



ADDENDA
**Request for Proposals (“RFP”) for Computational Analytic
Services**
Updated as of August 16, 2024

ADDENDUM No. 1 – Issued on August 16, 2024

Amendment 1: The following sections and subsections of the RFP are hereby amended as follows:

1. Section 3 of the RFP titled “*Assessment of Practices relating to Diversity and Service-Disabled Veteran Owned Business (“SDVOBs”)*” is hereby deleted and re-titled as “[RESERVED].”
2. Section 7.1.2 (c) added the phrase “if applicable” as follows:
 - c) A summary of the Proposer’s organizational history and legal structure (*e.g. corporation, State of incorporation, authority to do business in the State of New York, evidence of MWBE and/or SDVOB certification status, if applicable, etc.*);
3. Question h) in Section 7.1.2 has been deleted, as indicated below:

~~h) Indicate whether the Proposer will be subcontracting with an MWBE and/or SDVOB, and if so, provide the name of the MWBE and SDVOB entity(ies) and principal(s); if the Proposer will not subcontracting/partnering with an MWBE and/or SDVOB, indicate the reason why there are no subcontracting/partnering opportunities for the services described in the Scope of Work section of this RFP.~~
4. Questions f) and g) from Section 7.2.1 have been deleted, as indicated below:

~~f) |A description of the instances, if any, in which the Firm has worked with MWBE and/or SDVOB firms on previous engagements by engaging in joint ventures or other partnering or subcontracting arrangements. Responses should include the nature of the engagement, how such arrangement was structured and a description of how the services and fees were allocated.~~



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~~g) A statement of the Firm's willingness, if any, to engage MWBE partnering or mentoring arrangements with an MWBE and/or SDVOB firm of your choosing, and if so, a list of MWBE and/or SDVOB firms which the Firm is prepared to partner. Such statement should include an explanation of how the Firm would suggest structuring such an arrangement and allocating services and fees among the firms participating or mentoring arrangement.~~

5. Section 7.5, Tab 5 has been re-titled “*EEO Proposal*,” and the following forms have been deleted and removed from Section 7.5:
- Utilization Plan, PROC-2 Form
 - Request for Waiver Form, PROC-3 Form
 - Certification of Good Faith Efforts, PROC-10 Form

7.5 TAB 5: ~~Diversity and SDVOB~~EEO Proposal

For Tab 5, submission of the following information and forms, hyperlinked herein, is required: (a) [EEO Staffing Plan, PROC-1](#); (b) [MWBE & EEO Policy Statement, PROC-4](#); (c) [Company Demographic Profile PROC-7](#); (d) [EEOC Statement, PROC-8](#), applicable to Proposers with 15 or more employees; and (e) [Diversity Practices Questionnaire, PROC-9](#) ~~and (f) [Utilization Plan, PROC 2 Form OR Request for Waiver Form, PROC 3 Form AND Certification of Good Faith Efforts, PROC 10 Form](#)~~.

6. (v) in the third paragraph in Section 10 titled “*Proposal Submission Requirements*,” was retitled to read “(v) *Tab Five: EEO Proposal*,” as indicated below:

(v) Tab Five: EEO, ~~Diversity and SDVOB~~

7. In Section 12 titled “*Contract*,” Appendix II titled, “MWBE Participation Requirements and Procedures for Contracts,” has been deleted as indicated below:

The successful Proposer(s) will be required to execute a contract with the Agencies that incorporates the Agencies’ [Standard Clauses for Contracts](#) ~~and [MWBE Participation Requirements and Procedures for Contracts](#)~~, hyperlinked herein as Appendixes ~~I and II~~, respectively.



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8. Tab 5 titled “Diversity and SDVOB Proposal” in Attachment A titled “*Proposal Checklist*,” has been re-titled to “EEO Proposal” and the following forms have been deleted:

- Utilization Plan, PROC-2 Form
- Request for Waiver Form, PROC-3 Form
- Certification of Good Faith Efforts, PROC-10 Form

Tab 5 - ~~Diversity and SDVOB~~EEO Proposal

- ~~EEO Staffing Plan, PROC-1~~
- ~~MWBE & EEO Policy Statement, PROC-4~~
- ~~Company Demographic Profile, PROC-7~~
- ~~EEOC Statement, PROC-8~~
- ~~Diversity Practices Questionnaire, PROC-9~~
- ~~Utilization Plan, PROC 2~~
- ~~MWBE Waiver Form, PROC 3~~
- ~~Certification of Good Faith Efforts, PROC 10~~

9. Attachment A, titled “*Policies, Standard Clauses and Requirements*,” the MWBE Participation Requirements and Procedures for Contracts, Appendix II, has been deleted, as indicated below.

Policies, Standard Clauses and Requirements

- [Standard Clauses and Requirements for Solicitations, Exhibit A](#)
- [Standard Clauses for Contracts, Appendix I](#)
- ~~[MWBE Participation Requirements and Procedures for Contracts, Appendix II](#)~~
- [Procedures for Advice Regarding the Issuance of Municipal Securities, Municipal Financial Products or Investments](#)
- [HFA Bond Sale Guidelines](#)
- [SONYMA Bond Sale Guidelines](#)

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