



**New York State Division of Housing and Community Renewal  
Housing Management Bureau, 25 Beaver Street, New York, N.Y. 10004**

Report on Tenant Arrears for Month Ending \_\_\_\_\_ 20 \_\_\_\_

Development Name: \_\_\_\_\_ Number: \_\_\_\_\_

Date Submitted: \_\_\_\_\_ Prepared by: \_\_\_\_\_

Total Residential Units \_\_\_\_\_ Total Commercial Units \_\_\_\_\_

**I. Analysis of Tenant Arrears**

In arrears for -	Residential Tenants		Commercial Tenants	
	Number of Tenants	Amount Due	Number of Tenants	Amount Due
a. Less than one month				
b. One month but less than two				
c. Two months but less than three				
d. Three months or more				
<b>Totals</b>				

**II. Analysis of Vacated Tenant Arrears**

Period since departure -	Residential Tenants		Commercial Tenants	
	Number of Tenants	Amount Owning	Number of Tenants	Amount Owning
a. Less than two months				
b. Two months but less than four				
c. Four months but less than six				
d. Six months but less than a year				
e. One year but less than two				
f. Two years or more				
<b>Totals</b>				