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MITCHELL- LAMA MATTERS

from the Office of
Housing Preservation

IMPORTANT SAFETY INFORMATION Fire Hazards and Prevention Tips for Electric Scooters and Bikes.

U.S.Consumer Product Safety Commission
recommends following these guidelines:

- Always be present when charging devices using lithium-ion batteries.
- Only use the charger that came with your device.
- Only use an approved replacement battery pack.
- Follow the manufacturer's instructions for proper charging and unplug the device when done.
- Never charge while sleeping.
- Never use these devices with a battery pack that has been modified or with re-purposed or used batteries.
- Never throw lithium batteries into the trash or general recycling. Instead, take them to your local battery recycler or hazardous waste collection center.

FEBRUARY 2024

HCR Energy benchmarking for 2024 has begun and resources can be found on the

HCR Benchmarking webpage:
<https://hcr.ny.gov/benchmarking>

ALL properties are required to submit an intake survey in 2024.

The Property Intake Survey is due with your ENERGY STAR Portfolio Manager submission for HCR by May 1, 2024.

As we begin the new year, we're encouraging you to start the year off on the right foot with 100% reporting compliance.

Reminder for the Timely Submission of Required Monthly Reports and Meeting Minutes.

Pursuant to 9 NYCRR Section 1728-2.2 (b) Each housing company shall file with the division such other reports as the Division may require. Housing Companies are reminded to submit the required monthly reports and meeting minutes (Co-ops only) to HCR each month. Monthly reports and meeting minutes must be emailed to the newly established shared mailbox (HCR_MonthlySubmission@hcr.ny.gov)

The full memo may be found on our website at <https://hcr.ny.gov/management-bureau-memorandum>

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