



# Homes and Community Renewal

*Job Opportunities at New York State Homes and Community Renewal*

*Build a career while building a better community. Rewarding careers in Public Service start here!*

## **SUSTAINABILITY PROGRAM MANAGER**

**New York State Homes and Community Renewal (HCR)** fosters the creation and preservation of high-quality affordable housing, while working strategically to revitalize neighborhoods and communities throughout the Empire State. Under the leadership of Governor Kathy Hochul and Commissioner RuthAnne Visnauskas, **HCR** is a vibrant, innovative agency that integrates and leverages New York State's housing resources. We have offices in New York City, Albany, Buffalo and Syracuse, and employ a diverse workforce of professionals who are hard-working and committed to serving low and moderate income families. Our mission is far reaching, encompassing single and multifamily housing finance, home improvement, rent regulation, housing subsidies, and community development. We partner regularly with a variety of public and private stakeholders.

Achieving this mission requires a wide range of skills and backgrounds in public policy, administration, real estate, architecture, finance, law, and many other areas of expertise. We seek to provide a workplace environment that is productive, flexible, accountable, ethical, and caring. Our employees are empowered to make a difference where they live and work. We offer competitive pay and a comprehensive benefits package, including paid leave, health, dental, vision, retirement, and family-friendly policies.

### **Duties & Responsibilities:**

The Sustainability Manager will focus on deploying and designing decarbonization and energy efficiency programs within NYS Homes and Community Renewal's Office of Housing Preservation. This position will work independently to manage and deploy the agencies existing Clean Energy Initiative Program, future decarbonization programs, and support the agency to develop new process and policies to successfully align the State's Decarbonization goals under the direction of the VP of Sustainability.

Responsibilities include, but are not limited to:

- Support the review and maintenance of HCR's Sustainability Guidelines
- Manage the Clean Energy Initiative Program
- Assist in designing and deploying future decarbonization and energy efficiency programs
- Coordinate with and manage a team of consultants to deliver various sustainability services
- Evaluate and produce a monthly report for active program production
- Coordinate with the Design Unit, Environmental Unit, and other teams within HCR to implement new programs
- General project management

This job description is not intended to be all inclusive and employee will be expected to perform other reasonably related duties as assigned.



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### **Qualifications:**

- Bachelor's degree, or equivalent work experience, and a minimum of 5 to 7 years of experience working in a professional office setting in Government, Housing, or Design/Implementation. A master's degree can substitute 2 years of experience.
- Education and professional experience in urban planning, real estate development, sustainability policy, environmental justice, resilience policy, affordable housing development. Architecture/Engineering or sustainable development experience preferred.
- Experience in program management.
- Experience drafting reports, internal and external memos, and white papers.
- Experience supervising a team of at least 2 people, or direct hired consulting firms
- An understanding and familiarity with the State's Climate Leadership and Community Protection Act goals, specifically related to Housing
- Ability work independently on assigned tasks with some support.
- Familiarity with regulated affordable housing, either with design or implementation, financing, or development.
- An understanding of decarbonization strategies in housing
- Ability to communicate effectively both orally and in writing with an attention to detail and professionalism in all communications with staff and the public.
- Ability to work independently and manage various projects at one time.
- Strong analytical, organizational, and problem-solving skills.
- Work effectively in and with diverse communities.

### **WHAT WE OFFER:**

- Exciting opportunity to be part of New York's resurgence to greatness;
- Extensive benefits package including paid leave, excellent health, dental, vision and retirement benefits;
- Promotional opportunity for dedicated professionals.

All internal SONYMA/HFA/AHC employees (only) are directed to apply via

[internalcandidates@hcr.ny.gov](mailto:internalcandidates@hcr.ny.gov)

**Please Include your name in the subject line**

**Applicants must include resume and cover letter**

**[TO APPLY, CLICK HERE](#)**

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New York State is an Equal Opportunity Employer  
(EOE)