

# NOTICE OF AVAILABILITY OF STATE AND FEDERAL FUNDS

Housing Trust Fund Corporation  
Office of Community Renewal  
38-40 State St., 4th Fl. S  
Albany, NY 12207

## UNITS OF LOCAL GOVERNMENT AND NOT-FOR-PROFIT ORGANIZATIONS

### **Access to Home Program, Access to Home for Heroes/Veterans, Access to Home for Medicaid Recipients Program, RESTORE Program, Mobile and Manufactured Home Replacement Program**

The Housing Trust Fund Corporation (HTFC) announces the availability of up to \$14.9 million of State funds for the following programs:

- \$1 million - Access to Home Program
- \$5 million - Access to Home for Heroes/Veterans
- \$875,000 - Access to Home for Medicaid Recipients Program
- \$3.4 million - RESTORE Program
- \$4 million - Mobile & Manufactured Home Replacement Program

These amounts are provided as guidelines for expected awards and HTFC reserves the right to award additional funds, a portion of, or none of the funds based on funding availability.

#### APPLICATION FOR FUNDING

Application materials for the sources identified above will be available on the NYS Homes and Community Renewal website, <https://hcr.ny.gov>, by Wednesday, August 3, 2022. Applications will be due no later than 4:00 pm on Friday, September 23, 2022. Applications must be submitted using the Community Development Online Application System (CDOL).

The above-state application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Early submission of applications is recommended to avoid risks of ineligibility resulting from unanticipated delays.

#### ACCESS TO HOME PROGRAM

##### PROGRAM DESCRIPTION

The Access to Home program provides financial assistance to make residential units accessible for low- and moderate-income persons with disabilities. Assistance with the cost of accessibility modifications will enable people with disabilities to live in their residences safely and comfortably, rather than in an institutional setting.

##### ELIGIBLE APPLICANTS

Eligible applicants for the Access to Home program are units of local government and organizations incorporated under the New York State Not-For-Profit Corporation Law, that have been providing relevant service to the community for at least one year prior to application.

##### ELIGIBLE ACTIVITIES

Grant funds may be used to assist low- and moderate-income renters or homeowners with disabilities, in making accessibility modifications to their primary residences. Accessibility modifications must be designed to address substantial limitation caused by a disability or improve activities of daily living within and/or access to the dwelling unit. Examples include wheelchair ramps and lifts, handrails, doorway widening, and roll-in showers. Review the Access to Home Program Manual for more information related to eligible activities: <https://hcr.ny.gov/access-home#program-manual>

#### FUNDING LIMITS

- The minimum request amount is \$75,000. The maximum request amount is \$150,000.
- A maximum of \$25,000 per unit is allowable. This cap is inclusive of both hard costs for accessibility modifications, soft costs, and project delivery fees.
- Applicants may budget 7.5 percent of the requested amount for eligible administrative costs.
- Applicants may budget up to 5 percent of project costs for eligible soft costs and project delivery costs.

#### ACCESS TO HOME FOR HEROES/VETERANS PROGRAM PROGRAM DESCRIPTION

The Access to Home for Heroes/Veterans program provides financial assistance to make accessibility modifications, emergency home repairs or address code violations to the primary residences of low- and moderate-income veterans with disabilities. Such activities will enable veterans with disabilities to live in their residences safely and comfortably, rather than in an institutional setting. Eligible veterans may be renters or homeowners, with service-related injuries, age, or health related disabilities.

#### ELIGIBLE APPLICANTS

Eligible applicants for the Access to Home for Heroes/Veterans program are units of local government and organizations incorporated under the New York State Not-For-Profit Corporation Law, that have been providing relevant service to the community for at least one year prior to application.

#### ELIGIBLE ACTIVITIES

Grant funds may be used to assist low- and moderate-income veterans with disabilities, in making accessibility modifications or emergency home repairs to their primary residences. Accessibility modifications must be designed to address substantial limitation caused by a disability or improve activities of daily living within and/or access to the veteran's primary residence. Examples include wheelchair ramps and lifts, handrails, doorway widening, and roll-in showers. Review the Access to Home for Heroes/Veterans Program Manual for more information related to eligible activities: <https://hcr.ny.gov/access-home#program-manual>.

#### FUNDING LIMITS

- The minimum request amount is \$75,000. The maximum request amount is \$300,000.
- A maximum of \$25,000 per unit is allowable. This cap is inclusive of both hard costs for accessibility modifications, soft costs, and project delivery fees.
- Applicants may budget 7.5 percent of the requested amount for eligible administrative costs.
- Applicants may budget up to 5 percent of project costs for eligible soft costs and project delivery costs.

#### ACCESS TO HOME FOR MEDICAID RECIPIENTS PROGRAM PROGRAM DESCRIPTION

The Access to Home for Medicaid Recipients program was developed in partnership with the New York State Department of Health (DOH). This program provides financial assistance to make dwelling units accessible for low- and moderate-income persons receiving Medicaid and living with a disability. Accessibility modifications will enable Medicaid recipients with a disability to live in their residences

safely and comfortably, rather than in an institutional setting. The Access to Home for Medicaid Recipients program has a secondary long-term goal of lowering health care costs.

**ELIGIBLE APPLICANTS**

Eligible applicants for the Access to Home for Medicaid Recipients program are units of local government and organizations incorporated under the New York State Not-For-Profit Corporation Law, that have been providing relevant service to the community for at least one year prior to application.

**ELIGIBLE ACTIVITIES**

Grant funds may be used to assist low- and moderate-income Medicaid recipients with disabilities, in making accessibility modifications to their primary residences. Accessibility modifications must be designed to address substantial limitation caused by a disability or improve activities of daily living within and/or access to the dwelling unit. Examples include wheelchair ramps and lifts, handrails, doorway widening, and roll-in showers. Review the Access to Home for Medicaid Recipients Program Manual for more information related to eligible activities: <https://hcr.ny.gov/access-home#program-manual>.

**FUNDING LIMITS**

- The minimum request amount is \$75,000. The maximum request amount is \$300,000.
- A maximum of \$25,000 per unit is allowable. This cap is inclusive of both hard costs for accessibility modifications, soft costs, and project delivery fees.
- Applicants may budget 7.5 percent of the request amount for eligible administrative costs.
- Applicants may budget up to 5 percent of project costs for eligible soft costs and project delivery costs.

**MOBILE & MANUFACTURED HOME REPLACEMENT PROGRAM**

**PROGRAM DESCRIPTION**

The Mobile and Manufactured Home Replacement program was developed to assist low- and moderate-income homeowners to replace dilapidated mobile or manufactured homes that are sited on land owned by the homeowner with a new manufactured, modular, or site-built home.

**ELIGIBLE APPLICANTS**

Eligible applicants for the Mobile and Manufactured Home Replacement program are units of local government and not-for-profit corporations with substantial experience in affordable housing.

**ELIGIBLE ACTIVITIES**

Costs related to the replacement of dilapidated mobile or manufactured homes will be eligible for grant reimbursement. These costs include, but are not limited to:

- Demolition, removal, disposal of the dilapidated units;
- Purchase of new replacement manufactured units and site preparation;
- Construction of replacement housing units;
- Temporary relocation assistance;
- Permitting, environmental review, and testing.

**FUNDING LIMITS**

- The minimum request amount is \$200,000. The maximum request amount is \$500,000.
- A maximum of \$100,000 per property is allowable. This cap is inclusive of both hard and soft costs for the replacement of a mobile or manufactured home.
- Applicants may budget 7.5 percent of the requested amount for eligible administrative costs.
- Applicants may budget up to 10 percent of project costs for eligible soft costs and project delivery costs.
- Preference may be given to applicants pursuing multiple sources of funds to cover increased project costs and ensure a greater number of program participants. Other funding sources to be leveraged must be relevant to the proposed application and their proposed use documented, along with proof that funds are available and committed

at the time of application. Documentation of a pending application to another HCR program is also acceptable.

**RESTORE PROGRAM**

**PROGRAM DESCRIPTION**

The Residential Emergency Services to Offer (Home) Repairs to the Elderly (RESTORE) program provides financial resources to assist senior citizen homeowners, sixty years of age and older, with the cost of addressing emergency home repairs or code violations that pose a threat to their health and safety, or affect the livability of their home. Assistance with the cost of these critical repairs will enable seniors to continue to live independently in their homes.

**ELIGIBLE APPLICANTS**

Eligible applicants for the RESTORE program are units of local government and not-for-profit corporations that have been providing relevant service to the community for at least one year prior to application.

**ELIGIBLE ACTIVITIES**

Grant funds may be used to assist homeowners to complete emergency repairs. An eligible emergency repair eliminates a hazardous condition or deficiency that poses an immediate threat to the life, health or safety of the homeowner. Review the RESTORE Program Manual for more information related to eligible activities: <https://hcr.ny.gov/restore-program#program-manual>.

**FUNDING LIMITS**

- The minimum request amount is \$75,000. The maximum request amount is \$200,000.
- A maximum of \$10,000 per building is allowable. This cap is inclusive of both hard costs for accessibility modifications, soft costs and project delivery fees.
- Applicants may budget 7.5 percent of the requested amount for eligible administrative costs.
- Applicants may budget up to 5 percent of project costs for eligible soft costs and project delivery costs.

**GENERAL REQUIREMENTS**

The Office of Community Renewal (OCR) reserves the right to reject any and all proposals, to negotiate with applicants, recommend funding in an amount less than requested, conduct site visits, interview the applicant and development team, extend the submission deadline, and request additional information. OCR reserves the right to waive or modify any requirement contained in the Request for Application and applications received subject to the applicable statutes and the Program Regulations.

**MINORITY- AND WOMEN-OWNED BUSINESS ENTERPRISES (M/WBE) COMPLIANCE**

Recipients of awards are subject to Article 15A and 17-B of the New York State Executive Law. These requirements include equal employment opportunities for minority group members and women (“EEO”) and contracting opportunities for certified minority and women-owned business enterprises (“MWBES”) and Service-Disabled Veteran-Owned Businesses (“SDVOBs”). Recipient’s demonstration of “good faith efforts” pursuant to 5 NYCRR § 142.8 shall be a part of these requirements.

**CONTACT INFORMATION**

Applicants may make a request, based on demonstrated need, to submit a paper application in lieu of using the CDOL application system. Requests for approval to submit a paper application must be sent to: Crystal Loffler, President, Office of Community Renewal, NYS Homes and Community Renewal, Hampton Plaza, 38-40 State Street, 4th Floor South, Albany, NY 12207.

The above-stated application deadlines are firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of the applications to avoid risks of ineligibility resulting from unanticipated delays or other delivery-related problems.

*For inquiries or technical assistance regarding these programs please contact:* Home and Community Renewal, Office of Community

Renewal, at the above address or call (518) 474-2057, e-mail: OCRinfo@hcr.ny.gov

**Housing Trust Fund Corporation**  
Office of Community Renewal  
38-40 State St., 4th Fl. S  
Albany, NY 12207

NON-ENTITLEMENT VILLAGES, TOWNS, CITIES, OR COUNTIES THROUGHOUT NEW YORK STATE, EXCLUDING METROPOLITAN CITIES, URBAN COUNTIES, AND INDIAN TRIBES THAT ARE HUD DESIGNATED ENTITLEMENT COMMUNITIES, UNITS OF LOCAL GOVERNMENT, TO INCLUDE COUNTIES, CITIES, TOWNS AND VILLAGES, NON-PROFIT CORPORATIONS INCORPORATED UNDER STATE NON-PROFIT CORPORATION LAW, PUBLIC HOUSING AUTHORITIES

**NYS Community Development Block Grant Funding for Public Infrastructure, Public Facilities and Community Planning, NYS Community Development Block Grant Funding for Housing Activities, NYS HOME Program**

The Housing Trust Fund Corporation (HTFC) announces the availability of approximately \$40 million of Federal funds for the following programs:

- \$20 million - NYS Community Development Block Grant funding for Public Infrastructure, Public Facilities and Community Planning
- \$10 million - NYS Community Development Block Grant funding for Housing Activities
- \$10 million - NYS HOME Program

These amounts are provided as guidelines for expected awards and the HTFC reserves the right to award additional funds, a portion of, or none of the funds based on funding availability.

**NYS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**PROGRAM DESCRIPTION**

The New York State Community Development Block Grant Program (CDBG) is a federally funded program administered by the Housing Trust Fund Corporation’s (HTFC) Office of Community Renewal (OCR). The program provides resources to non-entitlement communities to enable the development of decent, affordable housing, create suitable living environments, and enhance economic opportunities across the state.

**CDBG ELIGIBLE APPLICANTS**

Eligible applicants include non-entitlement villages, towns, cities, or counties throughout New York State, excluding metropolitan cities, urban counties, and Indian Tribes that are HUD designated Entitlement communities. Non-entitlement areas are generally defined as cities, towns, and villages with populations of less than 50,000 except those designated principal cities of Metropolitan Statistical Areas, and counties with populations of less than 200,000.

\$20 million in NYS Community Development Block Grant funding is available for public infrastructure, public facilities, and community planning.

**Public Infrastructure**

The NYS CDBG Public Infrastructure program consists of two funding activities: drinking water, and clean water/stormwater management. Eligible projects for NYS CDBG Public Infrastructure may include the repair or replacement of existing systems, construction of new systems, or expansion of existing systems into areas previously unserved that follow the NYS Smart Growth Public Infrastructure Act (Chapter 433 of the Laws of 2010) and principally benefit low- and moderate-income persons. Under the Public Infrastructure category, the benefit to low- and moderate-income persons is most achieved through an area benefit.

**Public Facilities**

The NYS CDBG Public Facility program activities include, but are not limited to, structures to house or serve special-needs populations; senior services; childcare centers; removal of architectural barriers for the disabled (installing lifts, automatic doors, ramps, etc.); sidewalks; and multi-purpose buildings housing several qualifying activities where benefits are provided principally to low-and moderate-income persons. Removal of architectural barriers is not eligible in new construction. Under the Public Facilities category, the benefit to low- and moderate-income persons is achieved most through a presumed benefit, which is applicable for seniors, the severely disabled, or abused children. National Objective compliance for public facilities can also be met through the Low/Mod Area (LMA) benefit.

**Community Planning**

The NYS CDBG Planning program consists of two activities: Community Needs Assessments and Preliminary Engineering Reports. Any planning proposal must address an activity that at application and upon implementation, meets at least one of two national objectives under the CDBG program. That is, it must be shown that either 1) at least 51% of the persons who would benefit from implementation of the plan are low- and moderate- income persons, or 2) the plan addresses a slum or blighted area in the community.

**2022 MAXIMUM FUNDING LIMITS**

**CDBG Infrastructure, Facilities, and Planning Activities**

Public Infrastructure	Maximum
Counties, Towns, Cities or Villages	\$1,000,000
*With NYS Co-Funding Initiative	\$1,250,000
Joint Applicants	\$1,500,000
*Joint w/Co-Funding Initiative	\$1,750,000
Public Facilities	
Counties, Towns, Cities or Villages	\$ 300,000
Planning	
Counties, Towns, Cities or Villages	\$ 50,000

Preference may be given to applicants pursuing multiple sources of funds to cover increased project costs and ensure a greater number of program participants. Other funding sources to be leveraged must be relevant to the proposed application and their proposed use documented, along with proof that funds are available and committed at the time of application. Documentation of a pending application to another HCR program is also acceptable.

**APPLICATION FOR FUNDING**

The 2022 Application for CDBG Infrastructure, Facilities and Planning Activities will be available on the NYS Consolidated Planning Application (CFA). All application forms and program guidance will be available on the NYS Homes and Community Renewal website, under Funding Opportunities on Monday, May 2, 2022. Applications are due no later than 4:00 pm Friday, July 29, 2022. Applications must be submitted using the Consolidated Funding Application (CFA).

\$10 million in NYS Community Development Block Grant funding is available for housing activities.

**CDBG Housing Activities**

CDBG funds are available for housing activities including housing rehabilitation, manufactured housing replacement, homebuyer down payment assistance, well and septic replacement, and lateral connection assistance that primarily benefit low- and moderate-income persons.

**2022 MAXIMUM FUNDING LIMITS**

**CDBG Housing Activities**

Housing Rehabilitation, Homebuyer Down Payment, Wells-Septic and Laterals

Towns, Cities and Villages:	\$ 500,000
-----------------------------	------------

Counties:	\$1,000,000
Manufactured Housing Replacement	
Towns, Cities and Villages:	\$ 750,000
Counties:	\$1,500,000

Preference may be given to applicants pursuing multiple sources of funds to cover increased project costs and ensure a greater number of program participants. Other funding sources to be leveraged must be relevant to the proposed application and their proposed use documented along with proof that funds are available and committed at the time of application. Documentation of a pending application to another HCR program is also acceptable.

Application materials for the 2022 CDBG Housing Activities will be available on the NYS Homes and Community Renewal website, <https://hcr.ny.gov/>, by Wednesday, May 11, 2022. Applications for CDBG Housing Activities will be accepted until 4:00 pm Friday, August 26, 2022. Applications must be submitted using the Community Development Online Application System (CDOL).

\$10 million in NYS HOME Program funding is available for housing activities.

**PROGRAM DESCRIPTION**

The NYS HOME Program is a federally funded program administered by the Housing Trust Fund Corporation’s (HTFC) Office of Community Renewal (OCR). The program is designed to fund residential housing activities to expand the supply of decent, safe, and affordable housing throughout the State of New York. The funds made available in this NOFA represent 2022 and prior fiscal year HOME funds designated for use by Local Program Administrators (LPAs).

**HOME ELIGIBLE APPLICANTS**

Eligible applicants are defined as:

- 1) Units of local government, to include Counties, Cities, Towns and Villages
- 2) Non-profit corporations incorporated under State Non-Profit Corporation Law
- 3) Public Housing Authorities

While all areas of New York State are eligible, programs located within another HOME Participating Jurisdiction, should provide evidence of funding commitments from the alternative local HOME PJ leveraging additional funds for the program and reducing funds needed from the NYS HOME Program.

To be eligible to apply, applicants must have been in existence for at least one year prior to application and providing recent and relevant residential housing services to the community.

Applicants must demonstrate a local market need for the proposed activity in the service area, capacity to administer and complete the program in the contract term, and knowledge of HOME program regulations.

**HOME ELIGIBLE ACTIVITIES**

HOME funds are available for housing activities including housing rehabilitation, manufactured housing replacement, homebuyer down payment assistance and tenant based rental assistance (TBRA).

**HOME MAXIMUM AWARD AMOUNTS, MAXIMUM PER UNIT AMOUNTS**

**1. Housing Rehabilitation**

Maximum Award up to \$600,000 – Maximum Per-unit up to \$65,000

**2. Manufactured Housing Replacement**

Maximum Award up to \$1,400,000 – Maximum Per-unit up to \$140,000

**3. Homebuyer Down Payment Assistance**

Without Rehabilitation- Maximum Award up to \$800,000 – Maximum Per-unit up to \$80,000

With Rehabilitation- Maximum Award up to \$800,000 – Maximum Per-unit up to \$100,000

**4. Tenant Based Rental Assistance (TBRA)**

Maximum Award up to \$600,000 – Maximum Per-unit up to \$50,000

Preference may be given to applicants pursuing multiple sources of funds to cover increased project costs and ensure a greater number of program participants. Other funding sources to be leveraged must be relevant to the proposed application and their proposed use documented along with proof that funds are available and committed at the time of application. Documentation of a pending application to another HCR program is also acceptable.

**APPLICATION FOR FUNDING**

Application materials for the 2022 NYS HOME Local Program will be available on the NYS Homes & Community Renewal website, <https://hcr.ny.gov/nys-home-program> by Wednesday, August 3, 2022. Applications for 2022 NYS HOME funding round will be accepted until 4:00 pm Friday, September 23, 2022. Applications must be submitted using the Community Development Online Application System (CDOL).

**CONTACT INFORMATION**

Applicants may make a request, based on demonstrated need, to submit a paper application in lieu of using the CDOL application system. Requests for approval to submit a paper application must be sent to: Crystal Loffler, President, Office of Community Renewal, NYS Homes and Community Renewal, Hampton Plaza, 38-40 State Street, 4th Floor South, Albany, NY 12207.

The above-stated application deadlines are firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of the applications to avoid risks of ineligibility resulting from unanticipated delays or other delivery-related problems.

*For inquiries or technical assistance regarding the NYS CDBG or NYS HOME programs, please contact:* Home and Community Renewal, Office of Community Renewal, at the above address or call (518) 474-2057, e-mail: [OCRinfo@hcr.ny.gov](mailto:OCRinfo@hcr.ny.gov)