

NOTICE OF FUNDING AVAILABILITY
STATE FUNDS
HOUSING TRUST FUND CORPORATION
OFFICE OF COMMUNITY RENEWAL
38-40 STATE STREET, 4th FLOOR SOUTH
ALBANY, NY 12207

**NEW YORK STATE HOMES AND COMMUNITY RENEWAL
HOUSING TRUST FUND CORPORATION
OFFICE OF COMMUNITY RENEWAL
2023 NOTICE OF FUNDING AVAILABILITY (NOFA)**

The Housing Trust Fund Corporation (HTFC) announces the availability of up to \$20.5 million of State funds for the following programs:

- \$3 million - Access to Home Program
- \$5 million - Access to Home for Heroes/Veterans
- \$1.5 - Access to Home for Medicaid Members Program
- \$7 million - RESTORE Program
- \$4 million - Mobile & Manufactured Home Replacement Program

These amounts are provided as guidelines for expected awards and HTFC reserves the right to award additional funds, a portion of, or none of the funds based on funding availability.

APPLICATION FOR FUNDING

Application materials for the sources identified above will be available on the NYS Homes and Community Renewal website, <https://hcr.ny.gov>, by Friday, July 14, 2023. Applications will be due no later than 4:00 pm on Thursday, August 31, 2023. Applications must be submitted using the Community Development Online Application System (CDOL).

The above-state application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Early submission of applications is recommended to avoid risks of ineligibility resulting from unanticipated delays.

ACCESS TO HOME PROGRAM

PROGRAM DESCRIPTION

The Access to Home program provides financial assistance to make residential units accessible for low- and moderate-income persons with disabilities. Assistance with the cost of accessibility modifications will enable people with disabilities to live in their residences safely and comfortably, rather than in an institutional setting.

ELIGIBLE APPLICANTS

Eligible applicants for the Access to Home program are units of local government and organizations incorporated under the New York State Not-For-Profit Corporation Law, that have been providing relevant service to the community for at least one year prior to application. One application per applicant will be accepted for the Access to Home program.

ELIGIBLE ACTIVITIES

Grant funds may be used to assist low- and moderate-income renters or homeowners with disabilities, in making accessibility modifications to their primary residences. Accessibility modifications must be designed to address substantial limitation caused by a disability or

improve activities of daily living within and/or access to the dwelling unit. Examples include wheelchair ramps and lifts, handrails, doorway widening, and roll-in showers. Review the Access to Home Program Manual for more information related to eligible activities:

<https://hcr.ny.gov/access-home#program-manual>.

FUNDING LIMITS

- The minimum request amount is \$75,000. The maximum request amount is \$300,000.
- A maximum of \$25,000 per unit is allowable. This cap is inclusive of both hard costs for accessibility modifications, soft costs, and project delivery fees.
- Applicants may budget 7.5 percent of the requested amount for eligible administrative costs.
- Applicants may budget up to 10 percent of the requested amount for eligible soft costs and project delivery costs.

ACCESS TO HOME FOR HEROES/VETERANS PROGRAM

PROGRAM DESCRIPTION

The Access to Home for Heroes/Veterans program provides financial assistance to make accessibility modifications, emergency home repairs or address code violations to the primary residences of low- and moderate-income veterans with disabilities. Such activities will enable veterans with disabilities to live in their residences safely and comfortably, rather than in an institutional setting. Eligible veterans may be renters or homeowners, with service-related injuries, age, or health related disabilities.

ELIGIBLE APPLICANTS

Eligible applicants for the Access to Home for Heroes/Veterans program are units of local government and organizations incorporated under the New York State Not-For-Profit Corporation Law, that have been providing relevant service to the community for at least one year prior to application. One application per applicant will be accepted for the Access to Home for Heroes program.

ELIGIBLE ACTIVITIES

Grant funds may be used to assist low- and moderate-income veterans with disabilities, in making accessibility modifications or emergency home repairs to their primary residences. Accessibility modifications must be designed to address substantial limitation caused by a disability or improve activities of daily living within and/or access to the veteran's primary residence. Examples include wheelchair ramps and lifts, handrails, doorway widening, and roll-in showers. Review the Access to Home for Heroes/Veterans Program Manual for more information related to eligible activities: <https://hcr.ny.gov/access-home#program-manual>.

FUNDING LIMITS

- The minimum request amount is \$75,000. The maximum request amount is \$300,000.
- A maximum of \$25,000 per unit is allowable. This cap is inclusive of both hard costs for accessibility modifications, soft costs, and project delivery fees.
- Applicants may budget 7.5 percent of the requested amount for eligible administrative costs.
- Applicants may budget up to 10 percent of the requested amount for eligible soft costs and project delivery costs.

ACCESS TO HOME FOR MEDICAID MEMBERS PROGRAM

PROGRAM DESCRIPTION

The Access to Home for Medicaid Members program was developed in partnership with the New York State Department of Health (DOH). This program provides financial assistance to make dwelling units accessible for low- and moderate-income persons enrolled in Medicaid and living with a disability. Accessibility modifications will enable Medicaid members with a disability to live in their residences safely and comfortably, rather than in an institutional setting. This

includes children with a disability who are enrolled in Medicaid and currently living in hospital settings who have a medical need for modifications that, if not provided, prevents their safe discharge to home.

ELIGIBLE APPLICANTS

Eligible applicants for the Access to Home for Medicaid Members program are units of local government and organizations incorporated under the New York State Not-For-Profit Corporation Law, that have been providing relevant service to the community for at least one year prior to application. One application per applicant will be accepted for the Access to Home for Medicaid Members program.

ELIGIBLE ACTIVITIES

Grant funds may be used to assist low- and moderate-income Medicaid members with disabilities, in making accessibility modifications to their primary residences. Accessibility modifications must be designed to address substantial limitation caused by a disability or improve activities of daily living within and/or access to the dwelling unit. Examples include wheelchair ramps and lifts, handrails, doorway widening, and roll-in showers. Review the Access to Home for Medicaid Members Program Manual for more information related to eligible activities: <https://hcr.ny.gov/access-home#program-manual>.

FUNDING LIMITS

- The minimum request amount is \$75,000. The maximum request amount is \$300,000.
- A maximum of \$25,000 per unit is allowable. This cap is inclusive of both hard costs for accessibility modifications, soft costs, and project delivery fees.
- Applicants may budget 7.5 percent of the request amount for eligible administrative costs.
- Applicants may budget up to 10 percent of the requested amount for eligible soft costs and project delivery costs.

MOBILE & MANUFACTURED HOME REPLACEMENT PROGRAM

PROGRAM DESCRIPTION

The Mobile and Manufactured Home Replacement program was developed to assist low- and moderate-income homeowners to replace dilapidated mobile or manufactured homes that are sited on land owned by the homeowner with a new manufactured, modular, or site-built home.

ELIGIBLE APPLICANTS

Eligible applicants for the Mobile and Manufactured Home Replacement program are units of local government and not-for-profit corporations with substantial experience in affordable housing. One application per applicant will be accepted for the Mobile and Manufactured Home Replacement program.

ELIGIBLE ACTIVITIES

Costs related to the replacement of dilapidated mobile or manufactured homes will be eligible for grant reimbursement. These costs include, but are not limited to:

- Demolition, removal, disposal of the dilapidated units
- Purchase of new replacement manufactured units and site preparation
- Construction of replacement housing units
- Temporary relocation assistance
- Permitting, environmental review, and testing

FUNDING LIMITS

- The minimum request amount is \$200,000. The maximum request amount is \$500,000.
- A maximum of \$100,000 per property is allowable. This cap is inclusive of both hard and soft costs for the replacement of a mobile or manufactured home.

- Applicants may budget 7.5 percent of the requested amount for eligible administrative costs.
- Applicants may budget up to 10 percent of the requested amount for eligible soft costs and project delivery costs.
- Preference may be given to applicants pursuing multiple sources of funds to cover increased project costs and ensure a greater number of program participants. Other funding sources to be leveraged must be relevant to the proposed application and their proposed use documented, along with proof that funds are available and committed at the time of application. Documentation of a pending application to another HCR program is also acceptable.

RESTORE PROGRAM

PROGRAM DESCRIPTION

The Residential Emergency Services to Offer (Home) Repairs to the Elderly (RESTORE) program provides financial resources to assist senior citizen homeowners, sixty years of age and older, with the cost of addressing emergency home repairs or code violations that pose a threat to their health and safety, or affect the livability of their home. Assistance with the cost of these critical repairs will enable seniors to continue to live independently in their homes.

ELIGIBLE APPLICANTS

Eligible applicants for the RESTORE program are units of local government and not-for-profit corporations that have been providing relevant service to the community for at least one year prior to application. One application per applicant will be accepted for the RESTORE program.

ELIGIBLE ACTIVITIES

Grant funds may be used to assist homeowners to complete emergency repairs. An eligible emergency repair eliminates a hazardous condition or deficiency that poses an immediate threat to the life, health or safety of the homeowner. Review the RESTORE Program Manual for more information related to eligible activities: <https://hcr.ny.gov/restore-program#program-manual>.

FUNDING LIMITS

- The minimum request amount is \$75,000. The maximum request amount is \$500,000.
- A maximum of \$20,000 per building is allowable. This cap is inclusive of both hard costs for accessibility modifications, soft costs and project delivery fees.
- Applicants may budget 10 percent of the requested amount for eligible administrative costs.
- Applicants may budget up to 10 percent of the requested amount for eligible soft costs and project delivery costs.

GENERAL REQUIREMENTS

HTFC reserves the right to communicate with an applicant for the purpose of addressing clerical and arithmetical errors in applications. HTFC reserves the right not to issue an award or contract to any applicant if it has been determined that the applicant is not in compliance with existing contracts and has not taken satisfactory steps to remedy such non-compliance. Activities that commence prior to contract execution and environmental review will not be eligible for reimbursement. HTFC reserves the right to award all, more than identified, a portion of, or none of the available funds based upon funding availability, feasibility of the applications received, the competitiveness of the applications, an applicant's ability to meet HTFC criteria for funding, the applicant's ability to advance the State's housing goals, and HTFC's assessment of cost reasonableness. HTFC reserves the right to award all, a portion of, or none of the application's requested amount, and further reserves the right to review an application requesting funds as an application for funding under other programs for which the proposed activity is eligible, and to change or disallow aspects of the applications received.

HTFC reserves the right to waive any requirement contained in this RFA or revise the terms of this RFA as needed. Award of funds does not confirm eligibility of all activities included in an application proposal, and HTFC reserves the right to change or disallow aspects of the

applications received and may make such changes an expressed condition of its commitment to provide funding for proposed activities.

MINORITY- AND WOMEN-OWNED BUSINESS ENTERPRISES (M/WBE) COMPLIANCE

Recipients of awards are subject to Article 15A and 17-B of the New York State Executive Law. These requirements include equal employment opportunities for minority group members and women (“EEO”) and contracting opportunities for certified minority and women-owned business enterprises (“MWBES”) and Service-Disabled Veteran-Owned Businesses (“SDVOBs”). Recipient’s demonstration of “good faith efforts” pursuant to 5 NYCRR §142.8 shall be a part of these requirements.

CONTACT INFORMATION

Applicants may make a request, based on demonstrated need, to submit a paper application in lieu of using the CDOL application system. Requests for approval to submit a paper application must be sent to: Office of Community Renewal, Attention: Access to Home/RESTORE Program, NYS Homes and Community Renewal, Hampton Plaza, 38-40 State Street, 4th Floor South, Albany, NY 12207.

The above-stated application deadlines are firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of the applications to avoid risks of ineligibility resulting from unanticipated delays or other delivery-related problems.

For inquiries or technical assistance regarding these programs please contact:

*NYS Home and Community Renewal
Office of Community Renewal
38-40 State Street, 4th Floor South
Albany, NY 12207
Telephone: (518) 474-2057
OCRinfo@hcr.ny.gov*

THIS NOTICE WAS PREPARED AND SUBMITTED BY:
CRYSTAL LOFFLER, PRESIDENT, OFFICE OF COMMUNITY RENEWAL
HOUSING TRUST FUND CORPORATION
38-40 STATE STREET, 4th FLOOR
ALBANY, NY 12207
[HTTPS://HCR.NY.GOV](https://hcr.ny.gov)