



KATHY HOCHUL
Governor

RUTHANNE VISNAUSKAS
Commissioner/CEO

Pre- Application Meeting for Standalone Clean Energy Initiative (SCEI) Projects:

To schedule a Pre-Application Meeting, project team/developer must first send all required documentation to their regional Development Director.

These documents must be sent at least **2 weeks prior** to when the project anticipates holding their Pre-Application Meeting with HCR. Once the documents have been submitted, HCR Sustainability will contact the project team to schedule the Pre-Application meeting.

Checklist:

The following items must be submitted **2 weeks prior** to the pre-application review meeting:

- Project Preliminary Scope of Work
- IPNA, Energy Audit, or Physical Needs Assessment
- (Optional)** Completed HCR [Solar Evaluation Tool](#) (SET)

The applicant should be prepared to discuss:

- Project SCEI proposed scope of work
- Considerations of other funding sources (Clean Heat, Solar Tax Credits, etc.)
- Initial conversations with local utility/preliminary electrical load analysis
- SHPO/NPS restrictions, if applicable
- Results of the Solar Evaluation Tool (to be presented by HCR Sustainability)