

**MINUTES OF THE MEETING OF THE MEMBERS OF THE
GOVERNANCE COMMITTEE
HOUSING TRUST FUND CORPORATION (“HTFC”)
HELD ON JUNE 27, 2018 AT 11:20 A.M.**

Locations: New York State Homes and Community Renewal, 641 Lexington Avenue, 4th Floor
New York, New York
New York State Homes and Community Renewal, 38-40 State Street,
Commissioner’s Conference Room, Albany, New York

Locations connected by video-conference

MEMBERS PRESENT:

RuthAnne Visnauskas, Chairperson
Alex Valella, representing William C. Thompson, Member
Holly Leicht, Member

OTHERS PRESENT:

Mark Colon
Mike DeBonis
Ann DeLucco, BST
Nicole Ferreira
Sean Fitzgerald
Mark Flescher
Libria Gibson-Obama
Cassandra Howell
Brendan Kennedy, BST
Hazel Lewis
Chris Leo
Linda Manley
Stacey Mickle
Jahmeliah Nathan
Jason Purvis
Heather Spitzberg
Eu Ting-Zambuto
Al Walcott

There was a quorum with three Members present. Chairperson Visnauskas made a motion to call to order the meeting of the Members of HTFC. The motion was seconded by Ms. Leicht.

The next item on the agenda was a resolution approving the annual procurement report and procurement and contract guidelines. Ms. Gibson-Obama and Ms. Howell presented the item and highlighted the procurement achievements of the Corporation.

The Members discussed the Corporation's efforts to reduce categories on the MWBE exclusions list.

Chairperson Visnauskas moved to adopt the resolution; Ms. Leicht seconded the motion, and with the approval of all Members, the following resolution was adopted:

Section 1. The Members hereby approve the Annual Report on Procurements and readopt HTFC's Procurement and Contract Guidelines.

Section 2. The Members hereby authorize the Procurement Officer, Treasurer, or another officer of HTFC to submit and publish the Annual Report on Procurements and the Procurement and Contract Guidelines to the Division of the Budget, the Department of Audit and Control, the Department of Economic Development, the Senate Finance Committee and the Assembly Ways and Means Committee in accordance with the Public Authorities Law, the Public Authorities Reform Act of 2009, and in accordance with any other governing regulations.

Section 3. This resolution shall take effect immediately.

The next item on the agenda was a resolution approving the annual property disposal report and property disposal guidelines. Ms. Mickle presented the annual property disposal report and property disposal guidelines.

After considering the recommendation, Chairperson Visnauskas moved to adopt the resolution; Ms. Leicht seconded the motion, and with the approval of all Members, the following resolution was adopted:

Section 1. The Members hereby approve the Property Disposal Report and the Property Disposal Guidelines.

Section 2. The Members hereby approve the designation of Treasurer Stacey C. Mickle as the contracting officer and authorize her or another officer of HTFC to execute any documents which may be necessary and appropriate to effectuate the purpose of this resolution and to file copies of the Property Disposal Guidelines and Property Disposal Report with the Office of the State Comptroller, the Governor's Office, Chairman and Ranking Minority Member of the Senate Finance Committee, Chairman and Ranking Minority Member of the Assembly Ways and Means Committee, each Chair and Ranking Member of the Senate and Assembly Committees on Corporations, Authorities and Commissions, the State Comptroller

and the Authorities Budget Office, and to publish the Property Disposal Guidelines and Property Disposal Report.

Section 3. This resolution shall take effect immediately.

The next item on the agenda was a resolution approving the mission statement performance report and the amended mission statement. The Members were presented with the mission statement performance report and an amended mission statement which adds language acknowledging HTFC's commitment to the advancement of MWBE and fair housing goals.

Chairperson Visnauskas moved to adopt the resolution; Ms. Leicht seconded the motion, and with the approval of all Members, the following resolution was adopted:

Section 1. The Members hereby approve the Property Disposal Report and the Property Disposal Guidelines.

Section 2. The Members hereby approve the designation of Treasurer Stacey C. Mickle as the contracting officer and authorize her or another officer of HTFC to execute any documents which may be necessary and appropriate to effectuate the purpose of this resolution and to file copies of the Property Disposal Guidelines and Property Disposal Report with the Office of the State Comptroller, the Governor's Office, Chairman and Ranking Minority Member of the Senate Finance Committee, Chairman and Ranking Minority Member of the Assembly Ways and Means Committee, each Chair and Ranking Member of the Senate and Assembly Committees on Corporations, Authorities and Commissions, the State Comptroller and the Authorities Budget Office, and to publish the Property Disposal Guidelines and Property Disposal Report.

Section 3. This resolution shall take effect immediately.

The next item on the agenda was a resolution approving annual report on Operations and Accomplishments. The Members reviewed the report.

After considering the recommendation, Chairperson Visnauskas moved to adopt the resolution; Ms. Leicht seconded the motion, and with the approval of all Members, the following resolution was adopted:

Section 1. The Members hereby approve the Operations and Accomplishments Report and authorize the same to be submitted and published in accordance with the Public Authorities Reform Act of 2009 and any reporting requirements.

Section 2. This resolution shall take effect immediately.

The next item on the agenda was a resolution approving the governance committee self-evaluation. This item was tabled.

The next item on the agenda was a resolution approving amended bylaws. This item was tabled.

The remainder of the items are informational items and do not require board action.

The next item on the agenda was a review of officers.

The next item on the agenda was a review of ethics report.

There being no unfinished business, Chairperson Visnauskas moved to adjourn the meeting; Ms. Leicht seconded the motion, and with the approval of all Members, the meeting was adjourned at 12:00 p.m.