



**Homes and
Community Renewal**

RUTHANNE VISNAUSKAS
Commissioner/CEO

**Questions and Answers
Request for Information ("RFI") for
Rent Regulation System Modernization in
New York State**

Issued: May 6, 2021

Updated: May 27, 2021

	Questions	Answers	Posted Round
1	Does ORA/DHCR have any vendors contracted for support or maintenance of the current system or is that fully managed in-house?	Yes, the current HUTS M204 is supported by ITS in-house staff.	1
2	Does Oracle Service Cloud need to continue be part of the architecture?	The Oracle Cloud Service as of today is a very small portion of the overall scope, it will depend on what is there and what we try to find with the RFI process. Currently, it is implemented with the basic functionalities/ general inquiries. It is not conditioned to move forward with that portion but moving forward we need to understand from the overall RFI perspective what is there and then move forward. While we don't need Oracle Cloud Service, the proposed solution needs to replace the functionality.	CONF
3	Is there a customer portal today?	There is a very limited customer portal. Currently tenants do not have to sign in. The proposed solution could be for tenants to have an account and have their case information stored there.	CONF
4	Will participants get an attendee list for teaming opportunities?	No, as the purpose for this RFI is to seek information.	CONF
5	Are you looking for a custom build solution or an existing software package (COTS)?	The objective is to have a solution developed as quickly as possible. For this reason, we are looking for something that is pre-built, off-the-shelf software.	CONF
6	Does the solution need to be Fed Ramp Web certified or in a gov cloud?	We would like the platform to be on a Gov Cloud, and to meet compliance requirements, especially from BI perspective. We would like to have options and work accordingly.	CONF
7	There was a prior program with another large consulting company on this project: will the artifacts and findings, discovery and data activity be available as this work was extensive.	No, it will not be available	CONF
8	What is the Oracle Service Cloud used for now?	It is very small implementation that only provides a couple of forms for the public to send general inquiries.	CONF

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9	When do you expect to put out the RFP for this requirement?	A decision has not been made. Once we have evaluated the RFI responses, we will decide on the next steps.	CONF
10	Since no COTS solution may fit the requirements, will a combination of a COTS and Custom application development be considered as an RFI process?	Yes, we would like responses with different options.	CONF
11	Which consulting company worked on the prior program and are they allowed to bid on the RFP if it becomes available?	The question is not relevant to this RFI process, an information gathering process.	CONF
12	Should data analytics be included in the solution?	Yes, from the overall package perspective, since we are looking at a 360 view of case processing, it should be part of the proposal/solution.	CONF
13	Will NYS be procuring IV & V services to help NYS successfully implement this new solution in addition to a future SI RFP?	The question is not relevant to this RFI process.	CONF
14	Are you looking to migrate data from an existing system to a new platform?	Yes, the proposed open-end solution should be able to handle the migration of the legacy data.	CONF
15	The RFI shows Data Migration 4.7; shouldn't this be in the RFP not the RFI? This alludes that the RFI will be migrating the data; can you clarify	We are casting a wide net with this RFI. We are interested in hearing from vendors; their position, methodology or approach or if they can do data migration. The purpose is to understand the approach.	CONF
16	Do you have a preference of a full cloud/ hybrid/ on-prem solution?	We are looking to vendors for a variety of solutions, there is no requirement for full-cloud, hybrid or on prem. We are looking for the best methodology that would solve this challenge.	CONF
17	Just to confirm, the ultimate goal is to get off of M204 and the mainframe? Or will this remain in place and you are looking for a COTS solution to front end M204?	Yes, the ultimate goal of the project is to get off M204 for this application. With that said, the Agency is amenable to a front-end solution which enables all functionalities listed in the RFI.	CONF
18	Who is responsible for data quality and how this has been handled to date?	Data quality is handled in-house by ITS working with the DHCR Business users.	CONF
19	What is the approximate volume of cases handled per year?	15,000 cases per year. Additional details on this question are listed in the RFI.	CONF
20	Can we get a ballpark on the size of the data to be migrated? Are there documents that will have to be migrated?	The mainframe is owned and maintained by ITS; it will not be retired as a result of this modernization because other applications run on it.	CONF

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21	Are you looking for information for supporting services, i.e. case managers, customer call center staffing, technical help desk to support the software solution, etc. as part of this RFI or will that be part of a follow on RFI/RFP?	That is not a part of the scope for this project.	CONF
22	Will the Mainframe remain?	The primary goal would be to find a better solution. The Agency would consider front end solutions to the mainframe that meet requirements of the RFI.	CONF
23	How many total internal users do you have? This is from a licensing perspective	On an order of 350-400. ORA staff account for approximately 320 users. External users, depending on the level of access, account for another several hundred users.	CONF
24	Is there a target operating budget for the desired final case management system (i.e dollars per year, maintenance staffing requirements)?	Not that we have made public at this point.	CONF
25	Are Open-Source Solution acceptable such as AWS or RedHat solutions etc?	Open-Source Solutions are acceptable as long as they meet ITS and data security compliance, and include a long-term support model for the State.	CONF
26	Has the Office of Rent Administration or ITS evaluated possible COTS solutions?	The purpose of this RFI is to surface COTS solutions that may be available along with other things that we discussed.	CONF
27	What is the preferred infrastructure, DB, and Dev environment that ITS and /or DHCR will utilize for custom code and/ or Application databases. Does ITS/DHCR prefer any technology?	From an industry standpoint, there are no firm requirements for a particular set of databases or infrastructure as long as they meet security, support, and compliance requirements.	CONF
28	Do you want all HUTS functionality to be brought forward with the new solution in addition to a new functionality such as user portal or is there a functionality that is unimportant and can be deprecated?	The majority of the functionalities will need to be moved over, with minor exceptions.	CONF
29	What are the most common types of changes that ORA would like to be able to make? For example, what changes are motivating pursuit of this RFI?	The current system is difficult to maintain because it is aging, time consuming, and the talent pool of developers is shrinking. We need the software to be more flexible as the laws and policies change constantly and the system needs to be able to adapt.	CONF

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30	What are the differences in roles/ responsibilities/ functionalities between internal and external users?	External users have read only access only and we separate what they can see (i.e certain people will have access to certain items). Internal users, depending on which unit they belong to have access to an abundance of different functionalities which will have them process cases more efficiently.	CONF
31	What is the target go live date?	As soon as possible.	CONF
32	Do you have a feel of the existing HUTS codebase size?	Not at this time.	CONF
33	complex based on the nature of DHCR's processes and systems. Scope for Vendor Demonstrations for what functions DHCR wants to see would be very helpful since an RFI typically does not include work of data migration addendum?	If the vendor demonstration is able to provide capability and the methodology from a portal in a case management perspective, then we would be interested in evaluating those capabilities.	CONF
34	Is this a budgeted project as of now?	Yes, this is a budgeted project.	CONF
35	Does DHCR own and maintain the mainframe on which M204 is hosted? Is the mainframe going away because of larger organizational decision?	The current application contains just over 12.1 GB of data. While not all of the data may need to be migrated, legacy data is required to be available for historical reference/purposes. Documents are a critical part of this system. Content server is currently used to manage document storage.	CONF
36	Will you provide an attendee list as an addendum?	The question is not relevant to this RFI process, an information gathering process.	CONF
37	I would like to be notified when this becomes an RFP. Will we all be notified at that time?	Yes.	CONF
38	Is a vendor firm lined up to write an RFP or involved in tech assessment of the RFI responses? If so, who is that firm?	The question is not relevant to this RFI process, an information gathering process.	CONF
39	When do you expect to issue the RFP? When do you expect the restricted period to go into effect?	The issuance of an RFP has not been determined. The restricted period will go into effect upon the issuance of an RFP.	CONF

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40	How much of the HUTS code uses M204's object-oriented programming capabilities?	Model 204 is currently not utilizing object-oriented programming capabilities, we are utilizing Model 204 database Language where necessary.	2
41	How many different M204 files are in HUTS and what are their rough sizes in terms of number of fields and number of records? If the same file structure is used for yearly physical files (probably accessed in group context) for the purposes of understanding complexity, we would consider that one file.	Currently Approx 45 Model 204 files, when flattened out 350 approx flat files with approx 12 Gig	2
42	Is there metadata describing M204 field formats and relationships?	Yes, we have a Model 204 data dictionary and ERD.	2
43	Does HUTS use Janus Web and, if so:	Yes HUTS is utilizing Janus web services which are mainly used for integration between .NET front end and Model 204 database.	2
44	Approximately how many different web pages are there?	Approx 250.	2
45	Presumably the pages are only for use by internal staff?	Both Internal and External.	2
46	Are the .Net apps all ASP.Net?	Yes, the majority of the .NET apps are currently ASP.Net with a few console applications supporting some minor functionality.	2
47	Are the .Net apps written in C#, Visual Basic, or something else?	Majority written in VB, as a standard all future .Net apps to be written in C#.	2
48	Were any tools beyond Visual Studio used to build the .Net apps?	Mainly Visual Studio IDE and TFS for source repository and deployments.	2
49	Approximately how many lines of code comprise the .Net apps?	Approx 250000 lines of code	2

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50	Is there a significant amount of custom, client-side JavaScript (either for M204/Janus or .Net) and, if so, approximately how much and what framework, if any, is used?	No, not a significant amount of code, mostly used to support integration between front end and Janus web services. Legacy app utilizes .Net Framework 3.5 and 4.0	2
51	Presumably the .Net apps store data in Microsoft SQL Server files (or does it send data to M204 with web service requests)? If so, are there tables in the database that contain significant application data that aren't forwarded to 204?	Janus web services used to submit requests, data stored within Model 204. Majority of information is forwarded and stored in HUTS in either a Model 204 transaction file or Model 204 database table.	2
52	How many 9's of availability are required and a reasonable goal?	The proposed system at a minimum should provide at least 99.99% [53 minutes of downtime per year] availability for the public facing web portal where tenants/owner's/external representatives interact with the portal. For the backend case management portal used by HCR state staff, at a minimum 99.9% [8.8 hours of downtime per year] availability is a reasonable goal.	2
53	Is coexistence with the existing apps a requirement or preference, or is a "big bang" approach acceptable/preferable?	The proposed bid should specify the best path forward i.e. co-existence or big bang. The preference would be to modernize the legacy HUTS mainframe and legacy apps for the program and build a path for the HCR workforce to process cases efficiently.	2
54	Approximately how many lines of SOUL code are there in the current HUTS application?	Approx 1.2 Million lines of code.	2
55	Approximately how many different 3270 screens comprise the application (with an end-user/management split if meaningful)?	Approx 500 screens.	2
56	What is total number of M204 programs?	Approx 2200 programs.	2
57	What is total number of lines of code in M204 programs?	Approx 1.2 Million lines of code.	2

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58	For DB what is the number data items and DB's?	Data Dictionary and ERD was supplied in previous question.	2
59	Total number of GUI screens today?	HUTS currently contains Approx 500 screens.	2
60	How many total batch VS online programs?	Approx 10% Batch vs 90% Online.	2
61	Are you considering managed services for application support or will it be supported by NYS ITS personnel?	For the purpose of this RFI we are have not developed app specification yet and are open to vendor suggestions.	2
62	For customer facing portal have you developed app specifications already or do you have specific COTS application in mind?	For the purpose of this RFI we are have not developed app specification yet and are open to vendor suggestions.	2
62	Do we need to consider mobile application development ?	Yes.	3
63	Can we develop this platform with any open source technology solution to develop web based portal ?	For the purpose of this RFI we are open to all suggestions from vendors.	3
64	Do we allow to choose any payment gateway or SMS gateway?	For the purpose of this RFI we are open to all suggestions from vendors.	3
65	Do we have to migrate an existing database from a mainframe computer to our system or do we have to manage a separate database copy for web application and need to sync it with the existing system ?	For the purpose of this RFI we are open to all suggestions from vendors.	3
66	Is the HUTS code considered canonical or are there (electronic) documents (laws, rulings, interpretations, etc.) that (fully?) describe what the processing should be?	HUTS code follows rules provided by HCR.	3
67	Is there any anonymized data that can be used for development and testing?	No, currently that data is not available.	3
68	Are there any automated tests for HUTS and/or the .Net applications? If not automated, scripts for manual testing?	Applications is currently not using automated test scripts.	3
69	Section 4.3 mentions integration with TPU and OLA custom apps. Is this integration expected to be simple/trivial or, if not, can you provide a bit of information on the custom app technologies and expected interfaces?	Specific integration needs still yet to be determined. New application will have to interface with TPU - an Oracle apex platform and OLA - Salesforce.	3
70	Are there other system initiatives currently in-progress or under development that the Solution needs to consider? What are they?	No.	3
71	Is the Solution expected to be mobile ready?	Yes.	3
72	Is the HUTS data considered clean or will data cleansing be required?	Data quality and verification will be necessary.	3
73	Are there other applications that use M204 as backend DB? (no specific page/section of RFI)?	Not related to this RFI.	3

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74	What type of files are being used, flat files?	Model 204.	3
75	What middleware do you currently use?	Mainly .NET web services to integrate front end to Model 204 database.	3
76	Would you like to migrate your data or stand a new system in place?	For the purpose of this RFI we are open to all suggestions from vendors.	3
77	Are they looking to modernize applications or migrate databases?	Primary goal is to modernize applications and move application off of Model 204 database. For the purpose of this RFI we are open to all suggestions from vendors.	3
78	What languages do want the solution to focus on ?	For the purpose of this RFI we are open to all suggestions from vendors.	3
79	What preferences do you have on mobile device/desktop instances?	For the purpose of this RFI we are open to all suggestions from vendors.	3
80	Do you need to re-write the application?	For the purpose of this RFI we are open to all suggestions from vendors.	3
81	Can we re-route data traffic to a new application?	For the purpose of this RFI we are open to all suggestions from vendors.	3
82	Are the .NET applications needed to integrate with, or is it just a rendering that needs to get populated?	For the purpose of this RFI we are open to all suggestions from vendors.	3
83	Can the applications be consolidated or are they a must-have?	All functionality must be kept while including efforts to modernize. For the purpose of this RFI we are open to all suggestions from vendors.	3
84	What is the size of the environment?	For the purpose of this RFI we are open to all suggestions from vendors.	3
85	Do you expect a lift-shift scenario or migration service implementation?	For the purpose of this RFI we are open to all suggestions from vendors.	3
86	Do you have any middleware that you plan to use for integrations?	For the purpose of this RFI we are open to all suggestions from vendors.	3
87	What is the amount of data that is expected to be migrated from existing system?	Currently Approx 45 Model 204 files, when flattened out 350 approx flat files with approx 12 Gig.	3
88	The RFI refers to "COTS". Given the unique needs of DHCR, can the State please confirm the use of this term is inclusive of "platform as a service" and "software as a service" providers and the State would consider these options?	For the purpose of this RFI we are open to all suggestions from vendors.	3

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89	The RFI mentions an existing .NET/angular solution that may be incorporated. Can the State elaborate on the functionality provided in this existing solution?	Angular solution provides a small tenant/owner portal where only a select few transactions can be submit only into HUTS model 204 database. https://rent.hcr.ny.gov/RentConnect/Welcome	3
90	We just started responding the RSSM Matrix Excel document and noticed that there is a 711 character limitation for each cell. Is this correct?	The RRSM Matrix is designed to have a 711 characters limitation for each cell. We added an additional column for notes/ comments where the responder can elaborate if needed. In accordance with Section 7.5 of the RFI, additional material in support of responses in Matrix, limited to ten (10) pages, may be submitted in accordance with the instructions in Section 6 of this RFI. The ten (10) page limit excludes screenshots, charts, etc.	4
91	Can we have more details on docket creation to understand more clear flow ?	When creating a case, the system must assign a unique Docket Number to the case. Unique number must include a two-digit year of filing date. Unique number must include a two-digit month of filing date. Must include a dash. Unique number must include a five-digit sequential number [Number must be reset on the first day of each month. [Number is applied to all case types] Must include a dash. Must include case type. Format: YYMM-XXXX-Case type. Example: A rent overcharge and a service complaint were filed on May 1, 2021 and another rent overcharge complaint was filed on May 2, 2021. Docketing would be as follows: 2105-00001-R (R represents an overcharge complaint) 2105-00002-S (S represents an individual Apt Services complaint) 2105-00003-R	4
92	Can we have formulae or real use cases on overcharge calculation?	Rent overcharge calculations are highly complex and involve a multitude of factors that determine whether a rent is lawful and if the tenant has been overcharged. Calculations and penalties can vary depending on whether the apartment is rent stabilized or rent control, the location of the property, whether prior rent history is on file with DHCR to name a few common factors (see the attached redacted calculation chart).	4

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93	What is your expectation of the new platform?	This was outlined in the RFI.	4
94	What is the amount of staff engaged on this?	This question is not relevant to the RFI process.	4
95	How many tenants do you expect to access/use the application?	The full application will be accessed by internal staff members, approximately 400 to 500 employees. A more streamlined application would be accessed by members of the public. While not all tenants/owners will access the application, there are approximately 45,000 buildings subject to our oversight and 900,000 apartments.	4
96	What external Data Sources must the Application integrate with?	Other governmental agencies may be integrated with this application. Specific agencies will be identified at a later date.	4
97	Call Center – What are expectations on inbound & outbound calls with clients? Will the telephony system be integrated with new system?	The Call Center is not part of this project.	4

CALCULATION CHART

COMPLAINING TENANT(S) : ██████████
DOCKET NO : ██████████
SUBJECT PREMISES : ██████████
APARTMENT NUMBER : ██████████

OVERCHARGE AMOUNT : 61,180.67
TREBLE DAMAGES AMOUNT : 54,690.44
INTEREST AMOUNT : 13,504.02
EXCESS SECURITY AMOUNT : 0.00

SUBTOTAL : 129,375.13

BASE LRR : 1,394.25
BASE CR : 233.30

- REFUND : 16,720.80

TOTAL AMOUNT DUE TENANT : 112,654.33

LEASE TERM FROM / TO	RENT PAID	RENT CHANGE DATE	LRR	CR	EXPLANATION	OVERCHARGE CALCULATIONS
06/01/2008 - 12/31/2008	1,394.25	06/01/2008	1,394.25	233.30	LEASE IN EFFECT ON THE BASE DATE. <1> (\$233.30) - DHCR FREEZE ORDER # ██████████. APPLIED 06/01/2008. <2>	1160.95 X 7 MOS.
01/01/2009 - 12/31/2010	1,512.76	01/01/2009	1,512.76	233.30	GUIDELINE 40 - (R2) RENT \$1394.25 + 8.50% INC. CR IS FROZEN AT \$233.30 <2>	1279.46 X 24 MOS.
01/01/2011 - 12/31/2011	1,546.80	01/01/2011	1,546.80	233.30	GUIDELINE 42 - (R1) RENT \$1512.76 + 2.25% INC. <3> CR IS FROZEN AT \$233.30 <2>	1313.50 X 12 MOS.
01/01/2012 - 12/31/2012	1,546.80	01/01/2012	1,546.80	233.30	MONTH TO MONTH TENANCY. <3> <4>	1313.50 X 2 MOS.
	1,546.80	03/01/2012	1,546.80	233.30	RENT FREEZE(233.30) - OHCR FREEZE ORDER # ██████████ (CLOSE 08/02/2012). APPLIED 03/01/2012. <3> <5>	1313.50 X 3 MOS.
	250.78	06/01/2012	1,546.80	233.30	NEW RENT PAYMENT PERIOD STARTING 06/01/2012. <3> CR IS FROZEN AT \$233.30. <2>	17.48 X 1 MOS.
	0.00	07/01/2012	1,546.80	233.30	NO RENT PAYMENT PERIOD STARTING 07/01/2012. <3> CR IS FROZEN AT \$233.30. <2>	
01/01/2013 - 03/31/2014	0.00	01/01/2013	1,546.80	233.30	MONTH TO MONTH TENANCY. <4>	
	0.00	07/01/2013	1,546.80	1,546.80	RENT RESTORED - ORDER # ██████████. RENT RESTORED - ORDER # ██████████. APPLIED 07/01/2013. <6> <7>	

CALCULATION CHART FOOTNOTES

DOCKET NO

- 1) THE BASE DATE FOR AN OVERCHARGE PROCEEDING IS THE DATE FOUR YEARS PRIOR TO THE FILING DATE OF THE COMPLAINT. IN THE INSTANT PROCEEDING, THE CASE WAS FILED ON 05/14/2012. THE BASE DATE IS 05/14/2008.
- 2) AS DECISIONS OF BOTH THE APPELLATE DIVISION AND COURT OF APPEALS HAVE MADE CLEAR, WHERE AN ORDER ISSUED BY DHCR PRIOR TO THE BASE DATE IMPOSES A CONTINUING OBLIGATION ON AN OWNER NOT TO INCREASE THE RENT UNTIL A FURTHER ORDER IS ISSUED LIFTING THE "RENT FREEZE", THE FOUR-YEAR LIMITATION ON THE REVIEW OF RENTAL HISTORY IN OVERCHARGE MATTERS DOES NOT BAR DHCR FROM TAKING COGNIZANCE OF SUCH PRE-BASE DATE ORDER TO THE EXTENT IT IMPOSES A "RENT FREEZE" AS OF THE BASE DATE. ADDITIONALLY, IN THE MATTER OF CINTRON V COLOGERO, THE STATE OF NEW YORK COURT OF APPEALS CONCLUDED THAT DHCR SHOULD, IN CALCULATING ANY RENT OVERCHARGE, HONOR RENT REDUCTION ORDERS THAT, WHILE ISSUED PRIOR TO THE FOUR-YEAR LIMITATIONS PERIOD, REMAINED IN EFFECT DURING THAT PERIOD.
PURSUANT TO DOCKET NO. [REDACTED], THE COLLECTIBLE RENT IS FROZEN AT \$233.30. THE AMOUNT IN EFFECT PRIOR TO THE MOST RECENT GUIDELINES INCREASE WHICH COMMENCED BEFORE THE EFFECTIVE DATE 05/01/93. THE RENT MAY NOT BE INCREASED OR RESTORED TO THE FULL AMOUNT UNTIL DHCR ISSUES AN ORDER RESTORING THE RENT.
- 3) EVIDENCE IN THE FILE INDICATES THAT THE TENANT MADE IRREGULAR MONTHLY RENTAL PAYMENTS FROM 01/01/11 TO 12/31/12, FOR A TOTAL PAYMENT OF \$26,546.38 WHICH WAS APPLIED AT THE MONTHLY RENTAL CHARGED BY THE OWNER AS FOLLOWS: \$1,546.80 FROM 01/01/11 TO 05/31/12 AND THE BALANCE OF \$250.78 FOR THE MONTH OF JUNE 2012. THEREAFTER, THE AMOUNT SHOWN ON THE RENT CALCULATION CHART AS RENT PAID IS ZERO. SINCE THE TENANT IS IN RENT ARREARS THE AMOUNT OF \$16,720.80, OWED THROUGH MARCH 2014, IS BEING DEDUCTED FROM THE TOTAL OVERCHARGE AND APPEARS AS A "REFUND" ON THE RENT CALCULATION CHART.
- 4) ON 03/06/14, THE TENANT SUBMITTED COPIES OF TWO LEASE RENEWALS WITH COMMENCEMENT DATES OF 01/01/12 AND 01/10/13 RESPECTIVELY, AND STATED THAT HE SIGNED BOTH BACKDATED LEASES ON 01/28/13. A COPY OF THE TENANT'S RESPONSE, INCLUDING THE LEASES, WAS SENT TO THE OWNER ON 03/17/14, HOWEVER, THE OWNER FAILED TO RESPOND. SINCE THE LEASES WERE OFFERED UNTIMELY SAID LEASES ARE INVALID. ACCORDINGLY, THE TENANT REMAINED IN OCCUPANCY AS A MONTH TO MONTH TENANT FROM THE PERIOD 01/01/12 TO 03/31/14 WITHOUT INCREASE IN RENT. THE COLLECTIBLE RENT FROM 01/01/13 TO 06/30/13 REMAINS FROZEN AT \$233.30. THE OWNER CAN START COLLECTING THE LEGAL REGULATED RENT OF \$1,546.80 EFFECTIVE 07/01/13. THE FUTURE RENT MUST BE BASED ON THE LAWFUL RENT OF \$1,546.80 AS ESTABLISHED HEREIN.
- 5) THE RENT WAS REDUCED ON 03/01/12 DUE TO A SERVICE REDUCTION ORDER, DOCKET NUMBER [REDACTED], ISSUED ON 08/02/12 AND EFFECTIVE 03/01/12. THE RENT MAY NOT BE INCREASED OR RESTORED TO THE FULL AMOUNT UNTIL DHCR ISSUES AN ORDER RESTORING THE RENT.
- 6) THE RENT IS RESTORED TO THE FULL AMOUNT INCLUDING ALL ALLOWABLE LEGAL INCREASES EFFECTIVE 07/01/13 DUE TO RENT RESTORATION ORDERS, DOCKET NUMBER [REDACTED], ISSUED 11/29/13 AND DOCKET NO. [REDACTED], ISSUED 08/15/13.
- 7) THE RENT IS CALCULATED UP TO 03/31/14.

CALCULATION CHART FOOTNOTES

DOCKET NO

* * * * G E N E R A L N O T E S * * * *

- * INTEREST IS ASSESSED ON THE OVERCHARGE WHICH OCCURRED FROM 06/01/08 TO 05/31/10. A PENALTY EQUAL TO THREE TIMES THE OVERCHARGE MAY NOT BE ASSESSED AGAINST AN OVERCHARGE WHICH OCCURRED MORE THAN TWO YEAR BEFORE THE FILING DATE OF THE TENANT'S COMPLAINT.
- * TREBLE DAMAGES HAVE BEEN ASSESSED IN THIS PROCEEDING PURSUANT TO DHCR POLICY STATEMENT 89-2.
- * THE OWNER IS DIRECTED TO REFLECT THE FINDINGS AND DETERMINATIONS MADE IN THIS ORDER ON ALL FUTURE REGISTRATION STATEMENTS, CITING THIS ORDER AS THE BASIS FOR THE CHANGE. THE OWNER IS ALSO DIRECTED TO AMEND, WITHIN 60 DAYS OF THE ISSUANCE OF THIS ORDER, ALL REGISTRATIONS ALREADY ON FILE FOR THE SUBJECT APARTMENT FOR YEARS COMMENCING AFTER THE BASE DATE FOR THIS PROCEEDING TO REFLECT THE FINDINGS AND DETERMINATIONS MADE IN THIS ORDER. HOWEVER, IN THE EVENT THAT THE OWNER OR TENANT FILES A PETITION FOR ADMINISTRATIVE REVIEW (PAR) AGAINST THIS ORDER, NO AMENDED REGISTRATIONS SHOULD BE FILED UNTIL AN ORDER IS ISSUED DECIDING THE PAR.

