

**EXHIBIT A.2 - COST PROPOSAL FORM FOR TIER 2 PROPOSERS**

**LEGAL NAME OF TIER 2 PROPOSER:** \_\_\_\_\_

**INSTRUCTIONS:** For Items (i) through (xxiv), enter the Fiscal Year Hourly Rate and an Estimate of Annual Hours for each training area. For Items (xxv) through (xxvi) enter a Fixed Fee for Total Annual Costs for the referenced Fiscal Year. The Agency does not guarantee a minimum or maximum of the amount of annual hours and reserves its right to purchase its requirements at the Fixed and Hourly Rates noted below.

	INITIAL THREE YEAR CONTRACT TERM									TWO-YEAR OPTIONAL RENEWAL PERIOD					
	2018-2019 Fiscal Year Hourly Rate	Estimate of Annual Hours	Total Annual Costs	2019-2020 Fiscal Year Hourly Rate	Estimate of Annual Hours	Total Annual Costs	2020-2021 Fiscal Year Hourly Rate	Estimate of Annual Hours	Total Annual Costs	2021-2022 Fiscal Year Hourly Rate	Estimate of Annual Hours	Total Annual Costs	2022-2023 Fiscal Year Hourly Rate	Estimate of Annual Hours	Total Annual Costs
<b>BUDGET - TIER 2 PROPOSERS</b>															
<b>Tier 2 Training Areas:</b>															
(i) ASHRAE Standard 62.2 2016* (1 day / Maximum of 10 – 12 participants) *			\$ -			\$ -			\$ -			\$ -			\$ -
(ii) Basic Air Sealing (1 day / Maximum of 16 – 20 participants) *			\$ -			\$ -			\$ -			\$ -			\$ -
(iii) Blower Door and Diagnostics (1 day / Maximum of 16 – 20 participants)			\$ -			\$ -			\$ -			\$ -			\$ -
(iv) Clean and Tune for Heating Technicians (1 day / Maximum of 10 – 12 participants) *			\$ -			\$ -			\$ -			\$ -			\$ -
(v) Master Bidders List: Boiler Contractors - NYC only (1 day / Maximum of 10 – 12 participants)			\$ -			\$ -			\$ -			\$ -			\$ -
(vi) Energy Factor Calculator (1 day / Maximum of 10 – 12 participants)			\$ -			\$ -			\$ -			\$ -			\$ -
(vii) Health and Safety for Directors, Auditors and QCI, Field or Lab (1 day / Maximum of 10 – 12 participants)			\$ -			\$ -			\$ -			\$ -			\$ -
(viii) Health and Safety for Crews and Installers, Field or lab (1 day / Maximum of 10 – 12 participants)			\$ -			\$ -			\$ -			\$ -			\$ -
(ix) Healthy Home Evaluator (2 days / Maximum of 10 – 12 participants)			\$ -			\$ -			\$ -			\$ -			\$ -
(x) Heating System Installation, Field or Lab (1 day / Maximum of 8 – 10 participants)			\$ -			\$ -			\$ -			\$ -			\$ -
(xi) Heating System Clean and Tune for auditors and QCI - (1 day / Maximum of 10-12 participants)			\$ -			\$ -			\$ -			\$ -			\$ -

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<b>BUDGET - TIER 2 PROPOSERS</b>															
<b>Tier 2 Training Areas:</b>															
(xii) Installing Cellulose and Fiberglass Insulation (1 day / Maximum of 10 - 12 participants) *			\$ -			\$ -			\$ -			\$ -			\$ -
(xiii) Lead Safe Weatherization Work Practices - Field or Lab (1 day / Maximum of 10 - 12 participants) *			\$ -			\$ -			\$ -			\$ -			\$ -
(xiv) Multifamily auditor Mentoring, NYC only - Field (ongoing, with HCR pre-approval)			\$ -			\$ -			\$ -			\$ -			\$ -
(xv) NYS Manufactured Housing Mechanic Certification, Crew Leader (1 day / Maximum of 16-20 participants) *			\$ -			\$ -			\$ -			\$ -			\$ -
(xvi) Stove and Oven Maintenance (1 day / Maximum of 10-12 participants)			\$ -			\$ -			\$ -			\$ -			\$ -
(xvii) Heating System Testing and Diagnostics (1 day / Maximum of 8 - 10 participants)			\$ -			\$ -			\$ -			\$ -			\$ -
(xviii) TIPS Small Homes Auditing - Field or Lab (3 - 5 days / maximum of 8 - 10 participants)			\$ -			\$ -			\$ -			\$ -			\$ -
(xix) WAP Mobile Home Procedures - Field or Lab (3 - 5 days / maximum of 4 - 8 participants)			\$ -			\$ -			\$ -			\$ -			\$ -
(xx) WAP Multifamily Construction Management - NYC only, Field or Lab ((5 days / maximum of 8 - 10 participants)			\$ -			\$ -			\$ -			\$ -			\$ -
(xxi) WAP Procurement Procedures (1 day / Maximum of 10 - 12 participants)			\$ -			\$ -			\$ -			\$ -			\$ -

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<b>BUDGET - TIER 2 PROPOSERS</b>															
<b>Tier 2 Training Areas:</b>															
(xxii) WAP Technical Assistance Needs Survey			\$ -			\$ -			\$ -			\$ -			\$ -
(xxiii) WAP Director/Manager Training (1 day / Maximum of 10 – 12 participants)			\$ -			\$ -			\$ -			\$ -			\$ -
(xxiv) NYS WAP Field Guide Training			\$ -			\$ -			\$ -			\$ -			\$ -
(xxv) Statewide Technical Assistance Conference	Conference will not be held in this year			INSERT FIXED FEE HERE >>>>			Conference will not be held in this year			Conference will not be held in this year			Conference will not be held in this year		
(xxvi) <b>Annual Not to Exceed Amount for Fixed Travel Costs</b> (for travel in excess of 100 miles from the Proposer's Main Office to the Field Training Destination)	INSERT HERE >>>>		\$ -	INSERT HERE >>>>		\$ -	INSERT HERE >>>>		\$ -	INSERT HERE >>>>		\$ -	INSERT HERE >>>>		\$ -
<b>GRAND TOTALS PER YEAR</b>	<b>YEAR 1 TOTAL</b>		\$ -	<b>YEAR 2 TOTAL</b>		\$ -	<b>YEAR 3 TOTAL</b>		\$ -	<b>YEAR 4 TOTAL</b>		\$ -	<b>YEAR 5 TOTAL</b>		\$ -
<b>THREE YEAR GRAND TOTAL</b>			\$ -												
<b>FIVE YEAR GRAND TOTAL</b>			\$ -												

Legal Name of Proposer:

\_\_\_\_\_

Printed Name of Proposer's Authorized Representative:

\_\_\_\_\_

Original Signature:

\_\_\_\_\_