Instructions for
Form 2-4 NEPA Classification Checklist

Under 24 CFR 58.5 and 58.6, CDBG Recipients must review their projects using the same regulations HUD would otherwise be subject to under the National Environmental Policy Act. The Certification of NEPA Classification is used to classify the project for compliance requirements at CFR Part 58.

Recipients are strongly encouraged to check individual regulations
directly for applicability and compliance measures.

Project Information
1. CDBG No.
   a. Provide the OCR assigned CDBG Project Number, 555PR999-14.
2. Date is the date the form is completed.
3. Certifying Officer Name and Title
   a. Provide the name and title of person identified in the Designation of Certifying Officer
4. Responsible Entity
   a. This is the entity identified in the Designation of Certifying Officer
   b. Provide the complete address of the Responsible Entity.

Name of the CDBG Grant Recipient
1. This is the County, City, Town or Village that has been awarded NYS CDBG funds.

Funding Year
1. This is the Program Year in which NYS CDBG are awarded, for example, if the last two digits of the CDBG Project Number is "14", the Program Year is 2014.

Program Name
1. An example would be "*Town of Upstate Water District #1 Improvements".*

This is a three page document; ALL three pages must signed by the
Certifying Officer and returned
Some projects may have Classifications under one or more classification

Exempt Activities
1. Select **ALL** classifications that apply
   a. For all projects, Administration and Management Activities will apply regardless of the source of funds that will be used for these costs.

Categorically Excluded Activities at 24 CFR 58.35(a)
1. Only one classification may be checked on this page
2. If more than one classification applies to the project, select the last box.

Categorically Excluded Activities at 24 CFR 58.35(b)
1. Only one classification may be checked on this page

Signature of Certifying Officer
1. To be signed at the time the documentation is complete, each page must be signed and returned