Breakfast on Tuesday
- AM Coffee Break on Tuesday Morning
- Plated Lunch on Tuesday
- PM Coffee Break on Tuesday Afternoon
- Continental Breakfast on Wednesday
- AM Coffee Break on Wednesday Morning

**Please note that participants are responsible for making lodging arrangements directly with the hotel.**

Since this program meets the New York State Real Estate Brokers and Salespersons Continuing Education requirement of 22.5 hours, the Office of Housing Management has registered the curriculum with the Department of State. For those who attend and complete the 22.5 hours of approved instruction, a Certification of Satisfactory Completion will be mailed to the participant and the Department of State. The Division of Licensing Services will also be notified. Please bring your Pocket Card or Copy of License.

If you have any questions regarding this Conference, you may contact Linda Kedzierski, Federal Coordinator, at (212) 480- 2021, or email her at [lkedzierski@dhcr.state.ny.us](mailto:lkedzierski@dhcr.state.ny.us).

  
Jane I. Berrie

