

**Extension of Contract for Managing Agent**

Whereas, the parties have originally entered into a Contract for Managing Agents as of \_\_\_\_\_, and wish to extend the Contract further, it is agreed that:

1. The Contract is extended for twelve (12) months, from July 1, 2016 to June 30, 2017.
2. Article 5.1(a) of the Owner-Agent Agreement is amended as follows:
  - Managing Agent Base Rate Fee \$ \_\_\_\_\_ per month.
  - Marketing Fee \$ \_\_\_\_\_ (\$100 maximum) per apartment rented to a new tenant.
3. Article 5.1(e) of the Owner-Agent Agreement is amended as follows:  
 Site Manager Reimbursement for this contract extension period is \$ \_\_\_\_\_ payable in equal monthly installments, in accordance with the **attached schedule** of salary and fringe benefits.
4. The Management Plan  **has**  **has not** been amended. If amended, the revised management plan is attached.
5. Other (Use attachments if necessary).

**We hereby certify that the information listed below is true and correct.**

- a. **There is a Fidelity Bond for at least 25% of the annual rent roll insuring both the Owner and the Managing Agent.**
- b. **There is a current Real Estate Broker's License in the name of the Managing Agent.**
- c. **The Site Manager was hired on \_\_\_\_\_ and  is currently certified by \_\_\_\_\_ or  is not certified.**  
 \_\_\_\_\_  
 (Name of Organization)

**Owner:** \_\_\_\_\_ **Agent:** \_\_\_\_\_

<b>Signature</b>	<b>Signature</b>
<b>Date</b>	<b>Date</b>
<b>Name/Title</b>	<b>Name/Title</b>
<b>(Please Type/Print)</b>	<b>(Please Type/Print)</b>

<p><b>TO BE COMPLETED BY HOUSING COMPANY</b></p> <p>Development: _____</p> <p>DHCR Number: _____</p>	<p><b>FOR DHCR USE ONLY</b></p> <p style="text-align: center;"><input type="checkbox"/> <b>Accepted</b>      <input type="checkbox"/> <b>Amended</b></p> <p>By: _____</p> <p>Date: _____</p>
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