**NYS CDBG Application**

- CDBG Application
- OCR Award Letter
- OCR Executed Grant Agreement
- Grant Agreement Program Amendment and Approval
- General Correspondence

**Release of Funds**

- Environmental Review Record
- Request for Release of Funds and OCR Approval

**Program Administration**

- Project Description
- Project Scope of Work
- Project Map
- Implementation Plan
- Program Design

**Sub-Recipient Agreement**

- Professional Services Contracts Administration
- Professional Services Contracts Program Delivery
- Professional Services Contracts Engineering
- Interagency Agreement
- National Objective Compliance
- Procurement Policy/Procedure
- Conflict of Interest
- Real Property Management

**Civil Rights**

- Citizen Participation Plan
- EEO4 Form
- Anti-Displacement and Relocation Plan
- Section 504
- Equal Opportunity
Fair Housing

M/WBE and Section 3

Reports

Annual Performance Report

Project Status Report

OCR Monitoring Report

Sub-Recipient Monitoring Report

Grant Closeout Report

Financial Management

Signatory and Depository Form

Request for Funds

Bank Statements

Budget Amendment and Modifications

Program Income

Approved Cost Allocation Plan

Federal Assistance Expenditure Report

Audit Reports and Related Correspondence

Monthly Financial Status Report

Financial Correspondence

Procurement RFP/RFQ

Request for Proposal

Request for Qualifications

RFP/RFQ Public Notice

RFP/RFQ M/WBE Compliance

RFP/RFQ Direct Solicitation

RFP/RFQ Proposals/ Qualifications Submitted

RFP/RFQ Ratings/ Documentation for Selection

Procurement Small Purchase

Non-Competitive

Competitive
<table>
<thead>
<tr>
<th><strong>Procurement IFB</strong></th>
<th><strong>Labor Standards</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Invitation for Bid</td>
<td>Labor Compliance Officer</td>
</tr>
<tr>
<td>IFB Public Notice</td>
<td>Wage Determination Request</td>
</tr>
<tr>
<td>IFB Direct Solicitation List</td>
<td>Wage Rates-Federal</td>
</tr>
<tr>
<td>IFB M/WBE Compliance</td>
<td>Wage Rates-State</td>
</tr>
<tr>
<td>IFB Proposals Requested List</td>
<td>Preconstruction Conference</td>
</tr>
<tr>
<td>IFB Proposals Submitted List</td>
<td>Weekly Certified Payroll</td>
</tr>
<tr>
<td>IFB Ratings, Selection Criteria</td>
<td>Violations and Restitution</td>
</tr>
<tr>
<td><strong>Construction Contract</strong></td>
<td></td>
</tr>
<tr>
<td>Notice of Award of Bid</td>
<td>Employee Interviews</td>
</tr>
<tr>
<td>Notice to Proceed</td>
<td>Apprentice and Trainee Registration Forms</td>
</tr>
<tr>
<td>Verification of Contractor Eligibility</td>
<td>Construction Progress and Inspection Reports</td>
</tr>
<tr>
<td>Original Executed Contract and Amendments/Addendums</td>
<td>Contractor Payment Documentation</td>
</tr>
<tr>
<td>Bonds: Bid, Performance, Payment</td>
<td>Notice of Satisfactory Completion</td>
</tr>
<tr>
<td></td>
<td>Release of Liens and Warranty</td>
</tr>
</tbody>
</table>