For Rent Controlled Accommodations Only

Owner's Application for Air Conditioner Charges or for an Increase in Maximum Rent for Painting

Mailing Address of Tenant:
Name: __________________________
Number/Street: __________________________
City: __________________________
State, Zip Code: __________________________

Mailing Address of Owner/Agent:
Name: __________________________
Number/Street: __________________________
City: __________________________
State, Zip Code: __________________________

Subject Building: __________________________

Painting Special Instructions: Where painting is not included in the rent: The tenant's written consent is not required to apply for an increase in rent for painting which is done to comply with requirements of law, such as to cure violation. Please check the appropriate box and enter the required information.

Rent Increases: Rent increases for new services/painting or Individual Apartment Improvements are equal to 1/180th of the cost in buildings containing more than 35 apartments or 1/168th of the cost in buildings containing 35 apartments or less. Further, the recoverable costs incurred by the landlord shall be limited to an aggregate cost of fifteen thousand dollars that may be expended on no more than three separate individual apartment improvements in a fifteen-year period.

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The tenant's written consent is not required for the following items. No rent increase may take effect until an order is issued by the Office of Rent Administration granting the increase.

1. Air Conditioner Electrical Allowance: electricity is included in the rent. The owner and tenant, by mutual, voluntary, written agreement, or by the tenant's having provided for the installation, agree to a monthly increase for electricity for (enter number) air conditioner(s) installed in the housing accommodations. (Attach a copy of Individual Apartment Improvement: Tenant's Informed Consent form if executed.)
   a. Monthly increase for air-conditioner electricity for one air conditioner in the currently effective annual update of Supplemental No.1 to Operational Bulletin 84-4, is: .................................................................$________
   b. Number of air conditioners installed: ........................................................................................................
      Amount of monthly increase (multiply "a" by "b"): .........................................................................................$________

2. The tenant has installed, at his/her own expense, an air conditioner in the following housing accommodation. Electricity is not included in the rent. The rent increase is calculated as follows: if the air conditioner protrudes beyond the window line, a $5.00 per month increase may be authorized. If the air conditioner does not protrude beyond the window line, no increase is warranted.
   Enter the increase, if any, here: ........................................................................................................$________

(SEE REVERSE SIDE)
3. Painting is not a service included in the rent for this housing accommodation. The owner has painted the housing accommodation and undertakes the responsibility for painting the housing accommodation every three years.

   a. Cost of the initial painting...........................................................................................................$________________

   b. Date Completed..........................................................................................................................._____/_____/_____

   c. Monthly rent increase applied for (divide amount on line "a" by 168 or 180) .........................$________________

For one apartment only, please indicate the following:
Date tenant took occupancy _____/_____/_____

**Affirmation of Owner:**

(You must enter the date and sign below to affirm the truth of all statements which you have made in this application.)

Date ___________________________ Signature of Owner, Officer or Agent ___________________________

Name (Print) ______________________ Title ___________________________

**Warning:** False statements may subject you to the penalties provided by law.

**Owner's Filing Instructions:** File an original and one copy of this form by mailing or hand delivering them to the Office of Rent Administration at the address given at the top of the front side of this form. Keep a copy of the submission for your own records. The DHCR will mail a copy of the application to the tenant and will afford the tenant an opportunity to answer the application.