

**FORM 1-6B
MICROENTERPRISE BUSINESS PROJECT SUMMARY FORM**

Section I – CDBG Recipient Information					
Recipient Name		CDBG #			
COVID-19 Related	Yes No	Microenterprise	Small Business		
Approved revised program design plan on file with the OCR?	Yes No				
Section II – Business Information					
Business Name		Business DUNS			
Owner Name					
Owner Name					
Business Address				NY	ZIP + 4
Type of Business					
Total Number of Current Employees Including the Owner(s)					
Date Business Owner Completed Entrepreneurial Training					
Date Business was Awarded Microenterprise Assistance by Recipient					
Is this a Start-Up or Existing Business?	Start-Up <input type="radio"/>	Existing <input type="radio"/>			
Year Business Established					
Is the Business Located in a NY Main Street Target Area Program?	Yes <input type="radio"/>	No <input type="radio"/>			
Section III – National Objective Information					
The business must meet one of the following in order to be eligible for a NYS CDBG Microenterprise grant. Check whether the business will create at least one LMI job or if the owner(s) qualify as low- to moderate-income. (Select LMJ or LMCMC)					
<input type="radio"/>	LMJ- LOW/MOD CREATION 24 CFR 570.208(a)(4): Activities designed to create permanent FTE jobs, at least 51% of which employ LMI persons.				
If LMJ:	<input type="radio"/> Jobs will be made available to LMI Persons	<input type="radio"/> Jobs will be held by LMI persons			
<input type="radio"/>	LMCMC-LOW/MOD LIMITED CLIENTELE MICROENTERPRISE 24 CFR 570.208(a)(2)(iii): Activities that are carried out under 24 CFR 570.201(o) and the owner(s) /entrepreneur(s) are LMI persons.				
Section IV – Job Information					
If the business is proposing to meet the LMJ National Objective, complete the chart below for each job title to be created.					
Job Classification Title and Skills Required	Full – Time Jobs		Part – Time Jobs		
	Total #	Total # LMI	Total #	Total # LMI	
Total					
Average Number of Hours Worked Per Week for Part-Time Jobs:					
Normal Hours of Operation:					

