

## **TRANSCRIPT OF THE NOVEMBER 10, 2021 BOARD MEETING OF THE NEW YORK STATE HOUSING TRUST FUND CORPORATION**

Linda Manley, Senior Vice President and Counsel to the Agencies, stated that she will now open the November 10, 2021 meeting of the Boards of the New York State Housing Finance Agency, the State of New York Mortgage Agency, the Affordable Housing Corporation and the State of New York Mortgage Agency Mortgage Insurance Committee, and noted that Legislation signed by the Governor into law on September 2nd in response to the continuing impact of COVID-19 extends until January 2022 the exemption to the Open Meetings law that provides that public bodies may meet to take actions without permitting in public in-person access to such meetings and authorizes meetings to be held remotely by conference call, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed. As a result, participation in today's Board meeting is being carried out both via public meeting and via conference call. A call-in number has been made public, so that any interested members of the public can listen to the proceedings. A public notice of the meeting has been posted.

Ms. Manley also stated that the HTFC meeting would be held by conference call instead of as a public meeting open for the public to attend in person, and that a call-in number was made public for the public to listen to the proceedings.

Ms. Manley noted that because of these special features voting procedures in prior meetings were put in place so that she asked each Board member to record their votes individually. For this meeting, and going forward, in order to expedite the meetings, she would follow the procedure used prior to the telephonic meetings, where individual votes were taken at the outset of the meetings and those votes were used going forward, unless Board members chose to vote differently on a particular item.

Ms. Manley asked for a motion to call the meeting of the HTFC Board to order. Chairman Adams made the motion and Mr. Olczak seconded. Mr. Curtis voted aye; Ms. Visnauskas voted aye; Ms. McKeown voted aye, Ms. Gonzalez voted aye, Ms. Miller voted aye. Ms. Manley noted the presence of a quorum for HTFC

Ms. Manley stated that as items were presented to each Board throughout the meetings, these motions and seconds would be used, unless specific items called for a different vote, or unless any Board Director wished to record his or her vote differently.

Chairman Adams asked Ms. Manley to approve the minutes of the last meetings.

Ms. Manley proceeded to present the various board and committee transcripts of the October 14, 2021 HTFC Board meeting and noting that there were no comments from Board members, she stated that the transcript was deemed approved. The transcripts, until the Boards commence their regular Board meetings, would be adopted in lieu of Minutes.

Ms. Visnauskas then made her monthly President's report.

**Chairman Adams noted that the next agenda item was a Resolution authorizing a Legacy Cities ACCESS Project Award for the Newburgh Community Land Bank and Carlos Carbonero**

Ms. Fletcher presented this item.

Ms. Manley noted that Sadie McKeown would be recusing herself from this vote due to her relationship with the Community Preservation Corporation.

Ms. Manley moved for adoption of the resolution transmitted in connection therewith. Considering the first and second motions previously entered, the motions were carried, and the resolution was adopted.

**Chairman Adams noted that the next agenda item was a Resolution authorizing a Legacy Cities ACCESS Project Award for AADM Realty, LLC**

Ms. Fletcher presented this item.

Ms. Manley noted that Sadie McKeown would be recusing herself from this vote due to her relationship with the Community Preservation Corporation.

Ms. Manley moved for adoption of the resolution transmitted in connection therewith. Considering the first and second motions previously entered, the motions were carried, and the resolution was adopted.

**Chairman Adams noted that the next agenda item was a Resolution authorizing a Manufactured Home Advantage Project Award**

Ms. Fletcher presented this item.

Ms. Manley noted that Sadie McKeown would be recusing herself from this vote due to her relationship with the Community Preservation Corporation.

Ms. Manley moved for adoption of the resolution transmitted in connection therewith. Considering the first and second motions previously entered, the motions were carried, and the resolution was adopted.

**Chairman Adams noted that the next agenda item was a Resolution authorizing awards under the Community Development Block Grant Economic Development Program**

Ms. Loffler presented this item.

Ms. Manley moved for adoption of the resolution transmitted in connection therewith. Considering the first and second motions previously entered, the motions were carried, and the resolution was adopted.

**Chairman Adams noted that the next agenda item was a Resolution Authorizing Awards Under the Community Development Block Grant CARES Program**

Ms. Loffler presented this item.

Ms. Manley moved for adoption of the resolution transmitted in connection therewith. Considering the first and second motions previously entered, the motions were carried, and the resolution was adopted.

**Chairman Adams noted that the next agenda item was a Resolution authorizing an amendment to the Contract with Steven Winters Associates**

Ms. Pagnozzi presented this item.

Ms. Manley moved for adoption of the resolution transmitted in connection therewith. Considering the first and second motions previously entered, the motions were carried, and the resolution was adopted.

**Chairman Adams noted that the next agenda item was a Resolution authorizing an extension of the term of the Contract with Enhanced Business Systems, Inc.**

Ms. Pagnozzi presented this item.

Ms. Manley moved for adoption of the resolution transmitted in connection therewith. Considering the first and second motions previously entered, the motions were carried, and the resolution was adopted.

**Chairman Adams noted that the next agenda item was a Resolution approving the SEQRA Documentation and Classification of the Environmental Impact of McCarley Gardens**

Ms. Spitzberg presented this item.

Ms. Manley moved for adoption of the resolution transmitted in connection therewith. Considering the first and second motions previously entered, the motions were carried, and the resolution was adopted.

**Chairman Adams noted that the next agenda item was a Resolution authorizing entry into contracts to aid in the administration of American Rescue Plan Act Funds.**

Ms. Pearce presented this item.

Ms. Manley moved for adoption of the resolution transmitted in connection therewith. Considering the first and second motions previously entered, the motions were carried, and the resolution was adopted.

**Chairman Adams noted that the remaining items on the HTFC agenda are informational**

**items, and no discussion is needed unless the Members so request.**

**Chairman Adams noted that the next item on the agenda is an Informational Item, review of SEQRA Concur Actions**

**Chairman Adams noted that the next item on the agenda is an Informational Item, review of SEQRA Type II Actions**

**Chairman Adams noted that the next item on the agenda is an Informational Item, review of Payroll Processing Contracts with Automatic Data Processing, Inc. (ADP)**

**Chairman Adams noted that the next item on the agenda is an Informational Item, review of Contract with Caso Document Management, Inc.**

**Chairman Adams noted that the next item on the agenda is an Informational Item, review of Agency Procurements and Contracts in the Lobbying Restricted Period**

Chairman Adams asked Ms. Manley to adjourn the HTFC meeting.

There being no unfinished business, Linda Manley asked for a motion to adjourn the HTFC meeting. Considering the first and second motions previously entered, the motions were carried, and the meeting was adjourned at 10:56 a.m.

Ms. Manley informed the Members that the next HTFC Board meeting is scheduled for Thursday, December 9, 2021 at 9:00 a.m.