NYS CDBG
Tier II Site Specific Environmental Review Checklist

Section I- CDBG Recipient Information			
Recipient / Responsible Entity Name		CDBG #	

Section II- Site Information			
Street Address		Zip Code	
City or Town		Number of Units	
Village		County	Choose One

Section III- Project Description	
Activity Type	Choose One
Estimated Total Project Cost	

Section Section IV- Environmental Review Tier II Statutory Checklist Compliance		
Compliance Factors: Statutes, Executive Orders, and Regulations listed at 24 CFR §58.5 and §58.6	For each factor area below, indicate whether it was addressed in the Tier I or Tier II review. For those addressed at Tier II provide a brief compliance determination explanation and attach supporting documentation.	Compliance determination explanation
Airport Hazards	Tier I ◯ Tier II ◯	
Coastal Barrier Resources	Tier I ◯ Tier II ◯	
Flood Insurance	Tier I ◯ Tier II ◯	
Clean Air	Tier I ◯ Tier II ◯	
Coastal Zone Management	Tier I ◯ Tier II ◯	
Contamination and Toxic Substances	Tier I ◯ Tier II ◯	

Endangered Species	Tier I ◯ Tier II ◯	
Explosive and Flammable Hazards	Tier I ◯ Tier II ◯	
Farmlands Protection	Tier I ◯ Tier II ◯	
Floodplain Management	Tier I ◯ Tier II ◯	
Historic/Tribal Preservation	Tier I ◯ Tier II ◯	
Noise Abatement and Control	Tier I ◯ Tier II ◯	
Sole Source Aquifers	Tier I ◯ Tier II ◯	
Wetlands Protection	Tier I ◯ Tier II ◯	
Wild and Scenic Rivers	Tier I ◯ Tier II ◯	
Environmental Justice	Tier I ◯ Tier II ◯	
STATE OR LOCAL STATUTES		
State Historic Preservation Office (SHPO)	Tier I ◯ Tier II ◯	
State Environmental Quality Review Act	Tier I ◯ Tier II ◯	
Coastal Zone Management Act (CZMA)	Tier I ◯ Tier II ◯	

Section V- Prepared By			
Preparer Name			
Preparer Signature			
Organization		Date	
Certifying Officer Name			
Certifying Officer Signature			
Organization		Date	

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

NYS CDBG
Tier II Site Specific
Environmental Review Checklist Instructions

A checklist must be prepared for each property where the sites were not selected at a programmatic level and should be completed prior to construction.

Section I CDBG Recipient Information

1. Enter the Recipient/ Responsible Entities Name.
    a. The City/Town/Village/County that was awarded NYS CDBG funding.
2. Enter the CDBG #
    a. This is the OCR assigned CDBG project number.

Section II Site Information

1. Enter the street address
    a. Provide the address and the City/Town/Village that the property is in, and the five (5) digit ZIP code
        i. Address must match tax records.
        ii. For Villages, provide Town and Village
            1. For Villages split between multiple Towns or Counties, provide the Town and County where the property is physically located.
    b. Provide the number of units within the structure being rehabilitated, even if each unit will not be receiving CDBG assistance.
    c. From the dropdown list, select which County the project is located in.

Section III Project Description

1. Provide a brief, narrative description of the project. This description can include, but is not limited to, anticipated ground disturbance, tree cutting, and the age of the structure.
2. From the dropdown list select the activity type that best describes the proposed activity to be undertaken. Contact Community/Economic Developer if uncertain.
3. Proved the total estimated cost to complete the project. This includes all sources of funds including NYS CDBG and all other Federal and State funds, private and owner equity.

Section IV Statutory Checklist Compliance Description

1. For each compliance factor choose whether it was addressed at the tier I or tier II level of the environmental review process.
2. For factors addressed at the tier II review level provide a brief compliance determination explanation and attach supporting documentation.

Section V Prepared by

1. Provide the name, and the organization of the person that completed the form, preparer must provide signature and date of signature.
2. Provide the name, and the organization of the Certifying Officer, Certifying Officer must provide signature and date of signature.

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