

George E. Pataki
Governor



Judith A. Calogero
Commissioner

New York State Division of Housing and Community Renewal
25 Beaver Street
New York, NY 10004

HOUSING MANAGEMENT BUREAU MEMORANDUM #2004-B-04

To: All Federally Assisted Housing Developments
From: Jane I. Berrie, Director
Date: February 23, 2004
Subject: HUD Handbook 4350.3, Workshop – Six New Occupancy Rules

On **Thursday April 8, 2004**, the Management Bureau of the Division of Housing and Community Renewal will be presenting the first in a series of nine Workshops on the revised HUD Handbook 4350.3. The topic of this Workshop will be the **Six New Occupancy Rules**, which HUD issued after it last revised the handbook, and, will also cover those items that were never before included in the handbook. During this Workshop, we will be discussing the following topics:

- One-Strike Rule
- Non-Citizen Rule
- Income-Targeting Rule
- Revised Preferences
- Revised Minimum Rent Rules
- Lead-Based Paint Disclosure Rules

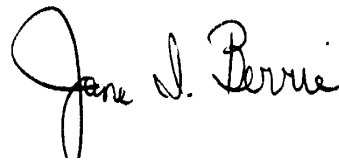
If you have not done so already, please secure a copy of the new Handbook, using either of the three methods listed below:

- Download** - The handbook is available for download online at: www.hudclips.org. You must use the search criteria: ALL HANDBOOKS; and then search by document 4350.30.
- Telephone Order** - The handbook may be ordered by phone by calling HUD at: 1-800-767-7468.
- Order By Fax** - The handbook may be ordered by FAX by calling HUD at : 1-202 - 708-2313.

This Workshop will be held at the Division of Housing and Community Renewal, 25 Beaver Street , New York City, Room 550 from 10:30 AM to 12:30 PM. If you plan to attend, please complete the attached registration form and FAX it to Linda Kedzierski, Federal Programs Coordinator at (212) 480-7270 by March 15, 2004; or you may e-mail her at Lkedzierski@dhcr.state.ny.us

Since this program may meet the New York State Real Estate Brokers and Salespersons Continuing Education requirement of 22.5 hours, we are registering the curriculum and are awaiting approval from the Department of State. In anticipation of this approval, Brokers and Salespersons should present a copy of their license or their pocket card at the commencement of the program.

We look forward to seeing you on April 6th

A handwritten signature in black ink, reading "Jane I. Berrie". The signature is fluid and cursive, with the first name "Jane" being more prominent than the last name "Berrie".

Jane I. Berrie
Director



New York State Division of Housing and Community Renewal
25 Beaver Street
New York, NY 10004

Name of Housing Development _____

Name of Attendee(s) _____

Telephone Number _____ () _____
(Please include Area Code)