**TENANT INCOME CERTIFICATION**

HFA Project #: __________

- [ ] Initial Certification  - [ ] Recertification  - [ ] Other __________

Move-In Date: ________________
Effective Date: ________________
Next Recert Date: ________________

**PART I. DEVELOPMENT DATA**

Property Name: ____________________________  County: __________  BIN #: ____________________________
Address: ____________________________  Unit #: __________  # of Bedrooms: ________________

**PART II. HOUSEHOLD COMPOSITION**

- [ ] Vacant Unit

<table>
<thead>
<tr>
<th>HH Mbr #</th>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
<th>Relation to Head of Household</th>
<th>Race</th>
<th>Ethnicity</th>
<th>Disabled (Yes/No)</th>
<th>Date of Birth</th>
<th>Full Time Student (Yes/No)</th>
<th>Last 4 Digits of SS#</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PART III. GROSS ANNUAL INCOME**

<table>
<thead>
<tr>
<th>HH Mbr #</th>
<th>(A) Employment or Wages</th>
<th>(B) Social Security / Pensions</th>
<th>(C) Public Assistance</th>
<th>(D) Other Income</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTALS**

Add totals from above, (A) - (D), to determine total income.  

TOTAL INCOME (E) = __________

**PART IV. INCOME FROM ASSETS**

<table>
<thead>
<tr>
<th>HH Mbr #</th>
<th>(F) Type of Asset</th>
<th>(G) C/I</th>
<th>(H) Cash Value of Asset</th>
<th>(I) Annual Income from Asset</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
I/we have provided for each person(s) set forth in Part II acceptable verification of current anticipated annual income and assets. I/we agree to notify the landlord immediately if there are changes to the household composition or if any member becomes a full time student during the course of this tenancy. I/we will report any changes in income or household composition that occurs between the time this form is signed and the date it takes effect.

Under penalties of perjury, I/we certify that the information presented above is true and correct to the best of my/our knowledge and belief. I/we further understand that providing false representations (to include misleading or incomplete information) herein constitutes an act of fraud and may result in the termination of my/our lease.

<table>
<thead>
<tr>
<th>Resident Signature</th>
<th>Signature Date</th>
<th>Resident Signature</th>
<th>Signature Date</th>
</tr>
</thead>
</table>

Effective Date of Income Certification: ___________________ (YYYY-MM-DD)

<table>
<thead>
<tr>
<th>HOUSEHOLD CERTIFICATION &amp; SIGNATURES</th>
</tr>
</thead>
</table>

PART V. DETERMINATION OF INCOME ELIGIBILITY

TOTAL ANNUAL HOUSEHOLD INCOME FROM ALL SOURCES: $__________

Current Income Limit Per Family Size: $________________________

Household Meets Income Restriction at:

- 60%
- 50%
- 40%
- 30%
- _____%

RECERTIFICATION ONLY:

Household Income at Move-in: $________________________

Household Size at Move-in: __________

Current Income Limit x 140%: $________________________

(170% for Deep Rent Skewed Projects)

Household Income exceeds 140% (170%) at recertification: ☐ Yes ☐ No

PART VI. RENT

<table>
<thead>
<tr>
<th>Tenant Paid Rent (TP)</th>
<th>$________________________</th>
<th>Rent Assistance:</th>
<th>$______________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Utility Allowance (UA)</td>
<td>$________________________</td>
<td>Other non-optional charges:</td>
<td>$______________</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Identify other charges:</td>
<td>____________________</td>
</tr>
</tbody>
</table>

GROSS RENT FOR UNIT: $________________________

Maximum Rent Limit for this unit: $________________________

Unit Meets Rent Restriction at:

- 60%
- 50%
- 40%
- 30%
- _____%
PART VII. STUDENT STATUS

ARE ALL OCCUPANTS FULL TIME STUDENTS?

☐ Yes* ☐ No  
If yes, enter student exemption*

*Student Exemptions:
1. TANF assistance
2. Job Training Program
3. Single parent/dependent child
4. Married/joint return
5. Previous Foster Care Assistance

PART VIII. PROGRAM TYPE

Mark the program(s) listed below (a. through e.) for which this household’s unit will be counted toward the property’s occupancy requirements. Under each program marked, indicate the household’s income status as established by this certification/recertification.

a. Tax Credit ☐  
See Part V above.

b. HOME ☐  
Income Status
☐ ≤ 50% AMGI
☐ ≤ 60% AMGI
☐ ≤ 80% AMGI
☐ OI**

b. HOME ☐  
Income Status
☐ 50% AMGI
☐ 60% AMGI
☐ 80% AMGI
☐ OI**

c. Tax Exempt ☐  
Income Status
☐ 50% AMGI
☐ 60% AMGI
☐ 80% AMGI
☐ OI**

d. AHDP ☐  
Income Status
☐ 50% AMGI
☐ 80% AMGI
☐ OI**

e. (Name of Program) ☐  
Income Status
☐
☐
☐ OI**

**Upon recertification, household was determined over-income (OI) according to eligibility requirements of the program(s) marked above.

SIGNATURE OF OWNER/REPRESENTATIVE

Based on the representations herein and upon the proof and documentation required to be submitted, the individual(s) named in Part II of this Tenant Income Certification is/are eligible under the provisions of Section 42 of the Internal Revenue Code, as amended, and the Land Use Restriction Agreement (if applicable), to live in an income/rent-restricted unit in this Project.