



KATHY HOCHUL Governor

RUTHANNE VISNAUSKAS Commissioner/CEO

ADDENDA Request for Proposals ("RFP") for ImageSilo Enterprise Content Management System-REISSUED

Addendum No. 5 - Issued on January 26, 2026

Amendment 10:

The Cost Proposal in Tab 3 of the RFP is hereby amended as hyperlinked here.

Tab 3-ImageSilo- ECM Cost Proposal
Indicate the Year of each 60-day period of billing and for each year, for Items 01 and 02 total of bill and a 6,000CD or 12 months for quarterly billing. Do not alter any formulae of this spreadsheet.

Table with 6 columns: Year (1-5), Year 1 (Sep 2024-2024), Year 2 (Sep 2024-2025), Year 3 (Sep 2025-2025), Year 4 (Sep 2025-2026), Year 5 (Sep 2026-2026). Rows include Item 01, Item 02, and Billing Cycle - Weekly Billing Rate.

Table with 6 columns: Year (1-6), Year 1 (Sep 2024-2024), Year 2 (Sep 2024-2025), Year 3 (Sep 2025-2025), Year 4 (Sep 2025-2026), Year 5 (Sep 2026-2026). Rows include Item 01, Item 02, and Billing Cycle - Weekly Billing Rate.

TOTAL CONTRACT VALUE table with rows for Year 1-5 Total Annual Costs, Contract 1, 2, 3, 4, and Grand Total.

Form with fields for Firm Name, Representative Name, Signature, and Date.

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**B. Incremental Storage Charges**  
Instructions: Progress to provide the Ball Price example (Circle) for the respective year. Year 1, 2, and 3 pricing should remain the same for all three years. For year 4 and pricing see instruction but remain the same for bulk years. For Year 4 7 see instruction but remain the same for bulk years. For Year 8 8 see instruction but remain the same for bulk years. There is no increase again for year 9.

Circle Incremental Minimum	Circle Incremental Minimum	Year 1, 2 & 3 2020-2022		Year 4 & 5 2023-2025		Year 6 & 7 2026-2027		Year 8 & 9 2028-2029		Year 10 2030-2031	
		Monthly Minimum Change	Monthly Maximum Change	Monthly Minimum Change	Monthly Maximum Change	Monthly Minimum Change	Monthly Maximum Change	Monthly Minimum Change	Monthly Maximum Change	Monthly Minimum Change	Monthly Maximum Change
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Addendum No. 4 - Issued on January 14, 2026

## **Amendment 9:**

The table in Section 5 of the RFP titled “Calendar of Events and Milestones” is hereby amended as indicated below

<b>Event</b>	<b>Date</b>
Issuance of Request for Proposals	December 11, 2025
Deadline for RFP Questions	December <del>29 2025</del> , 2025, 12:00pm, Eastern Standard Time (“EST”)
Deadline for Agency Responses to RFP Questions	<del>December 29, 2025</del> <b>January 27 14, 2026</b>
Intent to Submit Proposal	<del>December 29, 2025</del> <b>January 6, 2026</b>
Deadline for Submission of Proposals	<del>January 22 1396</del> <b>February 6, 2026, 12:00pm, EST</b>
Interviews/Demonstrations (if necessary)	To Be Determined
Anticipated Selection Date*	<del>January</del> February 2026

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## **Amendment 8:**

The Cover Page of the RFP is hereby amended by revising the Submission Deadline date to February 6, 2026, 12pm, EST as indicated below.

# Request for Proposals for *ImageSilo Enterprise Content Management System- REISSUED*

RFP Issuance Date:

December 11, 2025

Proposal Submission Deadline:

~~February 6~~ ~~January 22~~ ~~2026~~, 2026, 12pm,  
Eastern Standard Time

RFP Number: HCR-RFP-251211

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# Homes and Community Renewal

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Addendum No. 3 - Issued on January 6, 2026

## **Amendment 7:**

Subsection 7.4 of this RFP titled "Computing Environment Security Controls" is hereby amended as indicated below.

**gg) Authentication, Authorization, and Access Control: The proposer's solution must integrate with NYS NY.GOV authentication service for Agency user authentication, where users will be verified through Single Sign On ("SSO") with the NYS Active Directory service.**

~~gg) The application must comply to strict controls with User name and complex password, password lockout and expirations, multi-factor authentication for data accessed over the Public WEB.~~

hh) **Disaster Recovery:** A disaster recovery plan must be in place and must be tested upon the Agencies' request. Reseller must detail their disaster recovery plan to ensure continuity of services in the event of system failures or other disruptions. A recovery time Service Level Agreement is required by the Agencies to protect against any unforeseen outages.

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## **Amendment 6:**

The Cover Page of the RFP is hereby amended by revising the Submission Deadline date to January 22, 2026, 12pm, EST as indicated below.

# Request for Proposals for *ImageSilo Enterprise Content Management System- REISSUED*

RFP Issuance Date:	December 11, 2025
Proposal Submission Deadline:	January <del>22</del> <sup>1396</sup> , 2026, 12pm, Eastern Standard Time

RFP Number: HCR-RFP-251211

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# Homes and Community Renewal

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## **Amendment 5:**

The table in Section 5 of the RFP titled “Calendar of Events and Milestones” is hereby amended as indicated below

<b>Event</b>	<b>Date</b>
Issuance of Request for Proposals	December 11, 2025
Deadline for RFP Questions	December 29 <del>22</del> , 2025, 12:00pm, Eastern Standard Time (“EST”)
Deadline for Agency Responses to RFP Questions	<b>January 14, 2026</b> <del>December 29, 2025</del>
Intent to Submit Proposal	January 6, <del>2026</del> <del>December 29, 2025</del>
Deadline for Submission of Proposals	<b>January 22 <del>13</del>, 2026, 12:00pm, EST</b>
Interviews/Demonstrations (if necessary)	To Be Determined
Anticipated Selection Date*	February 2026

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Addendum No. 2 - Issued on December 22, 2025

### **Amendment 3:**

The Cover Page of the RFP is hereby amended by revising the Submission Deadline date to January 13, 2025, 12pm, EST as indicated below.

# Request for Proposals for *ImageSilo Enterprise Content Management System- REISSUED*

RFP Issuance Date:	December 11, 2025
Proposal Submission Deadline:	January <del>13</del> 13, 2025, 12pm, Eastern Standard Time

RFP Number: HCR-RFP-251211

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## **Amendment 4:**

The table in Section 5 of the RFP titled “Calendar of Events and Milestones” is hereby amended as indicated below

<b>Event</b>	<b>Date</b>
Issuance of Request for Proposals	December 11, 2025
Deadline for RFP Questions	December <del>29 2025</del> , 2025, 12:00pm, Eastern Standard Time (“EST”)
Deadline for Agency Responses to RFP Questions	<del>January 6, 2026</del> December <del>29</del> , 2025
Intent to Submit Proposal	<del>January 6, 2026</del> December <del>29</del> , 2025
Deadline for Submission of Proposals	January <del>13</del> 96, 2026, 12:00pm, EST
Interviews/Demonstrations (if necessary)	To Be Determined
Anticipated Selection Date*	<del>January</del> /February 2026

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Addendum No. 1 - Issued on December 18, 2025

## **Amendment 1:**

The Cover Page of the RFP is hereby amended by revising the Submission Deadline date to January 9, 2025, 12pm, EST as indicated below.

# Request for Proposals for *ImageSilo Enterprise Content Management System- REISSUED*

RFP Issuance Date:	December 11, 2025
Proposal Submission Deadline:	January <del>9</del> <sup>6</sup> , 2026, 12pm, Eastern Standard Time

RFP Number: HCR-RFP-251211

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## **Amendment 2:**

The table in Section 5 of the RFP titled “Calendar of Events and Milestones” is hereby amended as indicated below

<b>Event</b>	<b>Date</b>
Issuance of Request for Proposals	December 11, 2025
Deadline for RFP Questions	December <del>22</del> <sup>18</sup> , 2025, 12:00pm, Eastern Standard Time (“EST”)
Deadline for Agency Responses to RFP Questions	December <del>29</del> <sup>3</sup> , 2025
Intent to Submit Proposal	December <del>29</del> <sup>3</sup> , 2025
Deadline for Submission of Proposals	January <del>9</del> <sup>6</sup> , 2026, 12:00pm, EST
Interviews/Demonstrations (if necessary)	To Be Determined
Anticipated Selection Date*	January/February 2026

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