

NOTICE OF FUNDING AVAILABILITY
FEDERAL FUNDS
HOUSING TRUST FUND CORPORATION
OFFICE OF COMMUNITY RENEWAL
38-40 STATE STREET, 4th FLOOR SOUTH
ALBANY, NY 12207

**NEW YORK STATE HOMES AND COMMUNITY RENEWAL
HOUSING TRUST FUND CORPORATION
2023-2024 NOTICE OF FUNDING AVAILABILITY (NOFA) FEDERAL FUNDS**

The Housing Trust Fund Corporation (HTFC) announces the availability of approximately \$79.46 million of Federal funds for the NYS HOME-ARP Program for the following uses:

- \$57.86 million – Development of Affordable Rental Housing
- \$10 million – Supportive Services
- \$7 million – Acquisition & Development of Non-Congregate Shelters
- \$4.6 million – Non-Profit Capacity Building

These amounts are provided as guidelines based on the NYS HOME-ARP Allocation Plan. The HTFC reserves the right to award all, more than identified, a portion of, or none of the funds. Applicants may request funding for multiple of the HOME-ARP eligible uses outlined.

The NYS HOME-ARP Program is expected to have multiple release dates to allow applicants additional opportunity to prepare applications based on the availability of funds.

NYS HOME-ARP PROGRAM

PROGRAM DESCRIPTION

The New York State HOME American Rescue Plan Program (HOME-ARP) is a federally funded program allocated to New York State by the Department of Housing and Urban Development (HUD) and administered by the Housing Trust Fund Corporation's (HTFC) Office of Community Renewal (OCR).

The NYS HOME-ARP Program provides resources to create and preserve high-quality affordable rental housing, non-congregate shelter (NCS) and to enhance supportive services for the Qualifying Populations (QP) residing in units developed through the HOME-ARP program. To ensure underserved communities across NYS have the opportunity to benefit from this subsidy program, HOME-ARP will fund capacity building for Non-Profit organizations to successfully develop & operate HOME-ARP qualified projects.

The primary goal of the NYS HOME-ARP program is to increase the permanent supply of housing for households consisting of the defined eligible Qualifying Populations and making less than 30% of the Area Median Income (AMI). This may include other populations experiencing housing instability, as defined in the [HUD HOME-ARP Notice CPD-21-10](#).

Qualifying Populations served with HOME-ARP funding:

- Persons who are experiencing homelessness, persons who were formerly homeless but housed with temporary resources, persons at-risk of homelessness, persons with disabilities, persons fleeing or attempting to flee domestic violence or human trafficking, persons exiting institutions or systems of care and other populations experiencing housing instability. See RFA for further definition.

Occupants & Beneficiaries:

- Rental: Every project financed under this program must reserve at least 70% of units for Qualifying Populations. Up to 30% of the units may be for low-income populations earning under 80% of AMI.
- Non-Congregate Shelter: 100% of units must be designated for Qualifying Populations.
- Supportive Services: 100% of recipients must be Qualifying Populations

HOME-ARP ELIGIBLE APPLICANTS

Eligible applicants are defined as:

- 1) Non-Profit corporations incorporated under State Non-Profit Corporation Law
- 2) For-Profit Housing Developers
- 3) Public Housing Authorities

While all areas of New York State are eligible, it is preferred that programs located within another HOME-ARP Participating Jurisdiction (PJ) provide evidence of funding commitments or that they have sought funding from the alternative local HOME-ARP PJ leveraging additional funds for the program as applicable and reducing funds needed from the NYS HOME-ARP Program.

To be eligible to apply, applicants must have been in existence for at least one year prior to application and providing recent and relevant residential housing services to the community.

Applicants must provide a proposal and program design that addresses local market need for the proposed activity in the service area, demonstrates the capacity to administer and complete the program in the contract term, and knowledge of HOME-ARP program regulations and the [NYS HOME-ARP Allocation Plan](#).

HOME-ARP ELIGIBLE ACTIVITIES

HOME-ARP funds are available for the eligible activities outlined above and detailed in the [NYS HOME-ARP Allocation Plan](#).

HOME-ARP FUNDING LIMIT TARGETS

Award amounts will be based on actual project costs and need. Maximum award amounts should not be considered “as of right”.

1. Development of Affordable Rental Housing
Maximum Award up to \$20 million – Maximum Per-unit up to \$400,000
In general, requests are expected to be at least \$1 million.
2. Supportive Services
Maximum Award up to \$2.5 million – Maximum Per-unit up to \$50,000
Must be connected to a site-specific HOME-ARP funded project.
3. Acquisition & Development of Non-Congregate Shelter
Maximum Award up to \$7 million – Maximum Per-unit up to \$200,000
In general, requests are expected to be at least \$1 million.
4. Non-Profit Capacity Building
Assistance must be based on documented organizational & project needs and cannot exceed the greater of 50 percent of the general operating expenses of the organization, or \$50,000, in any fiscal year.

Depending on the demand, preference may be given to applicants pursuing multiple sources of funding to ensure a greater number of program participants. Other funding sources to be leveraged must be relevant to the proposed application and their proposed use documented along

with proof that funds are available and committed at the time of application. Documentation of a pending application to another HCR program is also acceptable.

While the preservation of existing affordable units is an eligible expense with HOME-ARP, priority may be given to projects that prioritize the creation of new affordable units.

APPLICATION FOR FUNDING

The NYS HOME-ARP Program is expected to have multiple release dates. Application materials for first funding round will be available on the [NYS Homes & Community Renewal website](#), by **Wednesday November 29, 2023**. Applications for the first NYS HOME-ARP funding round involve two steps. Initial applications for threshold review will be accepted until **4:00 pm on Friday December 22, 2023**. Upon meeting the HOME-ARP threshold, applicants will be invited to submit a full application which will be accepted until **4:00 pm on Friday February 16, 2024**. Applications must be submitted using the forms provided by email (HOME_ARP@hcr.ny.gov) or by HCR approved file transfer tool.

FUNDING CONSIDERATIONS AND ALLOCATION PRIORITIES

- HTFC reserves the right to communicate with an applicant for the purpose of addressing clerical and arithmetical errors in applications.
- HTFC reserves the right not to issue an award or contract to any applicant if it has been determined that the applicant is not in compliance with existing contracts and has not taken satisfactory steps to remedy such non-compliance. Activities that commence prior to contract execution and environmental review will not be eligible for reimbursement.
- HTFC reserves the right to award all, more than identified, a portion of, or none of the available funds based upon funding availability, feasibility of the applications received, the competitiveness of the applications, an applicant's ability to meet HTFC criteria for funding, the applicant's ability to advance the State's housing goals, and HTFC's assessment of cost reasonableness. HTFC reserves the right to award all, a portion of, or none of the application's requested amount, and further reserves the right to review an application requesting funds as an application for funding under other programs for which the proposed activity is eligible, and to change or disallow aspects of the applications received.
- HTFC reserves the right to waive any requirement or limit contained in this NOFA or revise the terms of this NOFA as needed.
- Award of funds does not confirm eligibility of all activities included in an application proposal, and HTFC reserves the right to change or disallow aspects of the applications received and may make such changes an expressed condition of its commitment to provide funding for proposed activities.

CONTACT INFORMATION

Applicants may make a request, based on demonstrated need, to submit a paper application in lieu of submitting by email. Requests for approval to submit a paper application must be sent to: Kristin Diotte, Director, Strategic HOME Initiatives, NYS Homes and Community Renewal, Hampton Plaza, 38-40 State Street, 4th Floor South, Albany, NY 12207.

The above-stated application deadlines are firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of the applications to avoid risks of ineligibility resulting from unanticipated delays or other delivery-related problems.

For inquiries or technical assistance regarding the NYS HOME-ARP program, please contact:

*NYS Home and Community Renewal
Office of Community Renewal
38-40 State Street, 4th Floor South
Albany, NY 12207
Telephone: (518) 474-2057
HOME_ARP@hcr.ny.gov*

THIS NOTICE WAS PREPARED AND SUBMITTED BY:
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