



# Homes and Community Renewal

## *Job Opportunities at New York State Homes and Community Renewal*

*Build a career while building a better community. Rewarding careers in Public Service start here!*

### **ASSOCIATE COUNSEL**

**New York State Homes and Community Renewal (HCR)** fosters the creation and preservation of high quality affordable housing, while working strategically to revitalize neighborhoods and communities throughout the Empire State. Under the leadership of Governor Kathy Hochul and Commissioner RuthAnne Visnuskas, **HCR** is a vibrant, innovative agency that integrates and leverages New York State's housing resources. We have offices in New York City, Albany, Buffalo and Syracuse, and employ a diverse workforce of professionals who are hard-working and committed to serving low and moderate income families. Our mission is far reaching, encompassing single and multifamily housing finance, home improvement, rent regulation, housing subsidies, and community development. We partner regularly with a variety of public and private stakeholders.

Achieving this mission requires a wide range of skills and backgrounds in public policy, administration, real estate, architecture, finance, law and many other areas of expertise. We seek to provide a workplace environment that is productive, flexible, accountable, ethical and caring. Our employees are empowered to make a difference where they live and work. We offer competitive pay and a comprehensive benefits package, including paid leave, health, dental, vision, retirement and family-friendly policies.

#### **DUTIES:**

The Attorney / Associate Counsel will be responsible for all aspects of single-family and multi-family bond housing financings and other legal areas as required and the supervision of legal and support staff engaged in similar duties. HCR includes two primary bond issuers: the State of New York Mortgage Agency (SONYMA), which issues single-family mortgage revenue bonds, and the New York State Housing Finance Agency (HFA), which issues multi-family bonds. The Attorney/Associate Counsel is responsible for legal duties in connection with bond issuance activities for both SONYMA and HFA and is expected to have experience in single-family and multi-family finance.

#### **QUALIFICATIONS:**

- Must be admitted to the practice of law in New York State;
- Must have at least two years experience in tax-exempt single and multi-family bond financing gained working at firms that specialize in tax-exempt housing bond issues, or with underwriters as in house counsel or at other housing bond issuers.
- Ability to establish effective working relationships with staff and outside attorneys and consultants
- Ability to supervise professional legal staff;
- Ability to work under pressure;
- Excellent oral and written communication skills;
- Strong analytical and organizational skills;
- Record of productivity;
- Demonstrated history of good record of attendance and punctuality.



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This job description is not intended to be all inclusive and employee will be expected to perform other reasonably related duties as assigned.

**What we offer:**

- Extensive benefits package including paid leave, excellent health, dental, vision and retirement benefits;
- Promotional opportunity for dedicated professionals.

All internal SHA employees(only) are directed to apply via

[Nyshcr.sm.internalcandidates@nyshcr.org](mailto:Nyshcr.sm.internalcandidates@nyshcr.org)

**Please Include your name in the subject line**

**[TO APPLY, CLICK HERE.](#)**

**Applicants must include resume and cover letter**

New York State is an Equal Opportunity Employer  
(EOE)