

# NEW YORK STATE DIVISION OF HOUSING AND COMMUNITY RENEWAL

## Request for Proposals (RFP) for Local Loan Administrator Services for the New York State Farmworker Housing Loan Program

Questions and Answers - Updated December 5, 2025

Number	Questions	Answers
1	Please confirm whether it is a mandatory requirement that the respondent must be a Farm Credit Bureau, a member of a farm credit system, or a banking institution in order to qualify as a provider of the proposed services.	<p>The eligibility requirement is a mandatory requirement and is derived directly from the pertinent New York State Statute, Article XI of Private Housing Finance Law (<a href="https://www.nysenate.gov/legislation/laws/PVH/570">https://www.nysenate.gov/legislation/laws/PVH/570</a>). Statute establishes that the sole means for participating in the program is through a contract (referred to as a master servicing agreement) between the New York State Division of Housing and Community Renewal and a local loan administrator. Statute further defines what type of entity constitutes a local loan administrator.</p> <p>Please refer to Sections 576-D and 572 below, which establish this statutory eligibility requirement for participation in the Farmworker Housing Loan Program:</p> <p>Section 576-D. Master servicing agreement. Subsection 1 states:</p> <p>The commissioner is hereby authorized to use the monies held in the housing development fund to make advances to a local loan administrator that has entered into a written master servicing agreement prescribed by the commissioner pursuant to subdivision two of this section.</p> <p>Section 572. Definitions. Subsection 16, states:</p> <p>"Local loan administrator." A farm credit bureau or member of the farm credit system or a banking institution with a demonstrated ability to provide financial assistance and service to agricultural producers that have entered into a master servicing agreement prescribed pursuant to section five hundred seventy-six-d of this chapter.</p>