



## ADDENDUM NO. 1

### ***Request for Information (“RFI”)*** ***for*** **Monitoring and Analysis of Energy Usage for the Asset Management of Properties in Portfolios**

***Issued: July 14, 2020***

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1. **Re-emphasize and revise Section 3 of the RFI titled “Objective and Purchase” as follows:**

*The purpose of this RFI is to gain knowledge from qualified firms or individuals (“Respondents” or “Firms”) regarding the full range of potential options and strategies currently available for monitoring, collecting, analyzing and comparing the energy and water usage of its multifamily residential properties (the “Project”). The intent of the RFI is to glean the Respondents’ understanding of current best practices in the marketplace and how they would employ the same to “improve and expand” HCR’s benchmarking initiative.*

2. **Re-emphasize Section 6 of the RFI titled “Project Context,” sub-provision titled “Benchmarking Objective” as follows:**

*The purpose of benchmarking is to enable the Agency and its projects to better understand their past and current energy and water usage and to determine whether certain energy efficiency measures have realized their expected energy savings. Benchmarking also helps HCR and its projects compare their energy usage to similar projects in their local area, across New York State, in different housing programs and in other states. Most importantly, the Agency uses this data and information on projects that have inefficient operations to identify resources to improve the energy and water efficiency.*

*In this context, HTFC is asking Respondents to this RFI to identify alternative systems, methods and/or products to improve HCR’s current benchmarking program as the Agency expands the program to the remainder of HCR’s portfolios.*

3. **Revise Section 4 of the RFI titled “Calendar of Events and Milestones,” as follows:**

Event	Date
<b>Issuance of RFI</b>	June 11, 2020
<b>Question Submission Deadline</b>	<del>July 10, 2020</del> August 3, 2020, 12 PM, Eastern Daylight Time (“EDT”)
<b>HTFC Responses to Questions</b>	<del>July 15, 2020</del> August 5, 2020
<b>RFI Response Submission Deadline</b>	<del>July 23, 2020, 12 PM, EDT</del> August 12, 2020, 12PM, EDT
<b>Interviews/Demonstrations</b>  (To be held at the discretion of the Agency)	To be determined

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