



Governor's Office of Storm Recovery

ANDREW M. CUOMO
Governor

Governor's Office of Storm Recovery (GOSR)

Job Title: Executive Director

Department: Executive

Location: New York City

Salary: \$201,525

This is a temporary position. It will conclude at the end of the Governor's Office of Storm Recovery's closeout phase.

Organization Summary

Established in June 2013 following the occurrence of Hurricane Irene, Tropical Storm Lee, and Superstorm Sandy, the Governor's Office of Storm Recovery (GOSR) centralizes recovery and rebuilding efforts in impacted areas of New York State. GOSR aims to address communities' most urgent needs, while encouraging the identification of innovative and enduring solutions to strengthen the State's infrastructure and critical systems. Operating under the umbrella of New York Rising, GOSR utilizes approximately \$4.4 billion in flexible funding made available by the U.S. Department of Housing & Urban Development (HUD) Community Development Block Grant Disaster Recovery (CDBG-DR) program to concentrate aid to four main areas—Housing Recovery, Small Business, Community Reconstruction, and Infrastructure.

Job Summary

The Executive Director has overall responsibility for leading the work of the Governor's Office of Storm Recovery and is responsible for the consistent achievement of GOSR's mission by providing strategic leadership, management, and vision to the Agency during its closeout phase. The Executive Director is responsible for ensuring adherence to strict timelines and deadlines across all program areas, commensurate with federal requirements. GOSR is housed as an extension of NYS Housing Trust Fund and therefore reports to the Chief of Staff and Commissioner of NYS Homes and Community Renewal. The Executive Director leads a small Executive Team, comprised of GOSR's highest ranking officers, in its management and oversight of the organization.

Responsibilities

Strategic Vision and Leadership

- Collaborate with the Governor's Office to refine and implement the strategic plan while ensuring budget, staff, and priorities are aligned with GOSR's core mission
- Provide inspirational leadership and direction to all executives, and ensure continued development and management of a professional, equitable, and efficient organization
- Establish effective decision-making processes that will enable GOSR to achieve its long- and short-term goals and objectives
- Cultivate a strong and transparent working relationship with the Governor's Office and the general public; ensure open communication about the measurement of financial, programmatic, and impact performance against stated milestones and goals

External Relationship Management (Federal Funding, HUD, Public Engagement, etc.)

- Manage communication and expectations with community stakeholders

- Create and maintain relationships with State and Local elected officials working with GOSR's Intergovernmental Affairs Executive

Program Development

- Rationalize the delivery of programs through new and existing offices and partnerships
- Increase efficiencies and consistency throughout the organization by developing and implementing standardized programs and services
- Ensure the flow of funds permits GOSR to make continuous progress toward the achievement of its mission and that those funds are allocated properly to reflect present needs and future potential

Infrastructure and Operations

- Oversee the delivery of high-quality services through the facilitation of cross-departmental collaboration and strong internal communications.
- Oversee the financial status of the organization, including the development of long and short-range financial plans, monitoring the organizational budget, and ensuring sound financial controls are in place.
- Set financial priorities and strong organizational planning accurately to ensure the organization is operating in a manner that supports the needs of the program staff

Qualifications

- Minimum of a BA, ideally with an MBA, MPA or related advanced degree.
- At least 15 years of overall professional experience, with 10 years of leadership experience.
- Prior government experience ideal, federal, state or city experience preferred.
- A financially savvy and politically astute leader with the ability to set clear priorities, delegate, and guide investment in people and systems; keen analytic, organization and problem-solving skills, which support and enable sound decision making.
- Excellent coalition building and influencing skills with an ability to communicate and work effectively with a variety of internal and external stakeholders; a persuasive negotiator able to achieve consensus amongst differing opinions.
- Outstanding presentation and communication skills and the experience and ability to be an outgoing spokesperson and relationship builder.

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The Governor's Office of Storm Recovery is an Equal Employment Opportunity employer committed to excellence and diversity. All qualified candidates are encouraged to apply.