

**MINUTES OF THE MEETING OF THE MEMBERS OF THE  
HOUSING TRUST FUND CORPORATION (“HTFC”)  
HELD ON JANUARY 24, 2019 AT 1:00 P.M.**

Locations: New York State Homes and Community Renewal, 25 Beaver Street,  
New York, New York  
New York State Homes and Community Renewal, 38-40 State Street,  
Commissioner’s Conference Room, Albany, New York  
New York State Homes and Community Renewal, 620 Erie Boulevard West,  
Syracuse, New York

Locations connected by video-conference

**MEMBERS PRESENT:**

RuthAnne Visnauskas, Chairperson  
Alex Valella, representing Kenneth Adams, Member  
Holly Leicht, Member

**OTHERS PRESENT:**

Alex Abrams  
Daniel Buyer  
Mark Colon  
Maralyne Fleischman  
Gabriella Green  
Rebecca Koepnick  
Elizabeth Mallow  
Linda Manley  
Stacey Mickle  
Lisa Pagnozzi  
Jason Purvis  
Heather Spitzberg  
Melina Stratos

There was a quorum with three Members present. Ms. Leicht made a motion to call to order the meeting of the Members of HTFC. The motion was seconded by Mr. Valella.

**The first item on the agenda was the approval of the minutes of the meeting held on December 13, 2018.** The minutes were deemed approved.

**The next item on the agenda was a resolution authorizing awards for the New York State HOME Local Program.** Mr. Purvis presented the proposed awards summarizing the main points contained in the related memo.

Ms. Leicht moved to adopt the resolution; Mr. Valella seconded the motion, and the following resolution was adopted:

Section 1. The Members hereby authorize an award under the NYS HOME Local Program in amounts up to and to the applicants below:

<b>Local Program Administrator</b>	<b>SHARS ID</b>	<b>Award Amount</b>
Albany County Rural Housing Alliance, Inc.	20183012	\$400,000
Better Neighborhoods, Inc.	20183031	\$450,000
Bishop Sheen Ecumenical Housing Foundation, Inc.	20183016	\$450,000
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Catskill Mountain Housing Development Corp. Inc.	20183022	\$300,000
Chautauqua Opportunities Inc.	20183030	\$400,000
City of Fulton Community Development Agency	20183037	\$198,275
City of Glens Falls	20183032	\$382,000
Community Action Organization of Erie County, Inc.	20183002	\$450,000
Community Progress Inc.	20183050	\$600,000
Community Progress Inc.	20183049	\$600,000
Covenant Housing Corp. of Central New York	20183027	\$200,000
Friends of the North Country, Inc.	20183034	\$600,000
Homefront Development Corp.	20183010	\$450,000
Homefront Development Corp.	20183011	\$523,920
Housing Action Council, Inc.	20183041	\$400,000
Ithaca Neighborhood Housing Services, Inc.	20183028	\$599,500
Ithaca Neighborhood Housing Services, Inc.	20183029	\$389,000
North Country Affordable Housing, Inc.	20183055	\$525,000
Opportunities For Chenango, Inc.	20183009	\$600,000
Otsego Rural Housing Assistance, Inc.	20183005	\$250,000
Pride of Ticonderoga, Inc.	20183003	\$315,000
Pride of Ticonderoga, Inc.	20183004	\$388,000
Rebuilding Together Saratoga County, Inc.	20183017	\$450,000
Rebuilding Together Saratoga County, Inc.	20183023	\$600,000
Rockland Housing Action Coalition, Inc.	20183001	\$400,000
RPC Of Clinton County, Inc	20183057	\$400,000
Rural Housing Opportunities Corporation	20183048	\$250,000
SCAP d/b/a Arbor Housing & Development	20183043	\$328,450
South End Improvement Corp.	20183020	\$450,000
Tompkins Community Action, Inc.	20183046	\$400,000

Section 2. The Members hereby authorize the entering into of regulatory agreements with the applicants, upon their satisfactory compliance with any pre-contract conditions as required by statute or regulations as applicable, and upon such terms and conditions as set forth by program guidelines.

Section 3. The Members hereby authorize the President of the Office of Community Renewal or another authorized officer of HTFC to execute any documents which may be necessary and appropriate to effectuate the purposes of this resolution

Section 4. This resolution shall take effect immediately.

**The next item on the agenda was a resolution authorizing awards under the Community Development Block Grant Program for housing activities.** Mr. Purvis presented the proposed awards summarizing the main points contained in the related memo.

Ms. Leicht moved to adopt the resolution; Mr. Valella seconded the motion, and the following resolution was adopted:

Section 1. The Members hereby approve an award under the CDBG Program for housing activities with the following applicants and up to the amounts listed below:

<b>Recipient</b>	<b>Project Number</b>	<b>Award Amount</b>
City of Amsterdam	32HR327-18	\$500,000
Town of Augusta	61HR343-18	\$500,000
Village of Celoron	206HR348-18	\$489,500
Town of Clinton	248HR312-18	\$200,000
Town of Colchester	260HR301-18	\$500,000
Town of Conesville	270HR308-18	\$500,000
Town of Corinth	281HR325-18	\$400,000
City of Cortland	285HR334-18	\$500,000
Town of Ellenburg	363HR313-18	\$300,000
Town of Fenton	393HR341-18	\$500,000
City of Gloversville	462HR302-18	\$500,000
County of Hamilton	500HR345-18	\$240,000
Town of Harrietstown	514HR305-18	\$500,000
County of Jefferson	581HR300-18	\$800,000
County of Lewis	636HR333-18	\$718,200
Town of Lisle	650HR346-18	\$500,000
Town of Madrid	687HR355-18	\$500,000
Village of Marathon	700HR335-18	\$490,000
Town of Marshall	706HR339-18	\$500,000
Town of Middletown	731HR314-18	\$433,650
Town of Moira	745HR315-18	\$400,000
Village of Nunda	831HR350-18	\$500,000
Village of Oriskany Falls	855HR349-18	\$235,200
Town of Roxbury	1004HR317-18	\$433,650
Town of Saranac	1028HR344-18	\$400,000
Town of Binghamton	105HR337-18	\$500,000
Town of Black Brook	107HR311-18	\$300,000
Town of Springwater	1102HR347-18	\$500,000
County of St Lawrence	1106WS303-18	\$300,000

County of Ulster	1160HR310-18	\$600,000
Village of Waterville	1209HR338-18	\$500,000
Village of Waverly	1214HR340-18	\$500,000
Town of Westville	1243HR316-18	\$200,000
Village of Whitehall	1249WS323-18	\$405,000
Town of Willsboro	1257HR354-18	\$275,000

Section 2. The Members hereby approve the entering into of regulatory agreements with the applicants, upon their satisfactory compliance with any pre-contract conditions as required by statute or regulation, and upon such terms and conditions as set forth in the program guidelines.

Section 3. The Members hereby authorize the President of the Office of Community Renewal or another authorized officer of HTFC, subject to the provisions of this resolution, to execute any documents which may be necessary and appropriate to effectuate the purposes of this resolution.

Section 4. This resolution shall take effect immediately.

**The next item on the agenda was a resolution authorizing awards under the Community Development Block Grant Program for Economic Development to Rensselaer County for Hudson River Foods.** Mr. Purvis presented the proposed award summarizing the main points contained in the related memo.

Ms. Leicht moved to adopt the resolution; Mr. Valella seconded the motion, and the following resolution was adopted:

Section 1. The Members hereby approve an award of \$543,505 under the CDBG Program to Rensselaer County to assist Hudson River Foods.

Section 2. The Members hereby authorize the President of the Office of Community Renewal or another authorized officer of HTFC, subject to the provisions of this resolution, to execute any documents which may be necessary and appropriate to effectuate the purposes of this resolution.

Section 3. This resolution shall take effect immediately.

**The next item on the agenda was a resolution creating and allocating funds to the Weatherization Preservation Plus (P+) Initiative.** Mr. Buyer presented the proposed initiative and allocation summarizing the main points contained in the related memo.

Ms. Leicht moved to adopt the resolution; Mr. Valella seconded the motion, and the following resolution was adopted:

Section 1. The Members hereby authorize the allocation of up to \$7 million in HTFC corporate funds to fund P+ Initiative.

Section 2. The Members hereby authorize the President of the Office of Housing Preservation or another authorized officer of HTFC to execute any documents which may be necessary and appropriate to effectuate the purposes of this resolution.

Section 3. This resolution shall take effect immediately.

**The next item on the agenda was a resolution allocating funds to the Preventative Troubled Asset Program.** Mr. Abrams presented the proposed allocation summarizing the main points contained in the related memo.

Ms. Leicht moved to adopt the resolution; Mr. Valella seconded the motion, and the following resolution was adopted:

Section 1. The Members hereby authorize the allocation of \$3 million in HTFC corporate funds to fund PTAP

Section 2. The Members hereby authorize the President of the Office of Housing Preservation or another authorized officer of HTFC to execute any documents which may be necessary and appropriate to effectuate the purposes of this resolution.

Section 3. This resolution shall take effect immediately.

**The next item on the agenda was a resolution authorizing an extension of the Franke Consulting Group contract.** Mr. Colon presented the proposed extension summarizing the main points contained in the related memo.

Ms. Leicht moved to adopt the resolution; Mr. Valella seconded the motion, and the following resolution was adopted:

Section 1. The HTFC contract with Franke for the provision of technical assistance services for OHP is hereby approved by the HTFC Members for a further one-year period that commenced on January 1, 2019 and will terminate on December 31, 2019 (“Term”) in an amount not to exceed \$25,000 during the Term of the contract.

Section 2. Affirmative concurrence is hereby provided by the HTFC Members for HTFC’s determination not to enter into a new competitive award process at this time in connection with the TA Services contract with Franke with the understanding that such determination will result in the continued retention of a contract with Franke exceeding five years in duration without a new competitive selection process being conducted, as indicated in the memorandum accompanying this resolution.

Section 3. The Members hereby authorize the President of the Office of Housing Preservation or another authorized officer of the Corporation to execute any documents which may be necessary and appropriate to effectuate the purpose of this resolution.

Section 4. This resolution shall take effect immediately.

**The next item on the agenda was a resolution approving SEQRA documentation and classification of the environmental impact of Gansett Meadow.** Ms. Spitzberg presented the proposed documentation and classification summarizing the main points contained in the related memo.

Ms. Leicht moved to adopt the resolution; Mr. Valella seconded the motion, and the following resolution was adopted:

Section 1. The Members hereby accept the SEQRA documentation for Gansett Meadows and hereby adopt the recommendation that this project be classified as an unlisted action with a negative declaration under SEQRA.

Section 2. The Members hereby authorize HTFC's SEQRA Officer or any authorized agent or officer to execute any documents in accordance with the applicable provisions of law to effectuate the purpose of this resolution.

Section 3. This resolution shall take effect immediately.

The remainder of the items were informational items and did not require board action.

**The next item on the agenda was a review of SEQRA Type 2 projects.**

**The next item on the agenda was a review of SEQRA concur summaries.**

**The next item on the agenda was a review of SEQRA determinations for projects under the Governor's Office of Storm Recovery.**

**The next item on the agenda was a review of authorized contracts under the Governor's Office of Storm Recovery.**

**The next item on the agenda was a review of a notice of funding availability for the Rural Rental Assistance Program.**

**The next item on the agenda was a review of Enhanced Business Systems, Inc. Contract.**

There being no unfinished business, Ms. Leicht moved to adjourn the meeting; Mr. Valella seconded the motion, and the meeting was adjourned at 1:32 p.m.