



Homes and Community Renewal

Job Opportunities at New York State Homes and Community Renewal

Build a career while building a better community. Rewarding careers in Public Service start here!

Assistant Counsel

Albany, NY

New York State Homes and Community Renewal (HCR) fosters the creation and preservation of high-quality affordable housing, while working strategically to revitalize neighborhoods and communities throughout the Empire State. Under the leadership of Governor Kathy Hochul and Commissioner RuthAnne Visnauskas, **HCR** is a vibrant, innovative agency that integrates and leverages New York State's housing resources. We have offices in New York City, Albany, Buffalo, and Syracuse, and employ a diverse workforce of professionals who are hard-working and committed to serving low- and moderate-income families. Our mission is far reaching, encompassing single and multifamily housing finance, home improvement, rent regulation, housing subsidies, and community development. We partner regularly with a variety of public and private stakeholders.

Achieving this mission requires a wide range of skills and backgrounds in public policy, administration, real estate, architecture, finance, law, and many other areas of expertise. We seek to provide a workplace environment that is productive, flexible, accountable, ethical, and caring. Our employees are empowered to make a difference where they live and work. We offer competitive pay and a comprehensive benefits package, including paid leave, health, dental, vision, retirement, and family-friendly policies.

The Office of Legal Affairs is the legal unit of the Division of Housing and Community Renewal and Housing Trust Fund Corporation and is headed by a General Counsel. The unit provides legal advice, counsel and representation to all the Agencies' offices and program areas and ensures compliance with federal and state legal mandates. The primary functions are organized within four major subject matter areas or units, General Law, Litigation, Hearings, and Transactions.

New York State Homes and Community Renewal currently offers the possibility of a hybrid workplace through our Telecommuting Pilot Program. Participation in this program requires an application process that must be approved. Participation is not guaranteed.

Job Summary

Senior attorney will be a team member in a fast-paced transactional real property practice representing the agency in complex construction and permanent lending and mortgage financing and re-financing of multi-family affordable housing.

Job Duties

- Manage a portfolio of active finance and development projects and shall conduct document review, preparation of documents for closing.
- Conduct for funding of HTFC and federal and state tax credits.



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- Assist Program Staff to develop and implement enforcement policy as necessary for the agency units being served.
- Negotiate and draft contracts with other state agencies, as well as with subrecipients, subgrantees and developers.
- Apply state and federal statutes and regulations as applicable to transactions and assigned program implementation.
- Provide direct and ongoing legal advice to staff to assist with project preservation and restructuring, and financing analysis.
- Other assignments as required.

This position may require travel.

This job description is not intended to be all inclusive and employee will be expected to perform other reasonably related duties as assigned.

Qualifications:

- Law degree and 2 or more years of law practice. Admitted in New York State.
- Experience with NYS Freedom of Information Act, public policy, administration, real estate, finance, banking, energy, procurement, supportive housing and/or appeals would be beneficial.
- Knowledge of state and federal housing programs.
- Demonstrates ability to establish effective working relationships with staff, outside attorneys, and constituents.
- Ability to work under pressure on a wide variety of projects on a given day.
- Excellent oral communication and presentation skills.
- Excellent analytical and legal writing skills.

[To Apply, Click Here](#)

WHAT WE OFFER:

- Exciting opportunity to be part of New York's resurgence to greatness.
- Extensive benefits package including paid leave, excellent health, dental, vision and retirement benefits.
- Promotional opportunities available