



Homes and Community Renewal

Job Opportunities at New York State Homes and Community Renewal

Build a career while building a better community. Rewarding careers in Public Service start here!

AVP/DEPUTY TREASURER

New York State Homes and Community Renewal (HCR) fosters the creation and preservation of high quality affordable housing, while working strategically to revitalize neighborhoods and communities throughout the Empire State. Under the leadership of Governor Kathy Hochul and Commissioner RuthAnne Visnaukas, **HCR** is a vibrant, innovative agency that integrates and leverages New York State's housing resources. We have offices in New York City, Albany, Buffalo and Syracuse, and employ a diverse workforce of professionals who are hard-working and committed to serving low and moderate income families. Our mission is far reaching, encompassing single and multifamily housing finance, home improvement, rent regulation, housing subsidies, and community development. We partner regularly with a variety of public and private stakeholders.

Achieving this mission requires a wide range of skills and backgrounds in public policy, administration, real estate, architecture, finance, law and many other areas of expertise. We seek to provide a workplace environment that is productive, flexible, accountable, ethical and caring. Our employees are empowered to make a difference where they live and work. We offer competitive pay and a comprehensive benefits package, including paid leave, health, dental, vision, retirement and family-friendly policies.

DUTIES:

In consultation with, and under the guidance of the Treasurer, the incumbent shall primarily be responsible for the day to day management of staff assignments and will ensure that adequate staff coverage is maintained at all times in the various treasury functional areas covering investment of funds and accounts, servicing of Agency debt, program budgets and report filings, while also ensuring that adequate cash position is maintained to address need for bond debt service, mortgage purchasing and payment of Agency operating expenses.

Duties include, but are not limited to:

- Direct supervision of daily staff assignments and projects.
- Liaise with the various bond trustees and other business partners to address operational issues.
- Act as an information resource for requests by underwriters, bondholders, governmental entities, as well as other internal Agency departments.
- Work with Division of Budget on HFA's State issued debt.
- Assist Treasurer with analytical and administrative responsibilities associated with HFA, SONYMA, MBBA and TSFC debt issues.
- Member of SONYMA Asset & Liability Committee (ALCO)
- Assist Treasurer with preparing required Board reports.
- Support Treasurer on various other tasks and assignments.



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- In the absence of the Treasurer, shall manage the unit and provide representation at meetings.

QUALIFICATIONS:

- Bachelor's Degree in Finance or related field and/or a minimum of 18 years work experience in Public Finance and/or Banking or equivalent work experience.
- Knowledge of bond documents, cash flows and financial reports.
- Detail oriented, with the ability to work independently and effectively under pressure.
- Ability to effectively manage employees who are direct reports.

This job description is not intended to be all inclusive and employee will be expected to perform other reasonably related duties as assigned.

WHAT WE OFFER:

- Extensive benefits package including paid leave, excellent health, dental, vision and retirement benefits;
- Promotional opportunities for dedicated professionals.

All internal SHA employees(only) are directed to apply via
Nyshcr.sm.internalcandidates@nyshcr.org

Please Include your name in the subject line