

New York State Housing Finance Agency

Discretionary Spend Purchase for MWBE/SDVOB Goal Setting Software

QUESTIONS AND ANSWERS: Round 2 dated February 24, 2020

|   | QUESTION   | AGENCY RESPONSE  |
|---|--|--|
| 1 | What is the expected number of users?  | Approximately 15 users.  |
| 2 | Where will all the data be hosted—in this application or in NY HFA systems?  | We are seeking a web-based system that stores data in a cloud.         |
| 3 | What is the life expectancy of this system?  | One year.  |
| 4 | Is support request for the file of the system?   | Yes  |
| 5 | How many internal employees within HFA would need access to this application?  | Approximately 15 internal users.                                       |
| 6 | How many external parties (i.e. MWBE/SDVOB firms) would need access to the application?  | No external parties will use the application.                          |
| 7 | What level of access would these external parties need?<br><br>Example: <ul style="list-style-type: none"><li>a. Input information/data specific to each project/procurement (i.e. strictly data input)</li><li>b. Input information/data specific to projects with the ability to track the status of reach project and any associated documents or material (i.e. data input with data viewing rights)</li></ul> | Not applicable. This system will not be available to external parties. |

**New York State Housing Finance Agency**

**Discretionary Spend Purchase for MWBE/SDVOB Goal Setting Software**

**QUESTIONS AND ANSWERS: Round 1 dated February 19, 2020**

|   | <b>QUESTION</b>   | <b>AGENCY RESPONSE</b>   |
|---|---|--|
| 1 | Should the forms described in Tab 9, the <i>Agency's Standard Clauses and Requirements for Solicitations</i> , be included in the proposal as a 9 <sup>th</sup> tab, as an appendix, or provided separately after submission? | Submit the forms described in Tab 9 as a 9 <sup>th</sup> Appendix in the proposal. |