

Services, Maintenance, Utilities and Equipment to be Provided by Owner

XYZ Apartments
Anywhere, New York

XYZ Apartments, L.P. is a [total number of units] apartment complex in the [Municipality] . [number of units] are one bedroom apartments and [number of units] are two bedroom apartments [etc., etc.].

XYZ Apartments, L.P. will pay for [list all owner-paid utilities] for the [common areas...such as hallways, laundry room, etc.]. The owner will also provide heat and hot water [include if applicable]. Tenants pay for [list tenant-paid utilities, including if they pay for coin-operated laundry; if tenants pay for heat and/or hot water, indicate utility source (gas, electric, etc.) for heat and/or hot water; specify if tenants pay for cooking, and if so, utility source used for cooking (gas, electric, etc.); indicate if tenants pay for lights/refrigeration/sundry electric]. Laundry facilities are located at the property.

XYZ Apartments, L.P. utilizes [name the management company] to do all tenant screening, rent up, rent collection, implementation of Fair Housing Laws, lease administration, unit inspection, and move in/move out inspection. [Management Company] will also direct property maintenance; advertising, and utility management.
NYS Homes and Community Renewal will maintain waiting lists