

PRELIMINARY BUDGET (USE & SOURCE OF FUNDS):

PROJECT (BUSINESS):									
USE OF FUNDS	SOURCE OF FUNDING								
	NYS CDBG	EQUITY		C** Y/N		C** Y/N		C** Y/N	SUB-TOTAL
Administration*									
Program Delivery*									
TOTAL PROJECT COSTS									

*For Microenterprise projects, program delivery, training, and administrative costs, with administrative costs at 5%. Economic Development and Small Business Assistance projects, program delivery and administrative costs **may not exceed \$16,000** of the total CDBG funds requested.
 **Committed funding is defined as written documentation provided by the funding source. For all committed funds, written documentation should be provided at the time of application.
 Please note: NYS CDBG funds should be used as gap funding to induce project completion. NYS CDBG funds can fund up to 40% of the total project cost. For Small Business projects, a minimum of 20% equity contribution to the project is required.

I certify, to the best of my knowledge, that the information provided in the pre-submission form and any related attachments are true and accurate as of the stated date. I authorize OCR to make inquiries as necessary to verify the accuracy of the statements made and to evaluate this proposal for NYS CDBG Economic Development funding.

Chief Elected Official Signature

Typed Name

Date