

TRANSCRIPT OF THE MARCH 10, 2022 BOARD MEETING
OF THE HOUSING TRUST FUND CORPORATION

Alejandro J. Valella, Vice President and Deputy Counsel to the Agencies stated that legislation signed by the Governor on January 14, 2022 in response to the continuing impact of COVID-19, extends the exemption to the Open Meetings law that provides that public bodies may meet to take actions without permitting in public in-person access to such meetings and authorizes meetings to be held remotely by conference call, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.

Mr. Valella also stated that the Board meeting would be held by conference call instead of as a public meeting open for the public to attend in person, and that a call-in number was made public for the public to listen to the proceedings. He stated that because of these special features a change in voting procedures would be put in place for this meeting and he would be asking each Board member to record their votes individually.

Mr. Valella noted that Chairman Adams was not able to attend this month's meeting and stated that Commissioner Visnauskas would lead the meetings as Vice Chairperson.

Mr. Valella asked for a motion to call the HTFC meeting to order. Mr. Olczak made the motion and Ms. Gonzalez seconded. Mr. Curtis voted aye; Commissioner Visnauskas voted aye; Ms. McKeown voted aye; Ms. Sconiers voted aye. Mr. Valella noted the presence of a quorum for these Agencies.

Mr. Valella noted the presence of a quorum.

Commissioner Visnauskas presented the board transcript of the February 17, 2022 Board meeting and the transcript was deemed approved absent comments from the Members.

Commissioner Visnauskas introduced a resolution approving awards under the Community Development Block Grant CARES Program for COVID-19 assistance to the Village of Kaser and City of Glens Falls and an Award Increase to Livingston County.

Crystal Loffler presented this item.

Eu Ting-Zambuto moved for adoption of the resolution transmitted in connection therewith. The motion was carried and the resolution adopted.

Commissioner Visnauskas introduced a resolution approving an award under the Manufactured Home Advantage Program to Ithaca Neighborhood Housing Services, Inc.

Burke Blackman presented this item.

Ms. Ting-Zambuto moved for adoption of the resolution transmitted in connection therewith. The motion was carried and the resolution adopted.

Commissioner Visnauskas introduced a resolution approving awards for Summer 2021 9% Multifamily RFP Projects.

Brett Hebner presented this item.

Ms. McKeown recused herself from the vote. Ms. Miller's attendance established quorum for this item.

Ms. Ting-Zambuto moved for adoption of the resolution transmitted in connection therewith. The motion was carried and the resolution adopted.

The next item on the agenda was deferred.

Commissioner Visnauskas introduced a resolution approving the use of Section 8 administrative fee reserve for mobility counseling services administered by Enterprise Community Partners.

Dan Buyer presented this item.

Ms. Ting-Zambuto moved for adoption of the resolution transmitted in connection therewith. The motion was carried and the resolution adopted.

Commissioner Visnauskas introduced a resolution approving a contract with Online Rental Exchange to provide criminal background and sex offender search services.

Mr. Buyer presented this item.

Ms. Ting-Zambuto moved for adoption of the resolution transmitted in connection therewith. The motion was carried and the resolution adopted.

Commissioner Visnauskas introduced a resolution approving an amendment to a subrecipient agreement with Sustainable Neighborhoods for the administration of the Homeowner Assistance Fund Program.

Amy Chan presented this item.

Ms. Ting-Zambuto moved for adoption of the resolution transmitted in connection therewith. The motion was carried and the resolution adopted.

Commissioner Visnauskas introduced a resolution approving Section 8 Housing Choice Voucher Local Administrators.

Mr. Buyer presented this item.

Ms. Ting-Zambuto moved for adoption of the resolution transmitted in connection therewith. The motion was carried and the resolution adopted.

Ms. Ting-Zambuto called for a motion to open the meeting of the Audit Committee of the Corporation. Mr. Olczak made the motion and Mr. Curtis seconded.

Commissioner Visnauskas introduced a resolution approving the 2022-23 Administrative and Programmatic Budget.

Stacey Mickle presented this item.

Ms. Ting-Zambuto moved for adoption of the resolution transmitted in connection therewith for both the Board and the Audit Committee. The motion was carried and the resolution adopted.

Commissioner Visnauskas introduced a resolution amending the Governor's Office of Storm Recovery Internal Audit Plan. She introduced Katie Brennan, the Executive Director of the Governor's Office of Storm Recovery.

Nanika Shaw presented this item.

Ms. Ting-Zambuto moved for adoption of the resolution transmitted in connection therewith for both the Board and the Audit Committee. The motion was carried and the resolution adopted.

Commissioner Visnauskas stated that the remaining items on the HTFC agenda were informational items. There were no requests for presentations on these items. The informational items included a review of the Corporation's initiatives in the administration of the Section 8 Housing Choice Voucher Program; a review of amendments to Memoranda of Understanding with local planning entities for the Section 8 Emergency Housing Voucher Program; annual review of a consultant services contract with Guidehouse LLP; annual review of Section 8 Performance Based Contract Administration services agreement with CGI Information Management Systems & Management Consultants; review of legal services agreement with Morris Manning and Martin LLP; review of SEQRA concur actions and SEQRA Type II actions; and a review of contracts under the Governor's Office of Storm Recovery.

There being no unfinished business, Mr. Valella asked for a motion to adjourn the HTFC Board and Audit Committee meetings. The motions were carried, and the meetings were adjourned.