



# Homes and Community Renewal

## *Job Opportunities at New York State Homes and Community Renewal*

*Build a career while building a better community. Rewarding careers in Public Service start here!*

### **VICE PRESIDENT DESIGN CONSTRUCTION AND ENVIRONMENTAL**

**New York State Homes and Community Renewal (HCR)** fosters the creation and preservation of high-quality affordable housing while working strategically to revitalize neighborhoods and communities throughout the Empire State. Under the leadership of Governor Andrew M. Cuomo and Commissioner RuthAnne Visnauskas, **HCR** is a vibrant, innovative agency that integrates and leverages New York State's housing resources. We have offices in New York City, Albany, Buffalo and Syracuse, and employ a diverse workforce of professionals who are hard-working and committed to serving low- and moderate-income families. Our mission is far reaching, encompassing single and multifamily housing finance, home improvement, rent regulation, housing subsidies, and community development. We partner regularly with a variety of public and private stakeholders.

Achieving this mission requires a wide range of skills and backgrounds in public policy, administration, real estate, architecture, finance, law and many other areas of expertise. We seek to provide a workplace environment that is productive, flexible, accountable, ethical and caring. Our employees are empowered to make a difference where they live and work. We offer competitive pay and a comprehensive benefits package, including paid leave, health, dental, vision, retirement and family-friendly policies.

**The Office of Multifamily Finance & Development** actively engages with a range of partners including for-profit and not for profit borrowers, municipalities, lenders, investors and other funding entities to leverage Low Income Housing Tax Credits, tax-exempt bonds, and a multitude of State funded programs. Our resources have helped finance tens of thousands of affordable apartments and affordable homes since 2011. Finance & Development has primary responsibility for implementing many of the initiatives under the Governor's new House NY 2020 plan, an unprecedented \$20 billion investment over five years.

**HCR's Design, Construction and Environmental Unit** is responsible for the oversight of HCR's financed projects. The unit is responsible for ensuring proper environmental review in order for projects to receive construction financing. The creation and implementation of HCR design guidelines to ensure affordable housing projects are built in the most efficient way possible meeting all local building codes. They are also responsible to ensure once a project has been financed by HCR, all construction schedules and approved plans are properly executed. Additionally, the unit provides support to projects who want to make capital improvements within HCR's Office of Housing Preservation portfolio.

Relevant Duties for the Ideal Candidate for this position:

1. The incumbent will be responsible for developing, communicating and executing on relevant policies and procedures for a team of approximately 40 staff.



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2. The incumbent has overall responsibility for managing the design/engineer review, construction monitoring and environmental review work to support HCR's Multifamily Development, Housing Portfolio Management and the Affordable Housing Corporation activity.
3. The incumbent is responsible for developing and directing other technically related tasks and programs as directed by the SVP for Multifamily Finance & Development as well as maintaining ongoing technical information in support of development of HCR's housing portfolio.
4. The incumbent should be able to innovate around new construction practices that achieve greater energy efficiency upgrades which meet Governor Cuomo's Climate Leadership and Community Protection Act goals. They should lead the team to implement these strategies within HCR's design guidelines in order to make HCR projects more energy efficient.
5. The incumbent will deploy Agency resources and personnel in the unit to meet the mission, goals and objectives of the Agency with respect to construction, design and environmental issues as well as the physical integrity of the Agencies' portfolios of projects.
6. The incumbent will exercise independent judgment concerning the deployment of Agency personnel and resources in the unit, with respect to the hiring, promoting, evaluating, training, and retraining of the unit staff.

### Minimum Qualifications:

1. A Bachelor's Degree and /or Master's degree in relevant areas of study such as Architecture, Engineering, or Public Policy.
2. Ten years of progressively responsible architecture, design, or engineering technical experience in public finance housing agencies or private firms involved in construction, development and existing portfolio support.
3. Broad knowledge and experience in the combined fields of architecture/engineering, construction management, and environmental review.
4. Applicable knowledge of affordable housing and/or housing grant programs funded by State and/or Federal agencies is preferred.
5. Demonstrated experience in managing teams of staff that have disparate and complementary skills in a manner that is inclusive and collaborative.

### Preferred Qualifications:

- a. Current New York State Architect's or Engineer's License.
- b. Demonstrated ability to re-organize workflows and reporting structures to increase the operational effectiveness of an organization.
- c. Demonstrated ability to mentor and train staff to make them more capable and more able to execute more tasks.
- d. The most successful candidate will have deep understanding of highly regulated



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environments related to design, construction and environmental while at the same time having the necessary experience to be deliverable focused.

This job description is not intended to be all inclusive and the employee will be expected to perform other reasonably related duties as assigned.

The primary working location will be New York City, occasional travel to offices in Albany and other locations in New York State will be required.

### **WHAT WE OFFER:**

- Extensive benefits package including paid leave, excellent health, dental, vision and retirement benefits;
- Promotional opportunities for dedicated professionals.

**TO APPLY, please send resume and cover letter to:** [Jobopportunities@nyshcr.org](mailto:Jobopportunities@nyshcr.org)  
All internal SHA employees (only) are directed to apply via [Nyshcr.sm.internalcandidates@nyshcr.org](mailto:Nyshcr.sm.internalcandidates@nyshcr.org)

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