

**New York State Homes and Community Renewal  
Section 8 Emergency Housing Voucher (EHV)  
and Housing Choice Voucher (HCV) Programs**

# **Landlord Portal Registration Guide**

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# What is Landlord Portal?

New York State Homes and Community Renewal (NYSHCR) is pleased to announce the launch of Landlord Portal, a user-friendly online tool designed to streamline communication and facilitate access to important information related to your Section 8 Housing Choice Voucher (HCV) and Emergency Housing Voucher (EHV) participants/properties without the need for physical visits or phone calls to Local Administrators' offices.

This guide will walk you through the Registration process. Let's get started!

# Setting Up Your Account

Setting up an account in MyHousing is quick and simple. To access Landlord Portal, all users will first need to have an active NY.Gov ID. This section will walk you through creating a NY.Gov ID and logging into Landlord Portal.

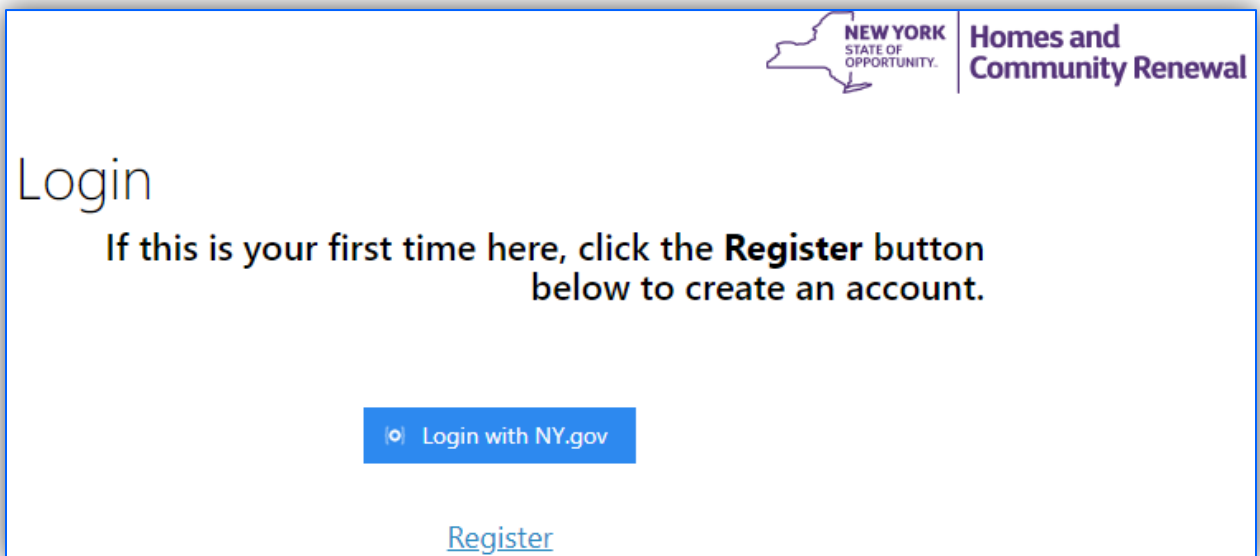
Note: If you already have an active NY.Gov ID, please skip to the section entitled [Completing Landlord Portal Registration](#)

# Creating a NY.Gov ID

You **MUST FIRST** register with the New York State Verification System. Once registered, you will be able to access the Landlord Portal.

## 1 Navigate to Landlord Portal

<https://section8.hcr.ny.Gov/Account/Login>

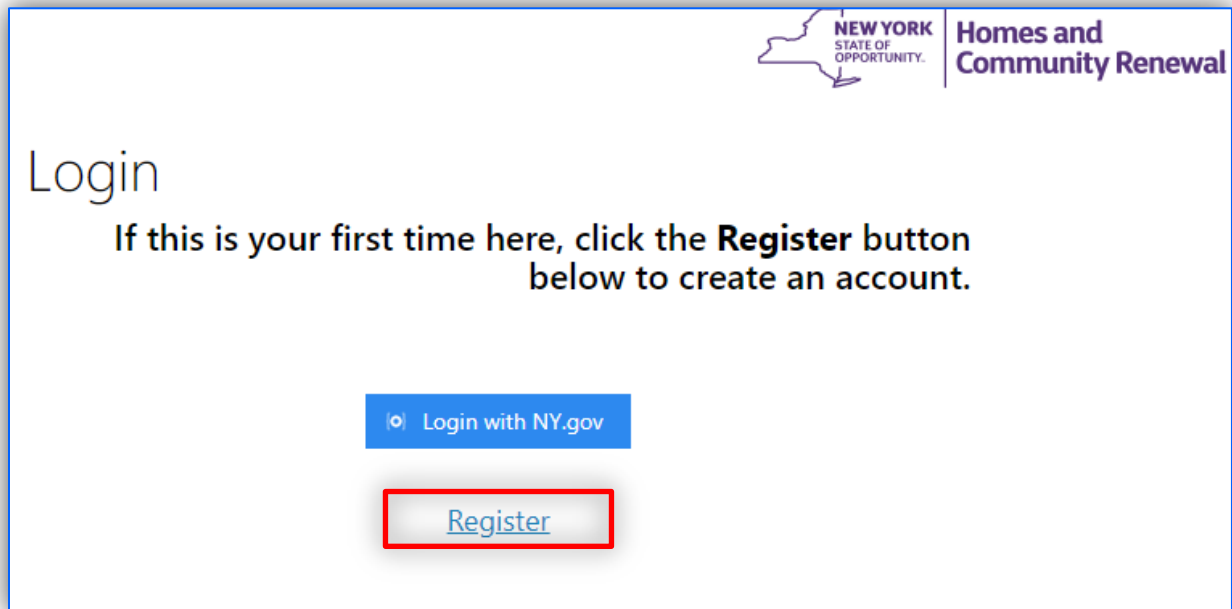


The screenshot shows the login page for the Landlord Portal. At the top right, there is a logo for the New York State of Opportunity and the Department of Homes and Community Renewal. The main heading is "Login". Below it, a message states: "If this is your first time here, click the **Register** button below to create an account." There is a blue button labeled "Login with NY.gov" and a blue underlined link labeled "Register".

# 2

## Navigate to Registration

Select “**Register**”



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Login

If this is your first time here, click the **Register** button below to create an account.

Login with NY.gov

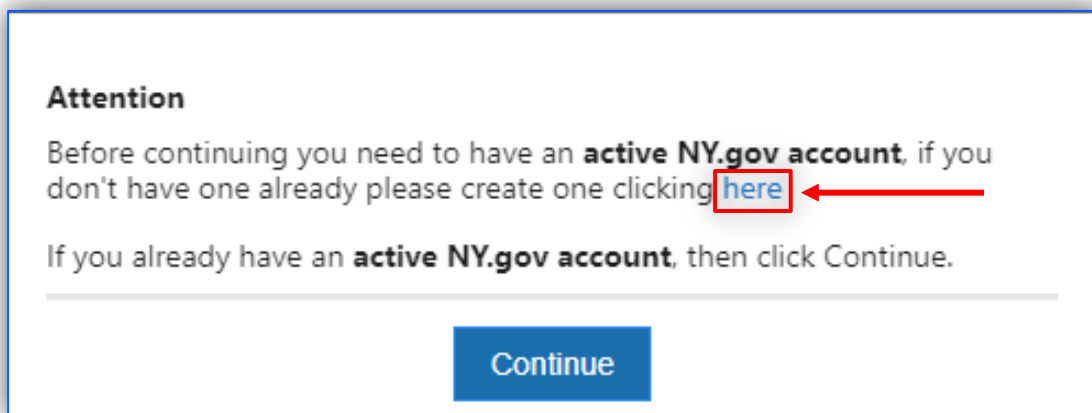
Register

# 3

## Navigate to NY.Gov

After selecting Register, a window will appear.

- If you **HAVE NOT** registered with NY.gov please select the “**here**” link.
- If you **HAVE** completed your NY.gov registration, please skip to the section entitled [Completing Landlord Portal Registration](#)



**Attention**

Before continuing you need to have an **active NY.gov account**, if you don't have one already please create one clicking **here**

If you already have an **active NY.gov account**, then click Continue.

Continue

# 4

## Enter your Information

Complete the form. Click **Create Account** to continue

First Name\*

Last Name\*

Email address is needed for password recovery.

Email\*

Confirm Email\*

Username must be at least 4 characters long, can be up to 128, and must be unique.  
Must contain only alphanumeric characters. @ - \_ and . may also be included. Do NOT use spaces.

Create a Username\*

**Create Account**

Step 1 of 3

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

# 5

## Verify your Information

Please verify that the information captured is correct and click **Continue**

NY.gov ID SELF REGISTRATION

Before you continue, please check the information below. If any information needs to be corrected, please click on the "Back" button below and make the necessary corrections

First Name: Jane  
Last Name: Doe  
Email: munnahak@aol.com  
Username: JDoe28

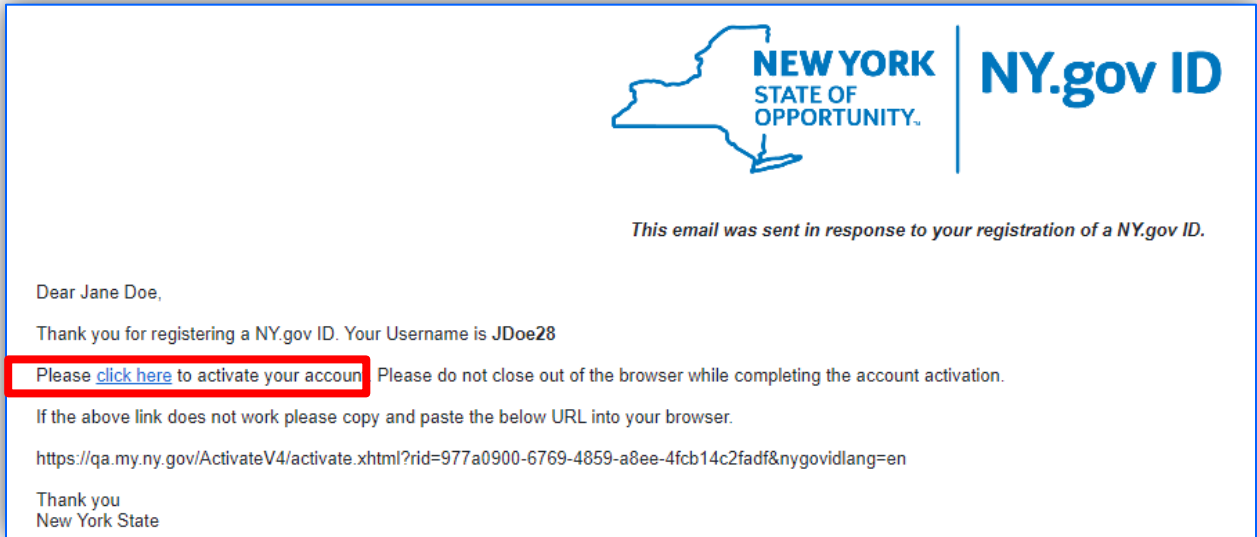
**Back** **Continue**

Step 2 of 3

# 6

## Activate your Account

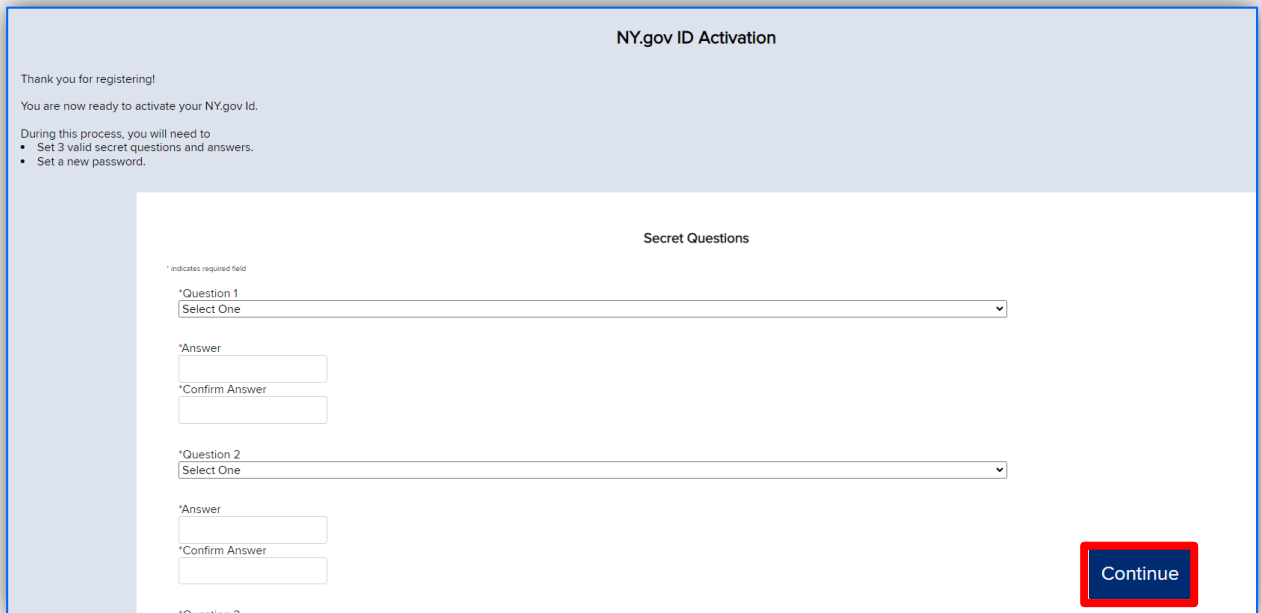
You will receive an email to the email address you provided.  
To activate your account. Click on the "**Click Here**" link



# 7

## Setup Security Questions

The provided link redirects you to set up your security questions and password.  
Complete the form. Click **Continue** to log in to the NY.gov ID site.





# 8

## Choose a Password

Please note the password requirements:

- At least 14 characters long
- Contain at least 1 digit
- Contain at least 1 alphabetic character

### NY.gov ID ACTIVATION

Password must contain at least 1 digit, 1 alphabetic, and minimum 14 characters.

\* indicates required field

New Password\*

Confirm Password\*



## NY.gov Account Created

Congrats! You have successfully created a NY.gov Account!

The next step is to complete the Landlord Verification Process. Please go to the next section entitled [Completing Landlord Portal Registration](#)

The screenshot displays a user dashboard with the following sections:

- REGISTER TO VOTE**: A banner with the text "Sign up online or download and mail in your application" and a "REGISTER NOW" button. The background image shows a ballot box and a ballot.
- You have access to the following services**: A green header bar with the text "No services enrolled" below it.
- You can sign up for the following services**: A green header bar above four service tiles:
  - NY BUSINESS EXPRESS**: Business Express
  - Health Indicators**: NYS OFA Health Indicators
  - DMV IDM**: DMV IDM
  - SADS**: Office for the Aging SADS

# Completing Landlord Portal Registration

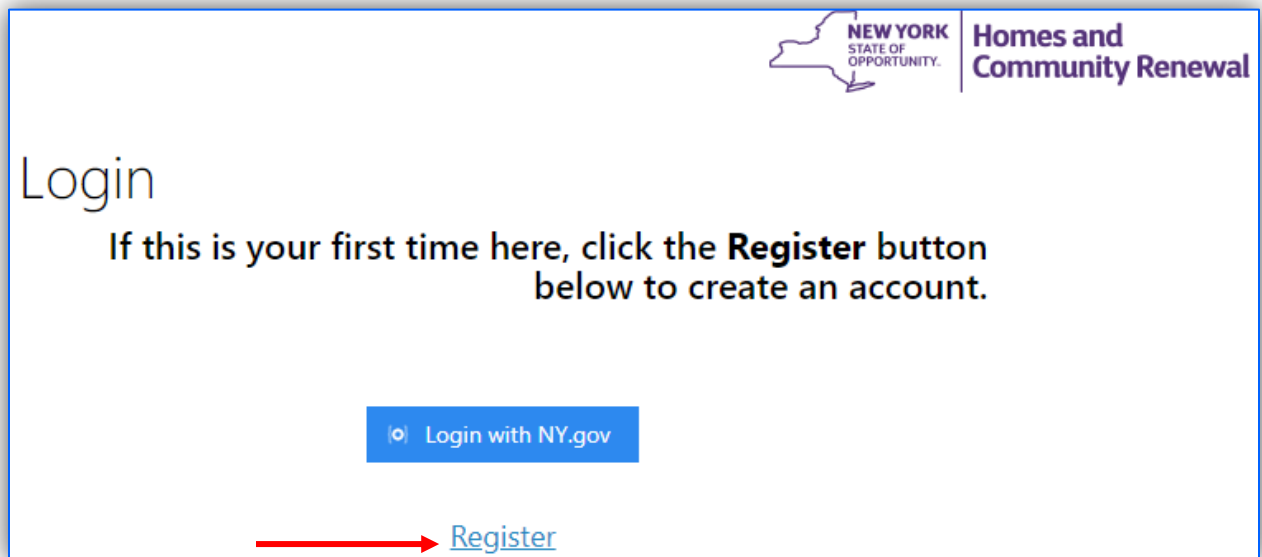
At this point, you will need to return to the Landlord Portal site to complete the Landlord Verification Process:

**1**

## Navigate to Landlord Portal

<https://section8.hcr.ny.Gov/Account/Login>

Click on **Register**.



# 2

## Navigate to Registration

After selecting Register, a window will appear.  
Click “**Continue**”.

### Attention

Before continuing you need to have an **active NY.gov account**, if you don't have one already please create one clicking [here](#)

If you already have an **active NY.gov account**, then click Continue.

Continue

# 3

## Select Account Type

Here, you will select the Account Type.  
Please select **Landlord**



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### Attention

Before continuing you need to have an **active NY.gov account**, if you don't have one already please create one clicking [here](#)

### Let's set up your account

Setting up an online account with MyHousing is quick and easy. Just enter a few details to get started, and help us find you in our system. To start, please select your Registration Type below.

APPLICANT

You are active on at least one waiting list.

LANDLORD


You rent/lease to HCV Tenants (section 8 tenants).  
(Please use this option to register as an Other PHA)

# 4

## Enter your Information

At the bottom of the screen, you will need to enter and confirm your Tax ID. This can be a Social Security Number (SSN) or Employer Identification Number (EIN). Please enter with the dashes.

Example: SSN: XXX-XX-XXXX EIN: XX-XXXXXXX



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**Attention**

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**LANDLORD**

You rent/lease to HCV Tenants (section 8 tenants).  
(Please use this option to register as an Other PHA)

1 Account LookUp      2 Account Validation      3 Create Account

Tax ID

Confirm your Tax ID


[Continue](#)

# 5

## Enter your Information

Landlord Portal will automatically assign you a User Name.

- Enter the email associated with your NY.gov ID  
Click **Continue**.

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**Attention** —

Before continuing you need to have an **active NY.gov account**. if you don't have one already please create one clicking [here](#)

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Setting up an online account with MyHousing is quick and easy. Just enter a few details to get started, and help us find you in our system. To start, please select your Registration Type below.

**APPLICANT**

You are active on at least one waiting list.

**LANDLORD**

You rent/lease to HCV Tenants (section 8 tenants).  
(Please use this option to register as an Other PHA)

1

2

3

Account LookUpAccount Validation**Create Account**

Please make a note of your user name below and enter the password you would like for your account to complete the registration process.

User Name **cgeorge**

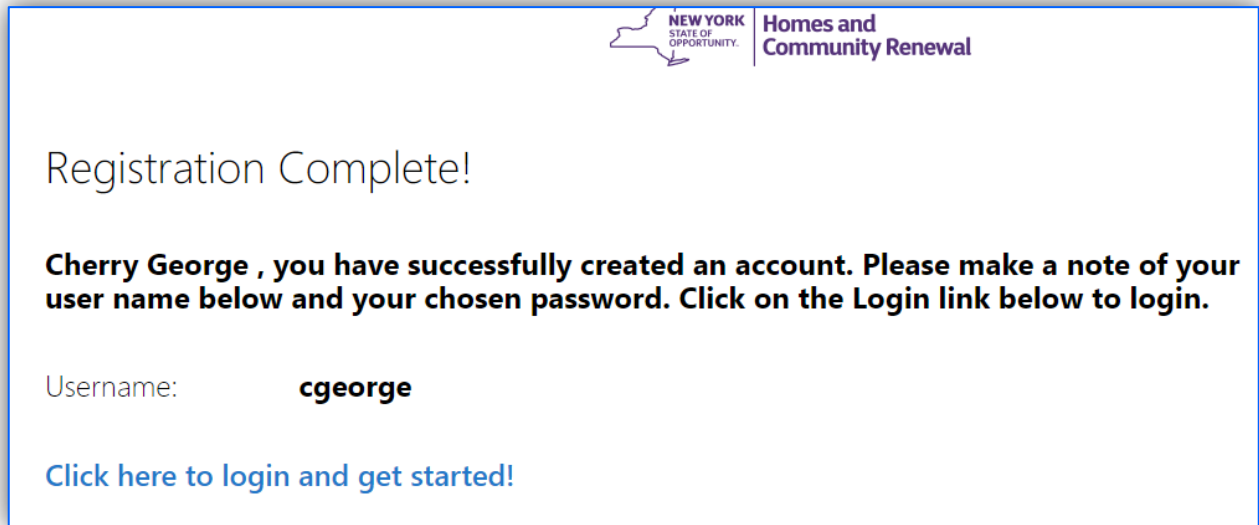
Email

Preferred Language  ▼

# 6

## Registration Complete

Congrats! You have completed the Landlord Portal Verification!  
To access the portal, select “**Click here to login and get started**”  
You will automatically be directed to the Landlord Portal dashboard!



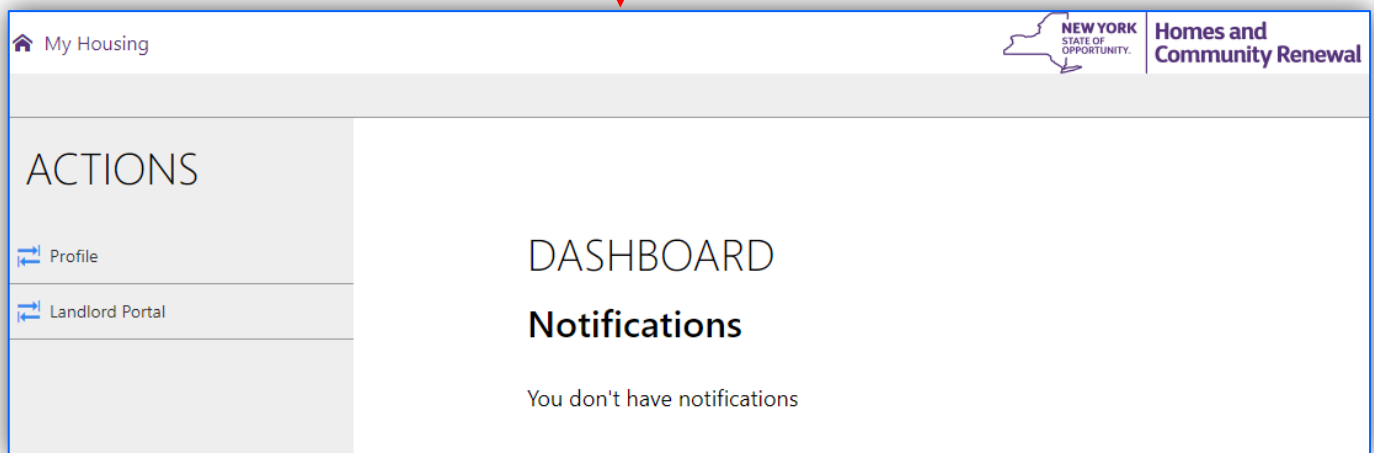
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Registration Complete!

**Cherry George , you have successfully created an account. Please make a note of your user name below and your chosen password. Click on the Login link below to login.**

Username: **cgeorge**

[Click here to login and get started!](#)



My Housing | NEW YORK STATE OF OPPORTUNITY | Homes and Community Renewal

**ACTIONS**

- Profile
- Landlord Portal

**DASHBOARD**

**Notifications**

You don't have notifications

# Landlord Portal Login

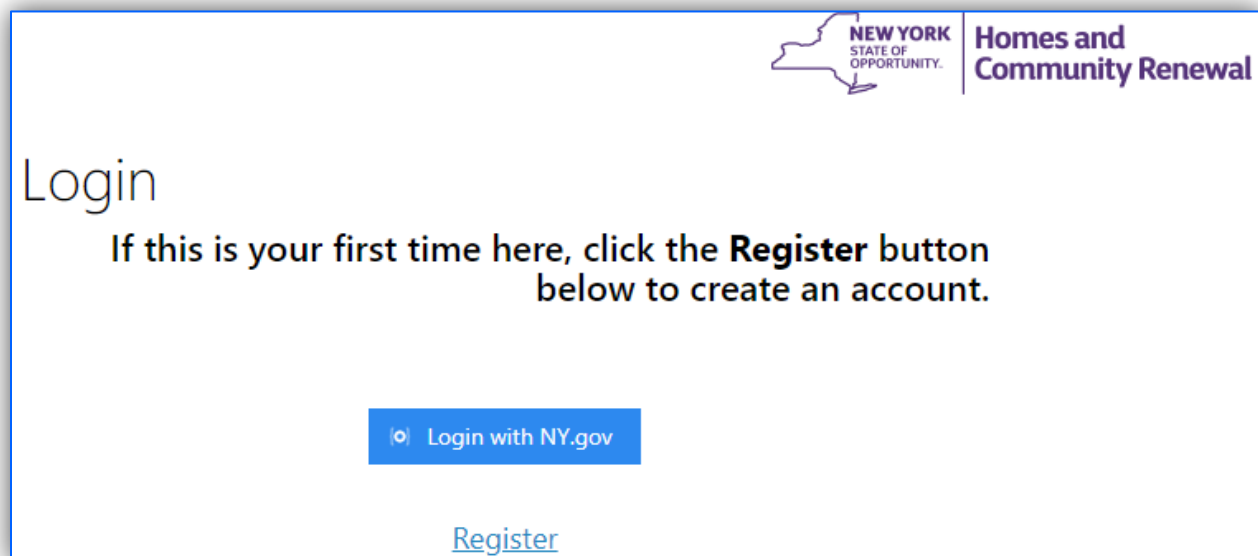
Future access to the Landlord Portal requires you to log in to NY.Gov ID. Once logged in at NY.Gov, you will automatically be directed to the MyHousing Landlord Portal.

**1**

## Navigate to Landlord Portal

<https://section8.hcr.ny.Gov/Account/Login>

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The screenshot shows the top right corner of the portal with the New York State logo and the text "NEW YORK STATE OF OPPORTUNITY." and "Homes and Community Renewal". Below this, the word "Login" is displayed. A message reads: "If this is your first time here, click the **Register** button below to create an account." There is a blue button labeled "Login with NY.gov" and a link labeled "Register" below it.



# 2

## Navigate to NY.gov

Select “**Login with NY.Gov**”

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# Login

If this is your first time here, click the **Register** button below to create an account.

[Login with NY.gov](#)

[Register](#)

# 3

## Login to NY.Gov

Enter your username and password

Select “**Sign In**”

You will be automatically redirected to the Landlord Portal dashboard

**NY.GOV ID**  
Secure Access to New York State Services

Username

Password

[Sign In](#)

[Forgot Username? or Forgot Password?](#)  
[Create an Account](#)  
Need help? [Get Assistance](#)

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply

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## ACTIONS

- [Profile](#)
- [Landlord Portal](#)

## DASHBOARD

### Notifications

You don't have notifications