

**MINUTES OF THE MEETING OF THE MEMBERS OF THE
HOUSING TRUST FUND CORPORATION (“HTFC”)
HELD ON FEBRUARY 14, 2019 AT 1:00 P.M.**

Locations: New York State Homes and Community Renewal, 415 Madison Avenue,
New York, New York
New York State Homes and Community Renewal, 25 Beaver Street,
New York, New York
New York State Homes and Community Renewal, 38-40 State Street,
Commissioner’s Conference Room, Albany, New York

Locations connected by video-conference

MEMBERS PRESENT:

RuthAnne Visnauskas, Chairperson
Alex Valella, representing Kenneth Adams, Member

OTHERS PRESENT:

Mark Colon
Rebecca Crimmins
Leora Jontef
Christopher Leo
Dina Levy
Linda Manley
Jason Purvis
Rachel Wieder

There was a quorum with two Members present. Ms. Visnauskas made a motion to call to order the meeting of the Members of HTFC. The motion was seconded by Mr. Valella.

The first item on the agenda was the approval of the minutes of the meeting held on January 24, 2019. The minutes were deemed approved.

The next item on the agenda was a resolution authorizing an award under the Rural and Urban Community Investment Fund. Ms. Crimmins presented the proposed award summarizing the main points contained in the related memo. Ms. Visnauskas asked about the scope of the relocation of facilities by the Fortune Society, the effect of the ESSHI awards on rental payments by the tenants, and the services to be provided at the community center. Ms. Crimmins and Ms. Jontef provided additional details in response to those questions.

Ms. Visnauskas moved to adopt the resolution; Mr. Valella seconded the motion, and the following resolution was adopted:

Section 1. The Members hereby authorize an urban CIF award in an amount up to \$2,000,000 to the 1080 Washington Community Space for the construction of a community facility space in the City of New York, Bronx County, NY.

Section 2. The Members hereby provide that this authorization will lapse 360 days after the effective date of this resolution if a closing on all sources of construction financing sufficient to complete the project has not occurred.

Section 3. The Members hereby authorize any officer of the Office of Finance and Development or any Senior Officer as defined by the By-Laws to execute any documents which may be necessary and appropriate to effectuate the purposes of this resolution.

Section 4. This resolution shall take effect immediately.

The next item on the agenda was a resolution authorizing awards to Neighborhood and Rural Preservation Companies for assistance with education and outreach. Ms. Wieder presented the proposed awards summarizing the main points contained in the related memo. Ms. Visnauskas asked about the source of funds for the proposed awards. Ms. Wieder provided additional details in response.

Ms. Visnauskas moved to adopt the resolution; Mr. Valella seconded the motion, and the following resolution was adopted:

Section 1. The Members hereby authorize the sponsorship of VISTA members in connection with providing education and outreach about resources available to manufactured home park communities.

Section 2. The Members hereby authorize three awards each in the amount of \$245,062.00 to Hudson River Housing, Cayuga County Homsite Development Corporation, and Rural Housing Opportunities Corporation, to enable each selected company to hire an Education and Outreach Associate for two years and to recruit, host and supervise two VISTA members at their office locations.

Section 3. The Members hereby authorize the President of the Office of Single Family and Community Development or any Senior Officer of HTFC as defined by the bylaws to execute any documents which may be necessary and appropriate to effectuate the purpose of this resolution, including to enter into an agreement between HTFC and AmeriCorps VISTA and regulatory agreements with selected recipients of awards as applicable.

Section 4. This resolution shall take effect immediately.

The next item on the agenda was a resolution ratifying prior written authorization of awards under the Community Development Block Grant Program.

Ms. Visnauskas moved to adopt the resolution; Mr. Valella seconded the motion, and the following resolution was adopted:

Section 1. The Members hereby ratify the authorization of an award in the total amount of \$22,613,793 under the CDBG Program from the Consolidated Funding Application allocation to the following applicants and up to the amounts identified below:

Applicant	Type	County	REDC	Recommended
Town of Danby	Community Planning	Tompkins County	Southern Tier	\$30,000
Village of Delhi	Community Planning	Delaware County	Southern Tier	\$36,500
Livingston County	Community Planning	Livingston County	Finger Lakes	\$47,500
City of Batavia	Community Planning	Genesee County	Finger Lakes	\$50,000
Village of Sherman	Community Planning	Chautauqua County	Western New York	\$50,000
Town of Great Valley	Community Planning	Cattaraugus County	Western New York	\$50,000
Town of Newfield	Community Planning	Tompkins County	Southern Tier	\$50,000
Village of Millport	Community Planning	Chemung County	Southern Tier	\$50,000
Village of Franklinville	Community Planning	Cattaraugus County	Western New York	\$50,000
Village of Watkins Glen	Community Planning	Schuyler County	Southern Tier	\$50,000
Village of Bath	Community Planning	Steuben County	Southern Tier	\$50,000
Village of Hamilton	Micro Enterprise	Madison County	Central New York	\$100,000
City of Geneva	Micro Enterprise	Ontario County	Finger Lakes	\$200,000
Livingston County	Micro Enterprise	Livingston County	Finger Lakes	\$200,000
Town of Bethlehem	Micro Enterprise	Albany County	Capital District	\$200,000
City of Cortland	Micro Enterprise	Cortland County	Central New York	\$200,000
Fulton County	Micro Enterprise	Fulton County	Mohawk Valley	\$200,000
City of Oneonta	Micro Enterprise	Otsego County	Mohawk Valley	\$200,000
Montgomery County	Micro Enterprise	Montgomery County	Mohawk Valley	\$200,000
Village of Kiryas Joel	Micro Enterprise	Orange County	Mid-Hudson	\$200,000
Lewis County	Micro Enterprise	Lewis County	North Country	\$200,000
Town of AuSable	Public Facilities	Clinton County	North Country	\$300,000
Village of Canton	Public Facilities	St. Lawrence County	North Country	\$300,000
Village of Whitehall	Public Facilities	Washington County	Capital District	\$300,000
City of Geneva	Public Facilities	Ontario County	Finger Lakes	\$300,000
Town of Olean	Public Sewer	Cattaraugus County	Western New York	\$250,000
Town of Wawarsing	Public Sewer	Ulster County	Mid-Hudson	\$750,000
Village of Herkimer	Public Sewer	Herkimer County	Mohawk Valley	\$750,000
Village of Fort Plain	Public Sewer	Montgomery County	Mohawk Valley	\$750,000
City of Port Jervis	Public Sewer	Orange County	Mid-Hudson	\$750,000
Village of New Paltz	Public Sewer	Ulster County	Mid-Hudson	\$750,000
Town of Westport	Public Sewer	Essex County	North Country	\$808,793
Village of Middleburgh	Public Sewer	Schoharie County	Mohawk Valley	\$1,000,000
Village of Dundee	Public Sewer	Yates County	Finger Lakes	\$1,000,000
Village of Montour Falls	Public Sewer	Schuyler County	Southern Tier	\$1,000,000

Village of Rushville	Public Sewer	Ontario/Yates County	Finger Lakes	\$1,000,000
Town of Hancock	Public Water	Delaware County	Southern Tier	\$595,500
City of Oneonta	Public Water	Otsego County	Mohawk Valley	\$631,000
Town of Liberty	Public Water	Sullivan County	Mid-Hudson	\$749,500
City of Cortland	Public Water	Cortland County	Central New York	\$750,000
Town of Martinsburg	Public Water	Lewis County	North Country	\$750,000
Village of Hudson Falls	Public Water	Washington County	Capital District	\$750,000
Town of Moriah	Public Water	Essex County	North Country	\$750,000
Town of Stillwater	Public Water	Saratoga County	Capital District	\$750,000
Village of Ellenville	Public Water	Ulster County	Mid-Hudson	\$750,000
City of Mechanicville	Public Water	Saratoga County	Capital District	\$750,000
Village of Alexander	Public Water	Genesee County	Finger Lakes	\$965,000
Village of Sharon Springs	Public Water	Schoharie County	Mohawk Valley	\$1,000,000
Village of South Corning	Public Water	Steuben County	Southern Tier	\$1,000,000

Section 2. The Members hereby ratify their approval to enter into regulatory agreements with the applicants, upon their satisfactory compliance with any pre-contract conditions as required by statute or regulation, and upon such terms and conditions as set forth in the CDBG Program guidelines.

Section 3. The Members hereby ratify authorization of the President of the Office of Community Renewal or another authorized officer of HTFC, subject to the provisions of this resolution, to execute any documents which may be necessary and appropriate to effectuate the purposes of this resolution.

Section 4. This resolution shall be effective immediately.

The next item on the agenda was a resolution ratifying prior written authorization of awards under the New York Main Street Program

Ms. Visnauskas moved to adopt the resolution; Mr. Valella seconded the motion, and the following resolution was adopted:

Section 1. The Members hereby ratify the authorization of an award under the NYMS Program to the following applicants and in the amounts identified:

Awardee Name	Project Name	Project City	Region	Recommended Award	Estimated Total Project Cost
Better Neighborhoods, Inc.	New York Main Street Program for Crane Street Corridor	Schenectady	Capital District	\$460,749.00	\$1,093,762.00
Buffalo Place Inc.	Buffalo Place NYMS Program	Buffalo	Western New York	\$500,000.00	\$2,103,011.00
City of Cortland	8385 Main Street Redevelopment	Cortland	Central New York	\$500,000.00	\$2,266,400.00

City of Geneva	Geneva NYMS Program 2018	Geneva	Finger Lakes	\$350,000.00	\$854,875.00
Community Progress, Inc.	Village of Horseheads NYMS Phase II	Horseheads	Southern Tier	\$500,000.00	\$868,500.00
Elmira Downtown Development, Inc.	Arnot Carriage House	Elmira	Southern Tier	\$300,000.00	\$1,091,000.00
Family Services, Inc.	Family Partnership Center Campus Master Plan	Poughkeepsie	Mid-Hudson	\$20,000.00	\$30,000.00
Franklin County Local Development Corporation	Main Street Project	Saranac Lake	North Country	\$500,000.00	\$1,251,375.00
HomeFront Development Corporation	Cambridge TA	Cambridge	Capital District	\$20,000.00	\$20,000.00
Livingston County Development Corporation	Livingston County Design Guidelines	Geneseo	Finger Lakes	\$20,000.00	\$25,000.00
MARK Project Inc.	Andes Main Street	Andes	Southern Tier	\$496,693.00	\$1,051,900.00
Munson-Williams-Proctor Arts Institute	503 Henry Street Project	Utica	Mohawk Valley	\$16,530.00	\$17,400.00
Onondaga County Community Development	2018 Village of Liverpool NY Main Street Program	Liverpool	Central New York	\$294,500.00	\$1,027,243.00
Peekskill Facilities Development Corporation	Monument Park Neighborhood Project	Peekskill	Mid-Hudson	\$300,000.00	\$585,000.00
Pitkin Avenue District Management Association, Inc	Pitkin Avenue Renaissance Program	Brooklyn	New York City	\$250,000.00	\$443,700.00
RUPCO, Inc.	The Metro Stockade Works & RUPCO Makers Space	Kingston	Mid-Hudson	\$339,334.00	\$14,228,700.00
The Phoenix Project of Eastern New York Inc.	Abner Perry House	New Lebanon	Capital District	\$12,350.00	\$13,500.00
Town of Eden	Cultivate Eden: A Commercial Center Revitalization Project	Eden	Western New York	\$300,000.00	\$577,500.00
Town of North Hempstead Community Development Agency	New Cassel Community Revitalization	Westbury	Long Island	\$20,000.00	\$27,000.00
University District Community Development Association, Inc.	Main Street TA 2018	Buffalo	Western New York	\$20,000.00	\$31,000.00
Village of Bergen	Village of Bergen Main Street Restoration Project	Bergen	Finger Lakes	\$474,750.00	\$657,225.00

Village of Boonville	NY Main Street Boonville 2018	Boonville	Mohawk Valley	\$138,121.00	\$178,912.00
Village of Caledonia	3154-3256 State Street Anchor Project	Caledonia	Finger Lakes	\$375,000.00	\$543,665.00
Village of Cuba	Village of Cuba Main Street Revitalization Project	Cuba	Western New York	\$456,750.00	\$702,150.00
Village of Johnson City	Johnson City Main Street Target Area Renovation Program 2018-19	Johnson City	Southern Tier	\$494,500.00	\$954,338.00
Village of Lakewood	Lakewood NYMS Renovation Project	Lakewood	Western New York	\$340,492.00	\$601,671.00
Village of Lancaster	Downtown Lancaster Revitalization Plan	Lancaster	Western New York	\$20,000.00	\$21,500.00
Village of North Collins	Downtown North Collins Revitalization	North Collins	Western New York	\$20,000.00	\$21,053.00
Village of Pulaski	Pulaski Main Street Revitalization	Pulaski	Central New York	\$302,438.00	\$470,838.00
Western Catskills Community Revitalization Council, Inc.	Westholm Technical Assistance	Stamford	Southern Tier	\$20,000.00	\$24,000.00
Total				\$7,862,207.00	

Section 2. The Members hereby ratify their approval to enter into of regulatory agreements with the applicants, upon their satisfactory compliance with any pre-contract conditions as required by statute or regulation, and upon such terms and conditions as set forth in the NYMS Program guidelines.

Section 3. The Members hereby ratify authorization of the President of the Office of Community Renewal or another authorized officer of HTFC, subject to the provisions of this resolution, to execute any documents which may be necessary and appropriate to effectuate the purposes of this resolution.

Section 4. This resolution shall be effective immediately.

There being no unfinished business, Ms. Visnauskas moved to adjourn the meeting; Mr. Varella seconded the motion, and the meeting was adjourned at 1:40 p.m.