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Governor

# Homes and Community Renewal

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Commissioner/CEO

## Tobacco Settlement Financing Corporation

### Assessment of Internal Control

October 31, 2020

Starting April 2020, in response to the COVID-19 pandemic, all HCR staff supported several statewide efforts including the NYS Department of Labor unemployment insurance call center. Additionally, HCR had the primary responsibility for administering the NYS Emergency Rent Relief Assistance (“ERRA”) Program. As of March 31, 2021, many agency employees were still fully engaged with the ERRA Program.

During this time, those who were not engaged with the ERRA Program were continuing with their routine responsibilities in each of their units, in addition to covering for those engaged with the ERRA Program.

The additional COVID-19 program responsibilities limited the implementation of the annual internal control and risk assessment process as initially intended.