



**Owner's Application for Increase of Maximum Rent (Increased Occupancy)
In an Apartment Subject to Rent Control**

Mailing Address of Tenant:

Name: _____
Number &
Street: _____ Apt. No. _____
City, State,
Zip Code: _____

Mailing Address of Owner/Owner's Representative:

Name: _____
Number &
Street: _____
City, State,
Zip Code: _____

Subject Building (if different from tenant's mailing address):

(Number and Street)

(Apt. No.)

(City, State, Zip Code)

1. The maximum rent for the housing accommodations is: \$ _____ per _____

2. Date tenant first took occupancy: _____
(Month) (Day) (Year)

Instructions: Before filing the application, be sure to sign and date the application on the reverse side. An original and one copy of this application and accompanying documents must be filed by hand delivery or mail to: NYS Division of Housing and Community Renewal, Office of Rent Administration, Gertz Plaza, 92-31 Union Hall Street, Jamaica, NY 11433.

An increase in the maximum rent is requested on the following grounds:

There has been a subletting without written consent from the landlord or an increase in the number of adult occupants who are not members of the immediate family of the tenant, and the landlord has not been compensated therefore by adjustment of the maximum rent by order of the Administrator pursuant to the Regulations. (See Section 2202.6 of the New York City Housing Rent Control Regulations or Section 2102.3(b)(3) of the New York State Housing Rent Control Regulations.)

Statement of Owner

3. Select one of the two dates below. Then, check either A or B and give the information requested.

There has been since March 1, 1959 (for New York City) OR March 1, 1950 (for outside New York City):

A. Subletting without the written consent of the owner, and the owner has not been compensated by adjustment of the maximum rent by order of the Administrator pursuant to the Regulations cited above.

B. Increase in the number of adult occupants who are not members of the immediate family of the tenant, and the owner has not been compensated by adjustment of the maximum rent by order of the Administrator pursuant to the Regulations cited above.

3B — Continued.

The number of adult occupants who were not members of the immediate family of the tenant on the date selected was _____ person(s).

Today the number of adult occupants who are not members of the immediate family of the tenant is _____ person(s).

4. Additional Information:

Set forth in detail in the space provided below all additional facts necessary to establish that an increase of the maximum collectible rent is warranted under this section of the Regulations.

For 3A, if sublet lease has been entered into, provide a copy of the fully executed sublease.

For 3B, provide the name(s) of the additional occupant(s) and the commencement date of their occupancy and proof of occupancy (e.g., phone bill, identification with address, rent payment).

Note: The administrator may grant an appropriate adjustment by reason of such change. Such adjustment shall be effective only during the period of subletting or increase in the number of occupants. If an increase in the maximum collectible rent had previously been granted because of such additional occupants or subtenants, no further adjustment of the maximum collectible rent will be granted under this section of the Regulations.

Affirmation

I have read the application and I affirm under the penalties provided by law that the contents are true of my own knowledge.

It is not necessary that the application be sworn to, but false statements may subject you to the penalties provided by law.

(Signature of Owner)

Dated _____