

**MINUTES OF THE MEETING OF THE MEMBERS OF THE
HOUSING TRUST FUND CORPORATION (“HTFC”)
HELD ON JULY 14, 2020 AT 2:09 P.M.
BY TELECONFERENCE**

MEMBERS PRESENT:

RuthAnne Visnauskas, Chairperson
Holly Leicht, Member
Alejandra Valella, Member

Ms. Linda Manley explained the circumstances necessitating and authorizing the meeting to be held by teleconference and the procedures to be used to register the votes of the Members.

There was a quorum with three Members present. Ms. Leicht made a motion to call to order the meeting of the Members of the HTFC. The motion was seconded by Chairperson Visnauskas. Ms. Leicht made a motion to call to order the meeting of the Audit Committee of the HTFC. The motion was seconded by Chairperson Visnauskas. Ms. Leicht made a motion to call to order the meeting of the Governance Committee of the HTFC. The motion was seconded by Mr. Valella.

Ms. Manley asked for Ms. Leicht’s vote with respect to opening the Board and Committee meetings and Ms. Leicht approved. Ms. Manley asked for Chairperson Visnauskas’ vote with respect to opening the Board and Committee meetings and Chairperson Visnauskas approved. Ms. Manley asked for Mr. Valella’s vote with respect to opening the Board and Committee meetings and Mr. Valella approved.

The first item on the agenda was the approval of the minutes of the meeting held on June 25, 2020. The minutes were deemed approved.

The next item considered by the board was the ratification of the written authorization of the resolution authorizing the disbursement of funds and entry into contracts for the NY COVID-19 Rent Relief Program. Ms. Koepnick presented a summary of the program and the resolution requested. Mr. Valella noted that similar legislation is under consideration with respect to homeowners. Ms. Manley asked for Chairperson Visnauskas’ vote with respect to the adoption and passage of the resolution and Chairperson Visnauskas approved. Ms. Manley asked for Ms. Leicht’s vote with respect to the adoption and passage of the resolution and Ms. Leicht approved. Ms. Manley asked for Mr. Valella’s vote with respect to the adoption and passage of the resolution and Mr. Valella approved.

The following resolution was adopted:

Section 1. The Members hereby ratify the authorization of the draw down and disbursement of funds budgeted pursuant to the Act to implement COVIDRRP.

Section 2. The Members hereby ratify the authorization of entry into emergency personal services contracts necessary to implement COVIDRRP with the LiRO Group, under contract terms

of a one-year period, with one-year optional renewals, in an aggregate amount not to exceed \$3 million.

Section 3. The Members hereby ratify the authorization of the expenditure of funds in an aggregate amount not to exceed \$200,000 to establish and support the operation of a call center.

Section 4. The Members hereby ratify the authorization of the President of the Office of Housing Preservation or any Senior Officer as defined by HTFC's By-Laws or any HCR employee authorized by HTFC's Board to execute any documents which may be necessary and appropriate to effectuate the purpose of this resolution.

Section 5. This resolution shall take effect immediately.

The next item on the agenda was a resolution approving the Annual Procurement Report and Procurement and Contract Guidelines. Ms. Lisa Pagnozzi presented the report and guidelines on behalf of the HTFC and Ms. Cassiah Ward presented the report and guidelines on behalf of GOSR, each summarizing the salient points. Ms. Manley asked for Chairperson Visnauskas' Audit Committee vote, Governance Committee vote, and Board vote, each separately, with respect to the adoption and passage of the resolution and Chairperson Visnauskas approved. Ms. Manley asked for Ms. Leicht's Audit Committee vote, Governance Committee vote, and Board vote, each separately, with respect to the adoption and passage of the resolution and Ms. Leicht approved. Ms. Manley asked for Mr. Valella's Audit Committee vote, Governance Committee vote, and Board vote, each separately, with respect to the adoption and passage of the resolution and Mr. Valella approved.

The following resolution was adopted:

Section 1. The Corporation's Members hereby approve the Annual Report for the period April 1, 2019 through March 31, 2020, transmitted herewith, in PDF format.

Section 2. HTFC staff is hereby authorized to submit the Annual Report for the Corporation, as required by law, using PARIS, and to make such insubstantial changes to the Annual Report, as necessitated by the different format.

Section 3. This resolution shall take effect immediately.

The next item on the agenda was a resolution approving the Annual Report on Investments and Investment Policy. Ms. Stacey Mickle presented the report and policy summarizing the salient points. Chairperson Visnauskas noted that the policy was dated as of 1997 and Ms. Manley indicated she would research the date of and revisions to the policy and report back to the board in September. Ms. Manley asked for Chairperson Visnauskas' Audit Committee vote, Governance Committee vote, and Board vote, each separately, with respect to the adoption and passage of the resolution and Chairperson Visnauskas approved. Ms. Manley asked for Ms. Leicht's Audit Committee vote, Governance Committee vote, and Board vote, each separately, with respect to the adoption and passage of the resolution and Ms. Leicht approved. Ms. Manley

asked for Mr. Valella's Audit Committee vote, Governance Committee vote, and Board vote, each separately, with respect to the adoption and passage of the resolution and Mr. Valella approved.

The following resolution was adopted:

Section 1. The Members hereby approve the Annual Report on Investments and the Investment Policy.

Section 2. The Members hereby authorize the Treasurer or another authorized officer to submit and publish the Investment Policy and Annual Investment Report in accordance with the Public Authorities Law, the Public Authorities Reform Act of 2009, and any other governing regulations.

Section 3. This resolution shall take effect immediately.

The next item on the agenda was a resolution approving the Annual Report on Prompt Payments and Amended Prompt Payment Policy. Ms. Mickle presented the report and policy summarizing the salient points. Mr. Valella asked for more detail about the GOSR late payments which are characterized as unfunded liabilities. Ms. Manley asked for more detail about the amount of the late payments and the obligation to pay such late payments. Ms. Mickle provided additional detail and indicated she would research the matter further and provide additional information at a later time. Ms. Manley asked for Chairperson Visnauskas' Audit Committee vote, Governance Committee vote, and Board vote, each separately, with respect to the adoption and passage of the resolution and Chairperson Visnauskas approved. Ms. Manley asked for Ms. Leicht's Audit Committee vote, Governance Committee vote, and Board vote, each separately, with respect to the adoption and passage of the resolution and Ms. Leicht approved. Ms. Manley asked for Mr. Valella's Audit Committee vote, Governance Committee vote, and Board vote, each separately, with respect to the adoption and passage of the resolution and Mr. Valella approved.

The following resolution was adopted:

Section 1. The Members hereby approve the amended Prompt Payment Policy.

Section 2. The Members hereby approve the Annual Report on Prompt Payment and Prompt Payment Policy and adopt HTFC's Prompt Payment Policy as amended.

Section 3. The Members hereby authorize the Procurement Officer, Treasurer, or another officer of HTFC to submit and publish the Annual Report on Procurements and the Procurement and Contract Guidelines to the Division of the Budget, the Department of Audit and Control, the Department of Economic Development, the Senate Finance Committee and the Assembly Ways and Means Committee in accordance with the Public Authorities Law, the Public Authorities Reform Act of 2009, and in accordance with any other governing regulations.

Section 4. This resolution shall take effect immediately.

The next item on the agenda was a resolution approving the Annual Property Disposal Report and Property Disposal Guidelines. Ms. Mickle presented the report and policy summarizing the salient points. Ms. Manley asked for Chairperson Visnauskas' Audit Committee vote, Governance Committee vote, and Board vote, each separately, with respect to the adoption and passage of the resolution and Chairperson Visnauskas approved. Ms. Manley asked for Ms. Leicht's Audit Committee vote, Governance Committee vote, and Board vote, each separately, with respect to the adoption and passage of the resolution and Ms. Leicht approved. Ms. Manley asked for Mr. Valella's Audit Committee vote, Governance Committee vote, and Board vote, each separately, with respect to the adoption and passage of the resolution and Mr. Valella approved.

The following resolution was adopted:

Section 1. The Members hereby approve the Property Disposal Report and the Property Disposal Guidelines.

Section 2. The Members hereby approve the designation of Treasurer Stacey Mickle as the contracting officer and authorize her or another officer of HTFC to execute any documents which may be necessary and appropriate to effectuate the purpose of this resolution and to file copies of the Property Disposal Guidelines and Property Disposal Report with the Office of the State Comptroller, the Governor's Office, Chairman and Ranking Minority Member of the Senate Finance Committee, Chairman and Ranking Minority Member of the Assembly Ways and Means Committee, each Chair and Ranking Member of the Senate and Assembly Committees on Corporations, Authorities and Commissions, the State Comptroller and the Authorities Budget Office, and to publish the Property Disposal Guidelines and Property Disposal Report.

Section 3. This resolution shall take effect immediately.

The next item on the agenda was a resolution approving the Annual Report on Operations and Accomplishments. Ms. Manley presented the report and asked for any questions or comments. Ms. Manley asked for Chairperson Visnauskas' Governance Committee vote and Board vote, each separately, with respect to the adoption and passage of the resolution and Chairperson Visnauskas approved. Ms. Manley asked for Ms. Leicht's Governance Committee vote and Board vote, each separately, with respect to the adoption and passage of the resolution and Ms. Leicht approved. Ms. Manley asked for Mr. Valella's Governance Committee vote and Board vote, each separately, with respect to the adoption and passage of the resolution and Mr. Valella approved.

The following resolution was adopted:

Section 1. The Members hereby approve the Operations and Accomplishments Report and authorize the same to be submitted and published in accordance with the Public Authorities Reform Act of 2009 and any reporting requirements.

Section 2. This resolution shall take effect immediately.

The next item on the agenda was a resolution approving the Mission Statement Performance Report. Ms. Manley presented the statement and report and asked for any questions or comments. Ms. Manley asked for Chairperson Visnauskas' Governance Committee vote and Board vote, each separately, with respect to the adoption and passage of the resolution and Chairperson Visnauskas approved. Ms. Manley asked for Ms. Leicht's Governance Committee vote and Board vote, each separately, with respect to the adoption and passage of the resolution and Ms. Leicht approved. Ms. Manley asked for Mr. Valella's Governance Committee vote and Board vote, each separately, with respect to the adoption and passage of the resolution and Mr. Valella approved.

The following resolution was adopted:

Section 1. The Members hereby approve the Report on Performance Based on Mission Statement Measurement Criteria.

Section 2. The Members hereby approve the amended mission statement.

Section 3. The Members hereby authorize the amended mission statement and the Report on Performance Based on Mission Statement Measurement Criteria to be published in accordance with the Public Authorities Law and any other reporting requirements.

Section 4. This resolution shall take effect immediately.

The next item on the agenda was a resolution approving the Board Self-Evaluation, Governance Committee Self-Evaluation, and Audit Committee Self-Evaluation. Ms. Manley presented the evaluations and noted the item regarding clear missional goals as a potential concern. Mr. Valella noted the item regarding oversight of the CEO as not applicable to the HTFC. Ms. Manley asked for Chairperson Visnauskas' Governance Committee vote and Board vote, each separately, with respect to the adoption and passage of the resolution and Chairperson Visnauskas approved. Ms. Manley asked for Ms. Leicht's Governance Committee vote and Board vote, each separately, with respect to the adoption and passage of the resolution and Ms. Leicht approved. Ms. Manley asked for Mr. Valella's Governance Committee vote and Board vote, each separately, with respect to the adoption and passage of the resolution and Mr. Valella approved.

The following resolution was adopted:

Section 1. The Members hereby authorize the filing of the aggregated evaluation result with the Authorities Budget Office by HTFC staff.

Section 2. This resolution shall take effect immediately.

The next item on the agenda was a resolution authorizing the documentation and classification of Selkirk Landing. Ms. Lori Shirley presented the proposed documentation and classification summarizing the main points contained in the related memo. Ms. Manley asked for Chairperson Visnauskas' vote with respect to the adoption and passage of the resolution and Chairperson Visnauskas approved. Ms. Manley asked for Ms. Leicht's vote with respect to the

adoption and passage of the resolution and Ms. Leicht approved. Ms. Manley asked for Mr. Valella's vote with respect to the adoption and passage of the resolution and Mr. Valella approved.

The following resolution was adopted:

Section 1. The Members hereby accept the SEQRA documentation for Selkirk Landing Apartments and hereby adopt the recommendation that this project be classified as an unlisted action with a negative declaration under SEQRA.

Section 2. The Members hereby authorize HTFC's SEQRA Officer or any authorized agent or officer to execute any documents in accordance with the applicable provisions of law to effectuate the purpose of this resolution.

Section 3. This resolution shall take effect immediately.

The next item on the agenda was a resolution authorizing awards under the Manufactured Home Advantage Program for Park of the Future. Ms. Rachel Wieder presented the proposed awards summarizing the main points contained in the related memo. Ms. Manley asked for Chairperson Visnauskas' vote with respect to the adoption and passage of the resolution and Chairperson Visnauskas approved. Ms. Manley asked for Ms. Leicht's vote with respect to the adoption and passage of the resolution and Ms. Leicht approved. Ms. Manley asked for Mr. Valella's vote with respect to the adoption and passage of the resolution and Mr. Valella approved.

The following resolution was adopted:

Section 1. The Members hereby authorize an award of up to \$160,000 under the Manufactured Home Advantage Program to some, or all, of the four applicants to the Park of the Future program identified through the RFP process.

Section 2. The Members hereby authorize the entering into of regulatory agreements with the applicant, upon their satisfactory compliance with any pre-contract conditions as required by statute or regulations, and upon such terms and conditions as set forth by HTFC staff.

Section 3. The Members hereby authorize the President of the Office of Community Renewal or another authorized officer of HTFC to execute any documents which may be necessary and appropriate to effectuate the purposes of this resolution.

Section 4. This resolution shall take effect immediately.

The next item on the agenda was a resolution authorizing Supportive Housing Opportunity Program, Middle Income Housing Program, Low-Income Housing Trust Fund Funds and Rural and Urban Community Investment Fund Awards for Various Projects. Mr. Brett Hebner presented the proposed awards summarizing the main points contained in the related memo and noted a correction to the unit count for Crannell Square. Ms. Manley asked for Chairperson Visnauskas' vote with respect to the adoption and passage of the resolution and

Chairperson Visnauskas approved. Ms. Manley asked for Ms. Leicht’s vote with respect to the adoption and passage of the resolution and Ms. Leicht approved. Ms. Manley asked for Mr. Valella’s vote with respect to the adoption and passage of the resolution and Mr. Valella approved.

The following resolution was adopted:

Section 1. The Members hereby approve the authorization of the awards identified below:

Project ID	Awardee	Project Name	County	Region	Program(s)	Award Amount(s)	Residential Units
20190309	Home Leasing LLC	Liberty Square (f/k/a Batavia Gardens)	Genesee	Finger Lakes	SHOP	\$4,000,000	55
20190316	Christopher Community, Inc.	Camillus Heights	Onondaga	Central NY	HTF	\$3,566,786	60
20190312	Kearney Realty & Development Group	Crannell Square	Dutchess	Mid-Hudson	MIHP	\$1,650,000	60
20190336	Port Jefferson Crossing, LLC	Port Jefferson Crossing	Suffolk	Long Island	HTF, MIHP, CIF	\$4,500,000 \$700,000 \$619,808	45
20190337	Woods Trail Apartments, LLC	Woods Trail Apartments	Oneida	Mohawk Valley	HTF	\$3,400,000	72
20190338	Christopher Community, Inc.	Grace Brown House Apartments	Cortland	Central NY	HTF, SHOP	\$1,529,475 \$364,833	25
20190339	Belmont Housing Resources for WNY, Inc.	True Bethel Commons	Niagara	Western NY	HTF	\$2,400,000	39
20190340	Ibero-American Development Corporation	Pueblo Nuevo II	Monroe	Finger Lakes	HTF, CIF	\$1,663,291 \$1,793,805	29
20190345	Lakewood Development II, LLC	Selkirk Landing Apartments	Oswego	Central NY	SHOP, CIF	\$3,695,105 \$1,188,104	64
20190346	Western New York Veterans Housing Coalition, Inc.	School 75	Erie	Western NY	SHOP, CIF	\$4,159,895 \$580,808	65

20190350	Depaul Properties, Inc.	Lock 7 Apartments	Oswego	Central NY	SHOP	\$5,800,000	80
20190357	Geel Community Services, Inc.	Webster Avenue Apartments	Bronx	NYC	HTF	\$6,298,426	116
20190358	West 118 Owners LLC	True Colors Central Harlem	New York	NYC	SHOP	\$2,550,000	51
20190359	Troy Rehabilitation and Improvement Program	Hillside Views Neighborhood Revitalization	Rensselaer	Capital Region	HTF	\$3,710,000	51
20190361	Hispanos Unidos De Buffalo, Inc.	La Plaza de Virginia	Erie	Western NY	SHOP, CIF	\$3,110,000 \$817,475	46
20190373	Delta Development of Western New York, Inc.	Angela's House	Erie	Western NY	SHOP	\$3,420,167	67
20190374	Savarino Companies, LLC	Ellicott Station	Genesee	Finger Lakes	HTF	\$5,691,573	55
20190375	NRP Holdings LLC	Selkirk Reserve	Albany	Capital Region	HTF	\$3,400,000	72
20190385	Rochester Management, Inc.	Zion Hill Senior Apartments	Monroe	Finger Lakes	HTF	\$2,400,000	45

Section 2. The Members hereby provide that this authorization will lapse after 360 days if a closing on all sources of construction financing sufficient to complete the project has not occurred.

Section 3. The Members hereby approve the entering into of a regulatory agreement with the applicant, upon its satisfactory compliance with any pre-contract conditions as required by statute or regulation, and consistent with such terms and conditions as set forth by program guidelines.

Section 4. The Members hereby authorize any officer in the Office of Finance and Development or Senior Officer as defined in the By-Laws of HTFC to execute any documents which may be necessary and appropriate to effectuate the purposes of this resolution.

Section 5. This resolution shall be effective immediately.

The next item on the agenda was a resolution authorizing awards under the Neighborhood Preservation Program and Rural Preservation Program. Ms. Crystal Loffler presented the proposed awards summarizing the main points contained in the related memo. Ms. Manley asked for Chairperson Visnauskas' vote with respect to the adoption and passage of the resolution and Chairperson Visnauskas approved. Ms. Manley asked for Ms. Leicht's vote with respect to the adoption and passage of the resolution and Ms. Leicht approved. Ms. Manley asked for Mr. Valella's vote with respect to the adoption and passage of the resolution and Mr. Valella approved.

The following resolution was adopted:

Section 1. The Members hereby approve awards to the following Neighborhood Preservation Companies, Rural Preservation Companies and the Neighborhood Preservation Coalition of NYS and the Rural Housing Coalition of NYS as described below:

Neighborhood Preservation Companies Each in an amount up to up to \$91,223.02
163rd Street Improvement Council, Inc
116 Street Block Association, Inc
Adelante of Suffolk County, Inc
Albany Housing Coalition, Inc
Allen AME Neighborhood Preservation and Development Corporation
Arbor Hill Development Corporation
Astella Development Corporation
Astoria Restoration Association, Inc
Bellport, Hagerman, East Patchogue Alliance, Inc
Belmont Arthur Avenue Local Development Corporation
Better Community Neighborhoods, Inc.*
Black Rock-Riverside Neighborhood Housing Services, Inc
Brighton Neighborhood Association, Inc
Broadway-Fillmore Neighborhood Housing Services, Inc
Bronx Neighborhood Housing Services CDC, Inc
Brooklyn Neighborhood Improvement Association, Inc
Carroll Gardens Association, Inc
Center City Neighborhood Development Corporation
Central Astoria Local Development Coalition, Inc
Central Islip Civic Council, Inc
Citizens' Alliance, Inc
Citizen's Opportunity for Development & Equality, Inc
Clinton Housing Development Company, Inc
Coalition of North East Associations, Inc
Community League of the Heights
Community Organization of Southern Brooklyn, Inc

Cooper Square Community Development Committee
Crown Heights Jewish Community Council, Inc
Cypress Hills Local Development Corporation
Downtown Manhattan Community Development Corporation
East New York Urban Youth Corps, Inc
Ecumenical Community Development Organization
El Barrio's Operation Fight-Back, Inc
Ellicott District Community Development, Inc
Erasmus Neighborhood Federation, Inc
Fifth Avenue Committee, Inc
First Ward Action Council, Inc
Flatbush Development Corporation
Fordham-Bedford Housing Corporation
Good Old Lower East Side, Inc
Greater Ridgewood Restoration Corporation
Greater Sheepshead Bay Development Corporation
Group 14621 Community Association, Inc
Heart of the City Neighborhoods, Inc
Hellgate Management Corporation
Hempstead Hispanic Civic Association, Inc
Hispanic Brotherhood, Inc
Hispanos Unidos de Buffalo, Inc
Homsite Fund, Inc
Hope Community, Inc
Housing and Family Services of Greater New York, Inc
Housing Conservation Coordinators, Inc
Housing Help, Inc
Housing Visions Unlimited, Inc
Hudson River Housing, Inc
Human Development Services of Westchester, Inc
Interfaith Council or Action, Inc
Isla Housing and Development Corporation
Ithaca Neighborhood Housing Services, Inc
Jewish Community Council of the Rockaway Peninsula
La Fuerza Unida, Inc
Lackawanna Housing Development Corporation
Local Development Corporation of Crown Heights, Inc
Southside United HDFC
Lower East Side Coalition Housing Development, Inc
Lt. Colonel Matt Urban Human Services Center of WNY
Manhattan Valley Development Corporation

Margert Community Corporation
Marketview Heights Association, Inc
MBD Community Housing Corporation
Metro Interfaith Housing Management Corporation
Mid-Bronx Senior Citizens Council, Inc
Midwood Development Corporation
Mobilization for Justice, Inc
Morrisania Revitalization Corporation, Inc
Mount Hope Housing Company, Inc
Mount Vernon United Tenants, Inc
NCS Community Development Corporation
Near Westside Neighborhood Association, Inc
NEHDA, Inc
Neighborhood Association for Inter-Cultural Affairs, Inc
Neighborhood Initiatives Development Corporation
Neighbors Helping Neighbors, Inc
<u>Neighbors of Watertown, Inc</u>
Neighborhood Housing Services of Brooklyn CDC, Inc
Neighborhood Housing Services of Jamaica, Inc
Neighborhood Housing Services of Queens CDC, Inc
Neighborhood Housing Services of Rochester, Inc
Neighborhood Housing Services of South Buffalo, Inc
Neighborhood Housing Services of Staten Island, Inc
Niagara Falls Neighborhood Housing Services, Inc
North Brooklyn Development Corporation
North East Area Development, Inc
Northwest Queens Housing Corporation
North Yonkers Preservation & Development Corporation
Northeast Brooklyn Housing Development Corporation
Northern Manhattan Improvement Corporation
Northfield Community Local Development Corporation of Staten Island, Inc
Northwest Bronx Community & Clergy Coalition, Inc
Nuevo El Barrio Rehabilitacion de Vivienda y Economia, Inc
Ocean Parkway Community Development Corporation
Old 1st Ward Community Association, Inc
PathStone Community Improvement of Newburgh, Inc
Pratt Area Community Council, Inc
Queens Community House, Inc
Regional Economic Community Action Program, Inc
Richmond Senior Services, Inc
Riseboro Community Partnership, Inc.

Rockaway Development & Revitalization Corporation
Shelters of Saratoga, Inc
Sinergia, Inc
South East Area Coalition, Inc
SEBCO Development, Inc
South End Improvement Corporation
South Wedge Planning Committee, Inc
Spanish Action League of Onondaga County, Inc
St. Nicks Alliance Corporation
Strycker's Bay Neighborhood Council, Inc
Suburban Housing & Development Research, Inc
Syracuse Model Neighborhood Corporation
Syracuse United Neighbors, Inc
TAP, Inc
Troy Rehabilitation and Improvement Program, Inc
United Jewish Council of the East Side, Inc
United Tenants of Albany, Inc
University District Community Development Association, Inc
Utica Neighborhood Housing Services, Inc
Washington Heights Inwood Preservation and Restoration Corporation
Washingtonville Housing Alliance, Inc
West Bronx Housing and Neighborhood Resources Center, Inc
West Harlem Group Assistance, Inc
West Side Federation for Senior and Supportive Housing, Inc
West Side Neighborhood Housing Services, Inc
Westhab in Yonkers, Inc
Wilson Major Morris Community Center, Inc
Woodside On the Move, Inc
Wyandanch Community Development Corporation

Rural Preservation Companies Each in an amount up to \$89,827.58
Albany County Rural Housing Alliance, Inc
Alfred Housing Committee, Inc
Allegany County Community Opportunities and Rural Development
Andover Historic Preservation Corporation
Better Housing for Tompkins County, Inc
Bishop Sheen Ecumenical Housing Foundation, Inc
Catskill Mountain Housing Development Corporation
Cattaraugus Community Action, Inc
Cayuga County Homsite Development Corporation

Chautauqua Home Rehabilitation and Improvement Corporation
Chautauqua Opportunities, Inc
Clayton Improvement Association, Ltd
Community Action in Self-Help, Inc
Community Progress, Inc
Community Services Programs, Inc
Cortland Housing Assistance Council, Inc
Delaware Opportunities, Inc
Franklin County Community Housing Council, Inc
Friends of the North Country, Inc
Frontier Housing Corporation
Fulton County Community Heritage Corporation
Galvan Housing Resources, Inc.
Genesee Valley Rural Preservation Council, Inc
HomeFront Development Corporation
Housing Assistance Program of Essex County, Inc
Keuka Housing Council, Inc
M-ARK Project, Inc
Mohawk Indian Housing Corporation
Mohawk Valley Community Action Agency, Inc
Rural Revitalization Corporation
Niagara Community Action Program, Inc
North Country Affordable Housing, Inc
North Fork Housing Alliance, Inc
Orange County Rural Development Advisory Corporation
Oswego Housing Development Council, Inc
Otsego Rural Housing Assistance, Inc
PRIDE of Ticonderoga, Inc
Putnam County Housing Corporation
Rensselaer County Housing Resources
ROUSE RPC, Inc
Rural Preservation Company of Clinton County, Inc
RUPCO, Inc
Rural Housing Opportunities Corporation
Rural Sullivan Housing Corporation
Steuben Churchpeople Against Poverty, Inc (SCAP, DBA Arbor Housing)
Schoharie County Rural Preservation Corporation
SEPP, Inc
Snow Belt Housing Company, Inc
Southern Hills Preservation Corporation
Southtowns Rural Preservation Company, Inc

St Lawrence County Housing Council, Inc
Stoneleigh Housing, Inc
The Preservation Company, Inc
The Valley Rural Housing Corporation
Tioga Opportunities, Inc
Veterans and Community Housing Coalition, Inc
Western Catskills Community Revitalization Council, Inc
Wyoming County Community Action, Inc

Coalitions Each in the amount of \$150,000.00
Neighborhood Preservation Coalition of NYS
Rural Housing Coalition of NYS

Section 2. The Members hereby authorize the President of the Office of Community Renewal or another authorized officer of HTFC to execute any documents which may be necessary and appropriate to effectuate the purposes of this resolution.

Section 3. This resolution shall take effect immediately.

The next item on the agenda was a resolution authorizing Community Development Block Grant Economic Development Funds for the Village of Silver Creek for Petri Baking Products, Inc. Mr. Jason Purvis presented the proposed award summarizing the main points contained in the related memo. Ms. Manley asked for Chairperson Visnauskas’ vote with respect to the adoption and passage of the resolution and Chairperson Visnauskas approved. Ms. Manley asked for Ms. Leicht’s vote with respect to the adoption and passage of the resolution and Ms. Leicht approved. Ms. Manley asked for Mr. Valella’s vote with respect to the adoption and passage of the resolution and Mr. Valella approved.

The following resolution was adopted:

Section 1. The Members hereby approve an award of \$750,000 under the CDBG Program to The Village of Silver Creek to assist Petri Baking Products, Inc.

Section 2. The Members hereby authorize the President of the Office of Community Renewal or another authorized officer of HTFC, subject to the provisions of this resolution, to execute any documents which may be necessary and appropriate to effectuate the purposes of this resolution.

Section 3. This resolution shall take effect immediately.

The next item on the agenda was a resolution authorizing the transfer of a New York Main Street Award. Ms. Loffler presented the proposed transfer summarizing the main points contained in the related memo. Mr. Valella asked if the transferred project was also financed by

the HFA and Ms. Loffler answered. Ms. Manley asked for Chairperson Visnauskas' vote with respect to the adoption and passage of the resolution and Chairperson Visnauskas approved. Ms. Manley asked for Ms. Leicht's vote with respect to the adoption and passage of the resolution and Ms. Leicht approved. Ms. Manley asked for Mr. Valella's vote with respect to the adoption and passage of the resolution and Mr. Valella approved.

The following resolution was adopted:

Section 1. The Members hereby authorize the transfer of award under the NYMS Program previously granted to Orange County Arts Council, Inc. for the PS 6 Center for Film and Television renovation project to the following applicant and in the amount identified below:

CFA #	Awardee	Project Name	Activity Type	Project Abstract	Project City	Region	Award
89409	BFP Creative, Inc.	PS 6 Center for Film and Television	Renovation Project	BFP Creative, Inc will restore the building at 1 Liberty Street in the City of Newburgh to create the P.S. 6 Center for Film and Television.	Newburgh	Mid-Hudson	\$500,000

Section 2. The Members hereby approve entering into a regulatory agreement with the applicant, upon its satisfactory compliance with any pre-contract conditions as required by statute or regulation, and upon such terms and conditions as set forth in the NYMS Program guidelines.

Section 3. The Members hereby ratify the authorization of the President of the Office of Community Renewal or another authorized officer of HTFC, subject to the provisions of this resolution, to execute any documents which may be necessary and appropriate to effectuate the purposes of this resolution.

Section 4. This resolution shall be immediately effective.

The remaining item was an informational item and did not require board action:

The next item on the agenda was a review of authorized contracts under the Governor's Office of Storm Recovery.

Mr. Valella made certain remarks on the unanimity of the Board and Committee evaluations and the nature of some of the categories of evaluation. Ms. Manley also made remarks on the applicability of some of the categories of evaluation.

There being no unfinished business, Ms. Leicht moved to adjourn the Audit Committee, Governance Committee and Board meeting, Chairperson Visnauskas seconded the motion, and Mr. Valella concurred, and the meeting was adjourned at 3:23 p.m.