



# Homes and Community Renewal

Office of Resilient Homes and Communities

**To:** Potential Respondents  
**From:** Office of Resilient Homes and Communities  
**Date:** June 29, 2023  
**Subject:** Addendum # 1 – 2023\_087\_Request for Proposals for Case Management and Project Management Services Ida Renters Resilient Housing Incentive Program  
 Includes: Modifications to RFP

## MODIFICATIONS TO REQUEST FOR PROPOSALS:

The following are official modifications which are hereby incorporated into 202305\_087\_ **Request for Proposals for Case Management and Project Management Services Ida Renters Resilient Housing Incentive Program**. The information contained in this Addendum prevails over the original RFP language and prior Addendums for all modifications below. Deleted language appears in strikethrough and modified language appears highlighted and underlined.

### 1. Section 4 – RFP Timeline

#### RFP Timeline

Target Date	Event
June 13, 2023	Release Date
June 22, 2023	Deadline to submit questions regarding this RFP in writing to: <a href="mailto:ContractUnitInfo@hcr.ny.gov">ContractUnitInfo@hcr.ny.gov</a>
June 29, 2023	Issuance of answers to submitted questions
<del>July 7, 2023 – 3PM (DST)</del> <b><u>July 10, 2023 – 3PM (DST)</u></b>	Submission Deadline (See Submission Format Below)

### 2. Section 4 – Pre-Proposal Teleconference and Questions

~~A pre-proposal teleconference will be scheduled to discuss this RFP, accept questions, and provide preliminary responses. RHC is in the process of scheduling the teleconference and will post an update to the Homes and Community Renewal “Procurement Opportunities” webpage at:~~

~~<https://hcr.ny.gov/procurement-opportunities> as soon as practicable prior to the scheduled date.~~

**RHC elects not to conduct a Pre-Proposal Teleconference.**



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### 3. Section 4 - Service Level Agreements

~~HTFC expects to select Respondent(s) that will agree to a clearly defined service level agreement (“SLA”), as yet to be determined but to be included in any final contract between the parties. Such SLA will be established and agreed upon to ensure a timely, efficient, equitable, and transparent recovery process. Fees payable under this contract will be contingent upon compliance with the terms of the SLA and other pre-agreed metrics for success. HTFC reserves the right to cancel any contract awarded pursuant to this RFP or withhold payment of funds under any contract awarded pursuant to this RFP, for failure to adhere to the SLA.~~

Please disregard language in the RFP that refers to Service Level Agreement(s) (“SLA”) as the contract entered into by the awardee(s) will be a direct contract between HTFC and the Awardee.

**\*All other terms and conditions in the Request for Proposals remain unchanged.**