



**Environmental Site-Specific Checklist  
Resilient Retrofit**

**SHARS ID:**

**Address:**

**Municipality:**

**County:**

**Entire Project Description (Include all funding sources):**

Area of Statutory/Regulatory Compliance	Compliance Certification
<p><b>Historic/Cultural Resources:</b></p> <hr/> <p>Section 14.09 of the Parks, Recreation and Historic Preservation Law.</p>	<p>Structure is less than 50 years old and the project does not involve ground disturbance (<b>attach proof of age, do not send SHPO letter</b>); OR</p> <p>All project activities were reviewed and determined to be exempted per the HCR Agency Wide Historic Preservation Designation and the HCR Designation Compliance Certification has been completed and attached; OR</p> <p>Project has been reviewed by the State Historic Preservation Office (SHPO). A “No Impact” or “No Adverse Impact” letter is attached (<b>attach letter</b>). The project will comply with all project descriptions and specifications submitted to SHPO and all conditions placed on the project by SHPO;</p> <p>OR</p> <p>Other (contact HTFC’s EAU for further guidance).</p>
<p><b>Flood Plains:</b></p> <hr/> <p>6 NYCRR Part 502, Floodplain Management Criteria for State Projects.</p>	<p>Resolved in the Programmatic Environmental Review. OR</p> <p>Structure is not in a 100-year floodplain (<b>attach map</b>); OR</p>

	<p>Structure is within a 100-year floodplain and scope of work does not constitute new construction or substantial improvement (greater than 50% of the current market value), as documented by the local code enforcement officer; OR</p> <p>The project involves new construction or “substantial improvement,” within the Special Flood Hazard Area (SFHA) and the project complies with 6 NYCRR Part 502, Floodplain Management Criteria for State Projects and all municipal building code requirements.” (<b>Attach Municipal Floodplain Permit and Elevation Certificate</b>). (contact HTFC’s EAU for further guidance).</p>
<p><b><u>Agricultural Districts:</u></b></p> <p>NYS Agriculture and Markets Law Section 305(4)</p>	<p>Project work is only home improvements or rehabilitation, no further action needed; OR</p> <p>New construction is not located in a NYS Agricultural District (<b>attach map</b>); OR</p> <p>Other (contact HTFC’s EAU for further guidance).</p>
<p><b><u>Coastal Zones:</u></b></p> <p>19 NYCRR Part 600</p>	<p>Resolved in the Programmatic Environmental Review.</p> <p>The project has been categorized as Type II per the State Environmental Quality Review Act (SEQR) by the municipality, no further action needed; OR</p> <p>Project is not located in a NYS Coastal Zone (<b>attach map</b>); OR</p> <p>Other (contact HTFC’s EAU for further guidance).</p>
<p><b><u>Municipal Approval:</u></b></p>	<p>The project has received all necessary municipal approvals and the municipality classified the action a Type II Action per the State Environmental Quality Review Act (SEQR) (<b>attach determinations</b>); OR</p> <p>The project has received all necessary municipal approvals and the municipality classified the action an Unlisted Action per the State Environmental</p>

	<p>Quality Review Act (SEQR) (<b>attach determinations</b>), (contact HTFC’s EAU for further guidance); OR</p> <p>The project can proceed without further discretionary approvals (e.g., site plan or special use) and the municipality will issue a building permit without further State Environmental Quality Review Act (SEQR) review. (<b>attach determinations</b>) (<b>contact HTFC’s EAU for further guidance</b>).</p>
<p><b><u>Site Contamination :</u></b> <i>Lead Based Paint</i></p>	<p>The project will comply with the ‘EPA Renovation, Repair and Painting Rule’ (RRP rule).</p>
<p><b><u>Site Contamination :</u></b> <i>Asbestos Containing Materials</i></p>	<p>Asbestos Containing Materials (ACM) that will be disturbed as part of program activities will be handled and disposed of according to NYS Department of Labor requirements at 12 NYCRR Part 56 and local regulations.</p>

**Signature**

I am the authorized signatory for the Resilient Retrofit Program award to the entity named below. I have read this Environmental Site Checklist and by signing this document agree with the statements made herein and agree that this project will comply with the rules and regulations outlined herein and that a copy of this Certification is subject to further review by the Housing Trust Fund Corporation (HTFC)’s Environmental Analysis Unit prior to the start of site work in these circumstances: substantial improvement in a flood zone; work on a building determined by SHPO to have historic or cultural significance; new construction in an agricultural district or coastal zone; if the work constitutes a SEQR Unlisted Action.

**Prepared by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Title / Organization Name:** \_\_\_\_\_

**Preparer’s Signature:** \_\_\_\_\_

**NOTE:** In any of these circumstances listed below, the form must be forwarded to and approved by HTFC's EAU prior to the start of site work:

- substantial improvement in a flood zone;
- work on a building determined by SHPO to have historic or cultural significance;
- new construction in an Agricultural District;
- new construction in a Coastal Zone;
- when the municipality classifies the project as a SEQR Unlisted Action or issues a building permit without making a SEQR classification

**If Resilient Retrofit funding is leveraged with additional HCR funding, environmental reviews for all funding may be able to be combined. EAU will make this determination.** To avoid duplication, contact EAU prior to completing this form.