



Homes and Community Renewal

KATHY HOCHUL
Governor

RUTHANNE VISNAUSKAS
Commissioner/CEO

The Nassau, Rockland, Ulster and Westchester County Rent Guidelines Boards require you to complete and certify this annual Property Maintenance and Operations Cost Survey. The filing of this survey does not exempt you from the annual registration requirement with Division of Housing and Community Renewal (DHCR) of all apartments subject to rent regulation under the Emergency Tenant Protection Act (ETPA). The proper registration of all regulated units is necessary in order for you to be entitled to guidelines increases. **The information supplied in this survey is among the most important factors the Boards use to determine the annual guideline rates. Your cooperation will assist the four counties' Boards at rent guidelines for leases which commence on or after October 1st of the current year.**

Therefore, your cooperation in completing and submitting the survey schedule will assist the county boards in arriving at guidelines rent increases in a timely manner.