



New York State Division of Housing and Community Renewal

25 Beaver Street
New York, NY 10004

HOUSING MANAGEMENT BUREAU MEMORANDUM #2005-B-10

To: All Federally-Assisted Housing Companies
Owners, Managing Agents and Site Managers

From: Jane I. Berrie, Director
Housing Management Bureau

Date: April 21, 2005

Subject: Notice of Funding Availability (NOFA)
FY 2005 Service Coordinator Program For Multifamily Housing

On March 21, 2005, HUD issued a **Notice of Funding Availability (NOFA)** for the **FY 2005 Service Coordinator Program for Multifamily Housing**. The Service Coordinator Program provides funding for the employment and support of Service Coordinators in insured and assisted housing developments designed for the elderly or nonelderly persons with disabilities. Service Coordinators help residents obtain supportive services from the community that are needed to enable independent living and aging in place. You can review the Management Agent Handbook 4381.5 REVISION -2, Change-2, Chapter 8 for further guidance on service coordinators. This Handbook is accessible on HUD's Web site at <http://www.hudclips.org> under Handbooks and Notices.

Listed below are the major provisions of this NOFA:

<i>Application Due Date</i>	June 24, 2005
<i>Funds Available</i>	\$ 49.6 million (\$10 million for funding new programs)
<i>Grant Term</i>	Three Years
<i>Eligible Activities</i>	<ul style="list-style-type: none">• Service Coordinator salary and fringe benefits• Reasonable start-up/administrative costs• Quality Assurance (not more than 10% of salary amount)

- Ineligible Activities**
- Management fees
 - Costs of preparing an application
 - Replacing currently available funds , i.e., residual receipts, excess income, or surplus cash, that could be used to pay for a Service Coordinator program
 - Direct delivery of actual services; **instead**, Service Coordinators should **refer and link** the residents of the development **to supportive services** provided by the community

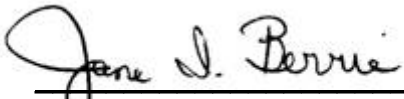
- Eligible Applicants**
- Section 8 Project Based
 - Section 236 Insured or assisted developments designed for the elderly or persons with disabilities, where at least 25% of building residents are designated as elderly “frail” or “at-risk” and/or non-elderly residents with disabilities
 - Building must meet HUD’s Uniform Physical Condition Standards
 - Those who are in compliance with any regulatory agreement, Housing Assistance Payment (HAP) Contract and any other outstanding HUD grant or contract document

- New For FY 05**
- Applications must be submitted electronically(www.grants.gov)
 - Annual extension of any existing grant limited to 3% of contract authority

Funding Selection National Lottery System

NOFA Information <http://hudclips.org>, click on “ Current Nofa ”
Monday, March 21, 2005, Pages 14167- 14186 of the
Federal Register, FR 4950-N-01.

If you have any questions, please call Linda Kedzierski at (212) 480-2021, or e-mail her at LKedzierski@dhcr.state.ny.us



Jane I. Berrie