



ANDREW M. CUOMO
Governor

RUTHANNE VISNAUSKAS
Commissioner/CEO

ADDENDUM NO. 2
Request for Bids (“RFB”) for
2019 Accessibility Design and Construction
Consultant Services
Issued: May 24, 2019

Amendment Number: 1

Section: Cover Page of the RFB

Summary: The Deadline for RFB Questions on the Cover Page of the RFB is hereby amended to reflect May 29, 2019, 12PM, Eastern Daylight Time (“EDT”). The Deadline for Responses to RFB Questions is May 31, 2019. The Deadline for Submission of RFB Bids is June 12, 2019, 12PM EDT.

Amendment Number: 2

Summary: The hyperlink to Exhibit A referenced on Page 2 of the RFB can be accessed by clicking on the following link: <https://hcr.ny.gov/system/files/documents/2019/02/exhibita.pdf>.

Amendment Number: 3

Section: Section 5 (“Calendar of Events and Milestones”)

Summary: Section 5 of the RFB is amended to reflect revised dates for the Deadline for RFB Questions, Deadline for Responses to RFB Questions and Deadline for Submission of RFB Bids, as shown below:

5. Calendar of Events and Milestones

It is anticipated that a contract will be awarded in response to this RFB based on the following schedule:

Event	Date
Issuance of RFB	May 8, 2019
Deadline for RFB Questions	May 29 , 2019, 12PM, Eastern Daylight Time
Deadline for Responses to RFB Questions	May 31 , 2019

Deadline for Submission of RFB Bids	June <u>12</u> , 2019, 12PM, Eastern Daylight Time
Anticipated Selection Date	June 26, 2019

HTFC reserves the right to modify this schedule at its discretion. Notification of changes in connection with this RFB will be made available to prospective Bidders via electronic email.

Amendment Number: 4

Section: Section 8 (“Administrative Information”)

Summary: The first sentence in Section 8 is hereby deleted in its entirety and amended to reflect the following paragraph:

8. Administrative Information

This RFB is subject to HTFC’s [Standard Clauses for Contracts](#), hyperlinked herein as Appendix I, [MWBE Participation Requirements and Procedures for Contracts](#), hyperlinked herein as Appendix II and HTFC’s [Standard Clauses and Requirements for Solicitations](#), hyperlinked herein as Exhibit A.

Amendment Number: 5

Section: 10 (“Evaluation of RFB Submissions and Selection Process”)

Summary: HTFC has added the newly added Section 10 to the RFB entitled “Evaluation of RFB Submissions and Selection Process,” which shall read as follows:

10. Evaluation of RFB Submissions and Selection Process

Bid Submissions will undergo an evaluation process conducted by HTFC. HTFC will evaluate the Bid Submissions based upon the following criteria, not necessarily listed in the order of importance:

All information submitted in response to this RFB, including:

- Relevant experience and general qualifications and experience of the key personnel proposed to be assigned to an HTFC engagement;
- Proposed fees and costs;
- Workplan for the proposed engagement; and
- Overall organization, completeness and quality of response, including cohesiveness and clarity of response.

The selected Bidder(s) will be notified via U.S. mail or electronic mail (e-mail). Bidder(s) who are not selected will be notified of HTFC’s determination via U.S. mail or e-mail.



Homes and
Community Renewal

Housing
Trust Fund
Corporation

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ADDENDUM NO. 1
Request for Bids (“RFB”) for
2019 Accessibility Design and Construction
Consultant Services
Issued: May 9, 2019

Amendment Number: 1

Section: Section 8.2 of the RFB (“Awarded Contract”)

Summary: The first sentence of the first paragraph of Section 8.2 of the RFB is hereby deleted and replaced with the following sentence:

8.2 Awarded Contract

The term of the contract will be for a **one (1)** year period.