



STATE OF NEW YORK
**DIVISION OF HOUSING AND
COMMUNITY RENEWAL**
92-31 UNION HALL STREET
JAMAICA, NEW YORK 11433
Web Site: www.nyshcr.org

Rent Overcharge Application - Information

Attached is form RA-89C "Tenant's Complaint of Rent and/or Other Specific Overcharges in Rent Controlled Apartments". Please note that you are required to submit **all documentation** in support of your claim of rental overcharge at the time you submit this complaint.

Before you file this complaint:

- You may discuss questions relating to your rent with your building owner.
- If you believe that you need to file a complaint, gather all of the information in support of your claim. This may include previous Division of Housing and Community Renewal (DHCR) Orders, written consent for individual apartment improvements and court decisions. Only documentation which relates to the subject apartment is needed.

Complete all sections of the complaint, and make copies of your documentation. **Submit two copies of the complaint and documentation to DHCR** and keep one copy for yourself. An incomplete complaint will be returned to you.

Once your complaint is docketed, you will receive an acknowledgment in the mail.

