NEW YORK STATE HOMES AND COMMUNITY RENEWAL
HOUSING TRUST FUND CORPORATION
OFFICE OF COMMUNITY RENEWAL
2019 NOTICE OF FUNDING AVAILABILITY (NOFA)

The Housing Trust Fund Corporation (HTFC) announces the availability of approximately $16 million Federal funds for the following programs:

- $10 million - NYS Community Development Block Grant funding for Housing Activities
- $6 million – NYS HOME Program

NYS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

PROGRAM DESCRIPTION
The New York State Community Development Block Grant Program (NYS CDBG) is a federally funded program administered by the Housing Trust Fund Corporation’s (HTFC) Office of Community Renewal (OCR). The program provides resources to non-entitlement communities to enable the development of decent, affordable housing, create suitable living environments, and enhance economic opportunities across the state.

CDBG ELIGIBLE APPLICANTS
Eligible applicants include non-entitlement villages, towns, cities or counties throughout New York State, excluding metropolitan cities, urban counties, and Indian Tribes that are HUD designated Entitlement communities. Non-entitlement areas are generally defined as cities, towns, and villages with populations of less than 50,000 except those designated principal cities of Metropolitan Statistical Areas, and counties with populations of less than 200,000.

CDBG HOUSING ACTIVITIES
CDBG funds are available for housing activities including housing rehabilitation, homeownership, manufactured housing replacement, well and septic replacement, and lateral connection assistance that primarily benefit low- and moderate-income persons.

2019 MAXIMUM FUNDING LIMITS
CDBG Housing Activities
Town, Cities and Villages: $500,000
Counties: $1,000,000

APPLICATION FOR FUNDING
The 2019 Application for CDBG Housing Activities will be available on the NYS Homes and Community Renewal web site, https://hcr.ny.gov/community-development-block-grant, under Funding Opportunities on Wednesday, October 23, 2019. Applications are due no later than 4:00 pm Friday, December 18, 2019. Applications must be submitted using the Community Development Online Application System (CDOL).
The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of applications to avoid risk of ineligibility resulting from unanticipated delays or problems.

Applicants may make a request, based on demonstrated need, to submit a paper application in lieu of using the CDOL application system. Requests for approval to submit a paper application must be sent to: Crystal Loffler, Deputy Commissioner, NYS Homes and Community Renewal, Office of Community Renewal, Hampton Plaza, 38-40 State Street, 4th Floor South, Albany, NY 12207.

**NYS HOME LOCAL PROGRAM**

**PROGRAM DESCRIPTION**
The NYS Home Local Program (HOME Local) is a federally funded program administered by the Housing Trust Fund Corporation's (HTFC) Office of Community Renewal (OCR). The program is designed to fund residential housing activities to expand the supply of decent, safe, and affordable housing throughout the State of New York. The funds made available in this NOFA represent 2019 fiscal year HOME funds designated for use by Local Program Administrators (LPAs).

**HOME ELIGIBLE APPLICANTS**
Eligible LPAs are defined as:
1) Units of local government, to include: Counties, Cities, Towns and Villages
2) Non-profit corporations incorporated under State Non-Profit Corporation Law
3) Community Housing Development Organizations (CHDO)
4) Public Housing Authorities

**NOTE:** Applications will be permitted from not-for-profit organizations within HOME Participating Jurisdictions. Please refer to the Request for Proposals for more details.

To be eligible to apply for an award, LPAs must have been in existence and providing recent and relevant residential housing services to the community for at least one year prior to application. Applicants must be able to demonstrate a local market need for the program proposed and the capacity to utilize the amount of funding requested within the two-year contract term.

**HOME ELIGIBLE ACTIVITIES**

1. **Owner Occupied Rehabilitation**
Funds may be requested for the repair or rehabilitation of an owner-occupied single-family dwelling. Funds may also be used for the rehabilitation of a 2-4-unit property including the homeowner unit and additionally rehabilitating HOME eligible rental units. All HOME assisted units must meet NYS and/or Local Code upon completion of construction activities.

2. **Manufactured Housing Replacement**
Funds may be requested to assist an owner to demolish and dispose of a sub-standard manufactured or mobile home and replace it with a new manufactured home. Manufactured home replacement is considered reconstruction for the purposes of the HOME Local program. The unit must be installed on the same lot and can replace a unit that was demolished within the last 12 months prior to the date of commitment.

3. **Homebuyer Down Payment Assistance**
Funds may be requested to assist a homebuyer to provide down payment and/or closing cost assistance to purchase a single family (1-4 unit), non-HOME assisted existing home or newly constructed home.
Funds may also be requested to assist a homebuyer to provide down payment and/or closing cost assistance as detailed above and funds for housing rehabilitation for the home that is purchased.

Applicants may submit a maximum of two applications in response to this NOFA. Each application may be for one eligible activity. In other words, two activities cannot be combined into one application.

**HOME MAXIMUM AWARD AMOUNTS, MAXIMUM PER UNIT AMOUNTS**

1. **Owner Occupied Rehabilitation**  
   Maximum Award up to $450,000 – Maximum Per-unit up to $50,000

2. **Manufactured Housing Replacement**  
   Maximum Award up to $600,000 – Maximum Per-unit up to $100,000

3. **Homebuyer Down Payment Assistance**  
   Without Rehabilitation- Maximum Award up to $400,000 – Maximum Per-unit up to $80,000  
   With Rehabilitation- Maximum Award up to $600,000 – Maximum Per-unit up to $80,000

**APPLICATION FOR FUNDING**

The NYS Home Local Program application for funds available through this NOFA and corresponding RFP will be available on the NYS Homes and Community Renewal website, [https://hcr.ny.gov/search/funding-opportunities](https://hcr.ny.gov/search/funding-opportunities) or [https://hcr.ny.gov/nys-home-program](https://hcr.ny.gov/nys-home-program) on Wednesday, October 23, 2019. Applications are due no later than 4:00 pm Friday, December 18, 2019. Applications must be submitted using the Community Development Online ApplicationSystem (CDOL).

The above-stated HOME application deadlines are firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or other delivery-related problems.

Applicants may make a request, based on demonstrated need, to submit a paper application in lieu of using the CDOL application system. Requests for approval to submit a paper application must be sent to: Crystal Loffler, Deputy Commissioner, NYS Homes and Community Renewal, Office of Community Renewal, Hampton Plaza, 38-40 State Street, 4th Floor South, Albany, NY 12207.

**NEW YORK STATE GRANTS GATEWAY PREQUALIFICATION**

New York State Grants Gateway is a statewide effort that will improve the way New York State administers grants by simplifying and streamlining the grants management process.

Effective August 1, 2013, not-for-profit organizations must be prequalified in order to do business with New York State. To prequalify, not-for-profit organizations must submit an online Prequalification Application through the Grants Gateway. The Prequalification Application is comprised of five components to gauge your organizational structure and the types of services you provide. The required forms and document uploads are all part of the Grants Gateway Document Vault. Resources to complete the application and associated document vault can be found in the Quick Links Section of the Grants Gateway page at [https://grantsmanagement.ny.gov/](https://grantsmanagement.ny.gov/).
CONTACT INFORMATION
For inquiries or technical assistance regarding the NYS CDBG and HOME LPA programs, please contact:

NYS Home and Community Renewal
Office of Community Renewal
38-40 State Street, 4th Floor South
Albany, NY 12207
Telephone: (518) 474-2057

THIS NOTICE WAS PREPARED AND SUBMITTED BY:
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