FORM 1-3

REQUEST FOR RELEASE OF FUNDS AND CERTIFICATION

This form is to be used by Responsible Entities and Recipients (as defined in 24 CFR 58.2) when requesting the release of funds, and requesting the authority to use such funds, for the Community Development Block Grant Program, as identified by statutes that provide for the assumption of the environmental review responsibility by units of general local general local government and states. (Form 1-3 cannot be authorized or dated by the Certifying Officer until the end of the comment period)

Part 1. Program Description and Request for Release of Funds

1. Name of Recipient	2. Project Number
3. Recipient's Address	4. Name and Address of Responsible Party (If different than Recipient)
5. For information about this request, contact (name & phone number)	6. OMB Catalog Number 14.228
7. Date of Request/Certification Cannot be dated before the end of the comment period	**OFFICE USE ONLY** 8. Release of Funds Date

The Recipient(s) of assistance under the program(s) listed above requests the release of funds and removal of environmental grant conditions governing the use of the assistance for the following:

9. Program Activity(ies)/Project Name(s)	10. Location (street address, city, county, state)

11. Program Activity/Project Description

Part 2. Environmental Certification (to be completed by responsible party)

With reference to the above Program Activity(ies)/Project(s), I, the undersigned officer of the responsible entity certify that:

1. The responsible entity has fully carried out its responsibilities for environmental review, decision-making and action pertaining to the project(s) named above.

2. The responsible entity has assumed responsibility for and complied with and will continue to comply with, the National Environmental Policy Act of 1969, as amended, and the environmental procedure, permit requirements and statutory obligations of the laws cited in 25CFR 58.5; and also agrees to comply with the authorities in 24 CFR 58.6 and applicable state and local laws.

3. After considering the type and degree of environmental effects identified by the environmental review completed for the proposed project described in Part I of this request, I have found that the proposal
☐ did ☐ did not require the preparation and dissemination of an environmental impact statement.

4. The responsible entity has disseminated and/or published in the manner prescribed by 24 CFR 58.43 and 58.55 a *notice to the public in accordance with 24 CFR 58.70 and as evidenced by the attached copy (copies) or evidence of posting and mailing procedures.

5. The dates for all statutory and regulatory time periods for review, comment or other action are in compliance with procedures and requirements of 24 CFR Part 58.

6. In accordance with 24 CFR 58.71(b), the responsible entity will advise the Recipient (if different from the responsible entity) of any special environmental conditions that must be adhered to in carrying out the project.

As the duly designated official of the responsible entity, I also certify that:

7. I am authorized to and do consent to assume the status of Responsible Federal Official under the National Environmental Policy Act of 1969 and each provision of law designated in the 24 CFR 58.5 list of NEPA related authorities insofar as the provisions of these laws apply to the State's responsibilities for environmental review, decision-making and action that have been assumed by the responsible entity.

8. I am authorized to and do accept, on behalf of the Recipient personality, the jurisdiction of the Federal courts for the enforcement of all these responsibilities, in my capacity as Certifying Officer of the Responsible Entity.

Signature of Certifying Officer of the Responsible Entity

Title of Certifying Officer

Address of Certifying Officer

Date signed
Cannot be dated before the end of the comment period

Part 3. To be completed when the Recipient is not the Responsible Entity

The Recipient requests the release of funds for the programs and activities identified in Part I and agrees to abide by the special conditions, procedures and requirements of the environmental review and to advise the Responsible Entity of any proposed change in the scope of the project or any change in environmental conditions in accordance with CFR 58.71(b).

Signature of Authorized Officer of the Recipient

Title of Authorized Officer

Date Signed

FORM 1-3 INSTRUCTIONS

REQUEST FOR RELEASE OF FUNDS AND CERTIFICATION

PART 1 - PROGRAM DESCRIPTION AND REQUEST FOR RELEASE OF FUNDS

Name of Recipient – Enter the Name of the Recipient

Project Number – Enter the OCR assigned project number

Recipient's Address – Enter the address of the Recipient (municipality)

Name and Address of Responsible Party – Enter the name and address of the entity responsible for the project if different from the Recipient.

For information about this request, contact – Enter the name and phone number of the person to be contacted for questions regarding the request for release of funds.

Date of Request/Certification – Enter the date the request is submitted to the OCR. Cannot be dated before the end of the comment period.

Release of Funds Date – Will be completed by OCR when funds have been released

Program Activity(ies)/Project Name(s) – Enter the name of the project and activities (i.e. Town-wide housing rehabilitation program)

Location – Enter the street address, city, county, and state where the project is located. For multiple addresses, provide the city, county, and state.

Program Activity/Project Description – Enter a description of the project including all activities to be undertaken.

PART 2- ENVIRONMENTAL CERTIFICATION

Check the appropriate box to identify whether an environmental impact statement was required or not.

Provide the signature, title, address, and date signed for the certifying officer. The date cannot be before the end of the comment period.

PART 3 – TO BE COMPLETED WHEN THE RECIPIENT IS NOT RESPONSIBLE ENTITY

Complete only if the Recipient is not the entity responsible for undertaking the activities.